

Lakehead OPP Detachment Board

Agenda for Meeting: Thursday, June 20, 2024 at 5:30 p.m.
4766 Highway 61, Neebing, ON

1. Preliminary Matters

- 1.1 Updates on Council Appointments
- 1.2 Oaths of Office
- 1.3 Selection of Chair and Vice-Chair for the Year
- 1.4 Call to Order by Chair
- 1.5 Approval and/or Amendment of the Agenda
- 1.6 Request/Receive Declarations of Pecuniary Interests (if any)

2. Minutes from Previous Meeting

- 2.1 Minutes of the Meeting held May 2, 2024 1-2
- 2.2 Matters Arising from the Minutes -

3. Reports and Items for Discussion

- 3.1 Police Reports
 - a) Conmee, Neebing, and O'Connor (April – May 2024) 3-17
 - b) Gull Bay (April – May 2024) 18-21
 - c) Shuniah (March – May 2024) 22-34
- 3.2 Draft Budget 2024 35-36

4. Correspondence

- 5.1 May 27, 2024: Email from OAPSB – Important Announcement 37
- 5.2 June 3, 2024: Email from OAPSB – Zone 1 September 2023 Minutes 38-40
- 5.3 June 6, 2024: Email from OAPSB – Next Zone 1 Meeting 41-42

5. By-laws

- 5.1 Procedure By-law 43-60

6. New Business

7. Closed Session

- 7.1 Community Representative Applications -

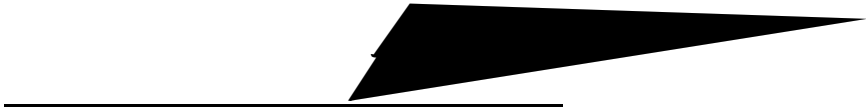
8. Next Meeting – September 19, 2024

9. Adjournment

Lakehead OPP

1. Preliminary Matters

2. Reports



3. New Business

4. Next Meeting

5. Closed Session

6. Adjournment

LAKEHEAD

Police Services Board



April, May 2024 Report

“Working with Our Communities”

CONFIDENTIAL

Parts of this report and the information contained therein, is being provided in confidence and shall not be disclosed to any person without the express written consent of the Commissioner of the Ontario Provincial Police or designate and the Chairperson of the Lakehead Police Services Board.

*Prepared by P/C JIM THOMSON
Period of 01 April – 31 May 2024*



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

Period: 01 April – 31 May 2024

Detachment Commander

A/Inspector Robert MICHELIZZI

Thunder Bay OPP - Operations

- Matters of Interest**
- 1) On 29-MAY-24 Canadian Border Services Agency (CBSA) called OPP to report a male subject who was in possession of drugs, replica firearms, and a restricted knife. OPP attended, male arrested, charged and released on an undertaking.

Calls for Service	Total Calls for Service:	2023	2024
	April – May	47	73



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

NEEBING MUNICIPALITY

Violent Crime or Other Criminal Code Violations:

- Weapons call – Canadian Border Services Agency (CBSA) called OPP to report a male subject who was in possession of drugs, replica firearms, and a restricted knife. OPP attended, male arrested, charged and released on an undertaking.
- Assault – Police attended to notify male suspect that he was wanted on an assault charge from Thunder Bay Police Service.
- 2 Domestic Disputes:
 - Couple in process of separation, intoxicated male arrested and removed from the property, no criminal charges.
 - Couple in process of separation, male party wanted female party removed from residence, no criminal charges.
- Warrants – Canadian Border Services advised of person at the border with a warrant out of Sioux Lookout, police attended, obtained contact information and released the person from custody.

Property Crime Violations:

- 1 Mischief – 3 vehicles damaged in private driveway, no video, no suspects, no charges. Complainant advised to self-report online.

Drug Possession:

- 0 Drug incidents reported.

Statutes and Acts:

- 8 R.I.D.E. events:
 - Highway 130 at Mink Mountain - 0 vehicles checked.
 - Highway 608 at Highway 61 – 0 vehicles checked.
 - Highway 608 at Highway 61 – 1 vehicle checked, no demands, 100% compliant.
 - Highway 608 at Highway 61 – 0 vehicles checked.
 - Highway 608 at Highway 61 – 3 vehicles checked, no demands, 100% compliant.
 - Highway 608 at Highway 61 – 3 vehicles checked, no demands, 100% compliant.
 - Highway 608 at Highway 61 – 4 vehicles checked, no demands, 100% compliant.
 - Highway 608 at Highway 61 – 3 vehicles checked, no demands, 100% compliant.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

- Animal Complaint - Canada Post employee bitten by dog, owner charged under section 4(1)(a) of the Dog Owners Liability Act.

Operational 1:

- Community Services – Youth Development Foundation information follow up.
- Family Dispute – altercation between son and mother, no charges.
- Fraud – resident received paving services that were fraudulently offered free of charge and later billed \$15,000 for services, insufficient evidence to proceed.
- Neighbour dispute – Olsen Road resident observed dumping mouse nesting material on neighbours' property. Police spoke with both parties, no charges.
- Wellbeing check – Request for police to check on resident on Pardee Road, unable to locate, no signs of distress, vehicle not in driveway. No further police action required.
- Unwanted Phone Calls – Elderly male contacted complainant and accused him of talking to his wife, no charges.
- Assist other police agency – report of stolen vehicle from Arizona being stored in Neebing. Police attended, vehicle is not in Canada, ongoing Civil issue.
- Sudden Death – death determined to be from natural causes.
- Suspicious Vehicle – Vehicle left at Lesnick and Copper Cliff Road, determined to be an employee from a local company doing work in the area.
- 2 Animal Complaints:
 - Dogs off leash, chased complainant and barked at him.
 - Vicious dog not tied up and ran to the road when complainant walked by with her kids and dog.
- Assault call – Complainant assaulted by autistic male, report only, does not request any further police action or charges.
- Abandoned vehicle – owner located and advised they were on a Kayak trip on the water, not abandoned, no further police action.
- 1 Property Check – Canada Border Services building secure, no other police action required.
- 1 Property Found – Female located a replica firearm while walking in the bush off Mink Mountain Road, determined to be a toy and made of plastic.

Operational 2:

- 4 Alarm calls:
 - Pigeon River Tourist Centre; cancelled by TBay Tel prior to attending.
 - Pigeon River Tourist Centre; cancelled by TBay Tel prior to attending.
 - Pigeon River Tourist Centre; cancelled by TBay Tel prior to attending.
 - Building secure, no signs of forced entry.
- 911 Hang Up – accidental pressed emergency button on phone, no emergency, police not required.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

Traffic:

- Traffic Complaint – Cloud Lake Road, speeding. Vehicle located and driver educated on the 30km/h posted speed limit.
- Traffic Enforcement – Cloud Lake Road, 30km/h zone. Complaints about Iron Range bus travelling too fast.
- Traffic Hazard – MN vehicle struck bear on Highway 61 and bear was left deceased on the side of the road. Unable to locate the vehicle or driver, bear removed.

Administrative:

- 21 Police record Checks for Neebing residents.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

O'CONNOR

Violent Crime or Other Criminal Code Violations:

- 0 reported.

Property Crime Violations:

- 0 reported.

Drug Possession:

- 0 reported.

Statutes and Acts:

- 2 R.I.D.E. Events:
 - Highway 595 at Connolly Road, Mandatory Alcohol Screening, 1 vehicle checked, 100% compliant.
 - Highway 590 at Highway 595, 3 vehicles check, no demands, 100% compliant.

Operational 1:

- 2 fires;
 - Trailer fire on Connolly Road, nonsuspicious, no charges.
 - Fire at O'Connor dump, non-criminal, no charges.
- Mental Health Act – male observed walking in a residential back yard, apprehended under the Mental Health Act, no charges.
- Neighbour Dispute – Dispute between neighbours on Holomego Road regarding domestic animals and driving behaviour, non-criminal, no charges.
- Well-being Check – Wellness check requested for male on Luckens Road, male located in good health.
- Police Assistance – Assisted female with arranging to attend her old residence to acquire belongings, no further police action.

Operational 2:

- 0 Operational 2 type calls reported.

Traffic:

- 0 Traffic calls reported.

Administrative:

- 2 Police Record Checks for O'Connor residents.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

CONMEE

Violent Crime or Other Criminal Code Violations:

- 1 Weapons Call – Report of a prohibition hearing being requested for resident of Ilkka Drive.
- 1 Harassment Call – Report of an ex-partner being upset with photos being posted online and threatening to attend the residence to beat up callers Husband. Both parties spoken to by police, subject of complaint resides in Schreiber.

Property Crime Violations:

- 1 Mischief – Complainant reports that a neighbour was putting pornographic material and spit bottles in their mailbox, subject of complaint was spoken to and warned by police.

Drug Possession:

- 0 incidents reported.

Statutes and Acts:

- 3 Mental Health Act calls:
 - Male contacted police stating that he could hear people yelling under his house, substance abuse a factor, mental health referral completed.
 - Police attended a residence on Pajamaki Road for a mental health concern with a male. No grounds for apprehension, information provided to seek a Form 2 Mental Health Assessment.
 - Police dispatched to a vehicle fire on Ilkka Drive, male admitted to starting the fire, further investigation indicated that the male was suffering from a Mental Health Disorder. Male was apprehended under the Mental Health Act.
- 2 RIDE checks completed:
 - Police completed a RIDE check Holland Road; no vehicles checked.
 - Police completed a RIDE check on Highway 11/17; all vehicles were 100% compliant, no demands.

Operational 1:

- 2 Ambulance Assist calls:
 - EMS request OPP attendance due to male patients' history, male compliant with EMS and police cancelled.
 - Suicidal male, EMS and OPP attended, male compliant and transported to the Thunder Bay Regional Health Sciences Centre voluntarily.
- Escort Call – Male suffering from a Mental Health event escorted by OPP.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

- 2 Well-being Check calls:
 - Police received a call for a well-being check on male who was currently in hospital, complainant updated.
 - Police received a call to check on the welfare of a female on Pajamaki Road, female located and complainant updated that she is OK and left her phone at work.
- 2 Police Information calls:
 - Police received a call about some weird bones that were found in the bush near the creek. Police attended and were unable to locate the bones.
 - Police informed of possible ID theft; no further police action required.

Operational 2:

- 911 Hang Up – Accidental dial, confirmed that no emergency existed, no further police action required.
- 3 Alarm Calls:
 - Kakabeka Fire Hall, false alarm, police cancelled prior to arrival.
 - Kakabeka Fire Hall, fire dispatch, all trucks out on a call, false alarm.
 - Kakabeka Fire Hall, false alarm, police cancelled prior to arrival.

Traffic:

- 2 Traffic Complaints:
 - Report of youths racing on Holland Road with a dirt bike and a quad runner. Police attended and were unable to locate the subject vehicles.
 - Report of youth on the playground on Holland Road with a quad runner causing damage. Police attended and unable to locate the subject vehicle.

Administrative:

- 13 Police Record Checks for Conmee residents.



Thunder Bay Ontario Provincial Police

Lakehead Police Services Board Report

Personnel	Officers assigned: Platoon A – Cst. Jim THOMSON Platoon B – Cst. Pat PRICE Platoon C – Cst. Ben SAUVE Platoon D – Cst. Danette HISCOX

FORMAL COMPLAINTS

Public - 0

Internal - 0

OTHER REVENUE

Nothing to report.

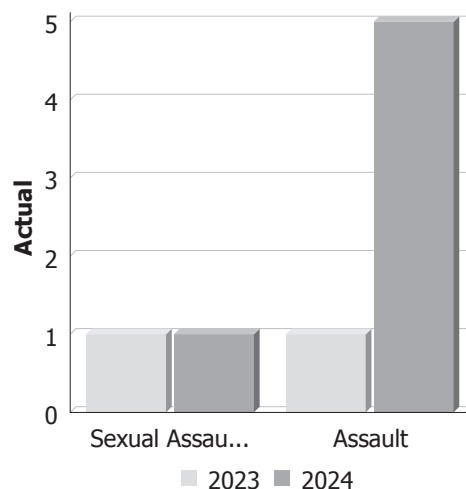
POLICING SUBMISSIONS

See monthly statistics attached.

Police Services Board Report for Thunder Bay OPP Jurisdictional PSB
Records Management System
April to May - 2024

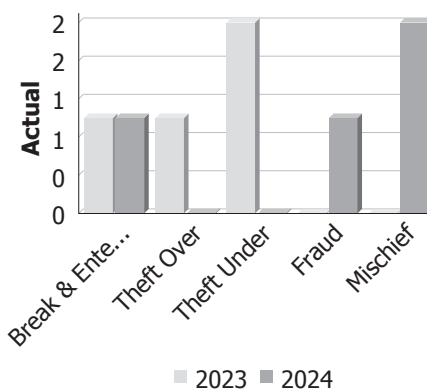
Violent Crime

Actual	April to May			Year to Date - May		
	2023	2024	% Change	2023	2024	% Change
Murder	0	0	--	0	0	--
Other Offences Causing Death	0	0	--	0	0	--
Attempted Murder	0	0	--	0	0	--
Sexual Assault	1	1	0.0%	1	1	0.0%
Assault	1	5	400.0%	5	5	0.0%
Abduction	0	0	--	0	0	--
Robbery	0	0	--	0	0	--
Other Crimes Against a Person	0	0	--	0	0	--
Total	2	6	200.0%	6	6	0.0%



Property Crime

Actual	April to May			Year to Date - May		
	2023	2024	% Change	2023	2024	% Change
Arson	0	0	--	0	0	--
Break & Enter	1	1	0.0%	3	1	-66.7%
Theft Over	1	0	-100.0%	2	0	-100.0%
Theft Under	2	0	-100.0%	2	1	-50.0%
Have Stolen Goods	0	0	--	0	0	--
Fraud	0	1	--	6	5	-16.7%
Mischief	0	2	--	2	6	200.0%
Total	4	4	0.0%	15	13	-13.3%



Drug Crime

Actual	April to May			Year to Date - May		
	2023	2024	% Change	2023	2024	% Change
Possession	0	0	--	1	0	-100.0%
Trafficking	0	0	--	0	0	--
Importation and Production	0	0	--	0	0	--
Total	0	0	--	1	0	-100.0%



Clearance Rate

Detachment: 2M - THUNDER BAY

Location code(s): 2M00 - THUNDER BAY

Area code(s): 2029 - Conmee, 2037 - Neebing, 2039 - O'Connor, 2044 - Municipality of Shuniah

Data source date:

2024/06/08

Report Generated by:

Smith, Erika

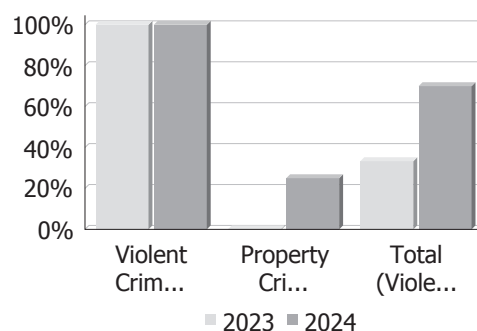
Report Generated on:

11-Jun-24 9:58:33 AM

PP-CSC-Operational Planning-4300

Police Services Board Report for Thunder Bay OPP Jurisdictional PSB
Records Management System
April to May - 2024

Clearance Rate	April to May			Year to Date - May		
	2023	2024	Difference	2023	2024	Difference
Violent Crime	100.0%	100.0%	0.0%	83.3%	100.0%	16.7%
Property Crime	0.0%	25.0%	25.0%	0.0%	15.4%	15.4%
Drug Crime	--	--	--	100.0%	--	--
Total (Violent, Property & Drug)	33.3%	70.0%	36.7%	30.4%	45.0%	14.6%



Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continue to investigate and solve crime.

Data Utilized

- Major Crimes
- Niche RMS All Offence Level Business Intelligence Cube

Detachment: 2M - THUNDER BAY

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Calls For Service (CFS) Billing Summary Report

Conmee, Mun of Neebing (+Pearson/Scoble), Municipality of Shuniah, O'Connor
April to May - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April to May	Year to Date	Time Standard	Year To Date Weighted Hours	April to May	Year to Date	Time Standard	Year To Date Weighted Hours
Violent Criminal Code	Sexual Assault	0	0		0.0	1	1	15.4	15.4
	Sexual Interference	1	1	15.4	15.4	0	0		0.0
	Assault With Weapon or Causing Bodily Harm-Level 2	1	1	15.4	15.4	0	0		0.0
	Assault-Level 1	3	3	15.4	46.2	1	5	15.4	77.0
	Using firearm (or imitation) in commission of offence	1	1	15.4	15.4	0	0		0.0
	Total	6	6	15.4	92.4	2	6	15.4	92.4
Property Crime Violations	Break & Enter	2	2	6.3	12.6	1	3	6.3	18.9
	Theft of Motor Vehicle	0	0		0.0	1	1	6.3	6.3
	Theft of - Automobile	0	0		0.0	0	1	6.3	6.3
	Theft under - Building	0	1	6.3	6.3	0	0		0.0
	Theft under - Other Theft	0	0		0.0	1	1	6.3	6.3
	Theft FROM Motor Vehicle Under \$5,000	0	0		0.0	1	2	6.3	12.6
	Fraud -Master code	0	0		0.0	0	1	6.3	6.3
	Fraud - Steal/Forge/Poss./Use Credit Card	0	1	6.3	6.3	0	0		0.0
	Fraud - Fraud through mails	0	0		0.0	0	1	6.3	6.3
	Fraud -Money/property/ security > \$5,000	0	1	6.3	6.3	0	3	6.3	18.9
	Fraud -Money/property/ security <= \$5,000	1	1	6.3	6.3	0	1	6.3	6.3
	Fraud - Other	0	1	6.3	6.3	0	1	6.3	6.3
	Identity Fraud	0	1	6.3	6.3	0	0		0.0
	Mischief - master code	1	5	6.3	31.5	0	1	6.3	6.3
	Interfere with lawful use, enjoyment of property	1	1	6.3	6.3	0	1	6.3	6.3
	Property Damage	1	1	6.3	6.3	0	0		0.0
	Total	6	15	6.3	94.5	4	17	6.3	107.1
Other Criminal Code Violations (Excluding traffic)	Offensive Weapons-Other Offensive Weapons	2	2	7.3	14.6	0	0		0.0
	Bail Violations - Fail To Comply	1	1	7.3	7.3	1	2	7.3	14.6
	Bail Violations - Others	1	1	7.3	7.3	0	0		0.0
	Indecent acts -Other	0	0		0.0	1	1	7.3	7.3
	Breach of Probation -In relation to children	0	0		0.0	1	2	7.3	14.6
	Utter Threats to Property / Animals	0	0		0.0	1	1	7.3	7.3
	Public mischief - mislead peace officer	0	1	7.3	7.3	0	0		0.0



Calls For Service (CFS) Billing Summary Report

Conmee, Mun of Neebing (+Pearson/Scoble), Municipality of Shuniah, O'Connor
April to May - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April to May	Year to Date	Time Standard	Year To Date Weighted Hours	April to May	Year to Date	Time Standard	Year To Date Weighted Hours
Other Criminal Code Violations (Excluding traffic)	Total	4	5	7.3	36.5	4	6	7.3	43.8
Drug Possession	Possession Other Controlled Drugs and Substance Act	0	0		0.0	0	1	6.9	6.9
	Total	0	0		0.0	0	1	6.9	6.9
Statutes & Acts	Landlord/Tenant	0	1	3.5	3.5	0	2	3.5	7.0
	Mental Health Act	3	4	3.5	14.0	0	4	3.5	14.0
	Mental Health Act - No contact with Police	0	0		0.0	1	1	3.5	3.5
	Mental Health Act - Attempt Suicide	0	1	3.5	3.5	0	0		0.0
	Mental Health Act - Threat of Suicide	2	3	3.5	10.5	1	1	3.5	3.5
	Mental Health Act - Voluntary Transport	0	2	3.5	7.0	2	3	3.5	10.5
	Mental Health Act - Placed on Form	1	1	3.5	3.5	0	1	3.5	3.5
	Mental Health Act - Apprehension	1	1	3.5	3.5	0	1	3.5	3.5
	Trespass To Property Act	3	5	3.5	17.5	0	2	3.5	7.0
	Total	10	18	3.5	63.0	4	15	3.5	52.5
Operational	Animal Bite	1	1	3.8	3.8	0	0		0.0
	Animal Stray	3	3	3.8	11.4	0	0		0.0
	Animal Injured	0	1	3.8	3.8	2	3	3.8	11.4
	Animal - Other	0	1	3.8	3.8	0	1	3.8	3.8
	Animal - Dog Owners Liability Act	0	3	3.8	11.4	0	0		0.0
	Alarm -Others	0	1	3.8	3.8	0	0		0.0
	Domestic Disturbance	8	10	3.8	38.0	4	9	3.8	34.2
	Suspicious Person	2	3	3.8	11.4	3	7	3.8	26.6
	Phone -Nuisance - No Charges Laid	1	2	3.8	7.6	0	0		0.0
	Phone -Other - No Charges Laid	0	1	3.8	3.8	0	0		0.0
	Fire - Building	1	2	3.8	7.6	0	0		0.0
	Fire - Vehicle	2	3	3.8	11.4	0	0		0.0
	Fire - Other	0	0		0.0	1	3	3.8	11.4
	Missing Person Located Under 12	0	1	3.8	3.8	0	0		0.0
	Missing Person Located 12 & older	0	0		0.0	1	1	3.8	3.8
	Noise Complaint -Master code	1	3	3.8	11.4	1	2	3.8	7.6



Calls For Service (CFS) Billing Summary Report

Conmee, Mun of Neebing (+Pearson/Scoble), Municipality of Shuniah, O'Connor
April to May - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April to May	Year to Date	Time Standard	Year To Date Weighted Hours	April to May	Year to Date	Time Standard	Year To Date Weighted Hours
Operational	Noise Complaint - Animal	0	1	3.8	3.8	0	0		0.0
	Noise Complaint - Others	0	0		0.0	1	1	3.8	3.8
	Found Property -Master code	2	3	3.8	11.4	1	2	3.8	7.6
	Found-Others	1	1	3.8	3.8	0	0		0.0
	Lost Property -Master code	0	0		0.0	1	1	3.8	3.8
	Sudden Death -master code	0	0		0.0	0	1	3.8	3.8
	Sudden Death - Accidental	1	1	3.8	3.8	0	0		0.0
	Sudden Death - Natural Causes	1	2	3.8	7.6	2	2	3.8	7.6
	Sudden Death - Apparent Overdose-Overdose	0	0		0.0	0	1	3.8	3.8
	Suspicious Vehicle	3	8	3.8	30.4	3	8	3.8	30.4
	Trouble with Youth	1	2	3.8	7.6	0	1	3.8	3.8
	Vehicle Recovered - Automobile	0	0		0.0	1	1	3.8	3.8
	Vehicle Recovered - Trucks	0	0		0.0	1	1	3.8	3.8
	Unwanted Persons	3	6	3.8	22.8	0	1	3.8	3.8
	Neighbour Dispute	4	6	3.8	22.8	5	12	3.8	45.6
	Dogs By-Law	0	1	3.8	3.8	0	0		0.0
	Overdose/Suspected Overdose	0	0		0.0	0	2	3.8	7.6
	Assist Fire Department	1	1	3.8	3.8	0	0		0.0
	Assist Public	8	12	3.8	45.6	12	36	3.8	136.8
	Distressed/Overdue Motorist	1	1	3.8	3.8	0	0		0.0
	Family Dispute	2	5	3.8	19.0	1	7	3.8	26.6
	Total	47	85	3.8	323.0	40	103	3.8	391.4
Operational2	False Holdup Alarm-Accidental Trip	0	0		0.0	1	1	1.5	1.5
	False Alarm -Others	12	23	1.5	34.5	8	28	1.5	42.0
	Keep the Peace	4	4	1.5	6.0	4	7	1.5	10.5
	911 call / 911 hang up	2	4	1.5	6.0	2	4	1.5	6.0
	911 call - Dropped Cell	0	1	1.5	1.5	2	4	1.5	6.0
	Total	18	32	1.5	48.0	17	44	1.5	66.0
Traffic	MVC (MOTOR VEHICLE COLLISION) -Master code	0	0		0.0	1	1	3.8	3.8
	MVC - Personal Injury (MOTOR VEHICLE COLLISION)	1	1	3.8	3.8	2	2	3.8	7.6
	MVC - Prop. Dam. Non Reportable	1	4	3.8	15.2	1	5	3.8	19.0



Calls For Service (CFS) Billing Summary Report

Conmee, Mun of Neebing (+Pearson/Scoble), Municipality of Shuniah, O'Connor
April to May - 2024

Billing Categories (Billing categories below do not match traditional crime groupings)		2024				2023			
		April to May	Year to Date	Time Standard	Year To Date Weighted Hours	April to May	Year to Date	Time Standard	Year To Date Weighted Hours
Traffic	MVC - Prop. Dam. Reportable (MOTOR VEHICLE COLLISION)	2	10	3.8	38.0	5	14	3.8	53.2
	MVC - Prop. Dam. Failed to Remain (MOTOR VEHICLE COLLISION)	1	1	3.8	3.8	0	0		0.0
	Total	5	16	3.8	60.8	9	22	3.8	83.6
Total		96	177		718.2	80	214		843.7

Note to Detachment Commanders:

- The content of each report is to be shared by the Detachment Commander only with the municipality for which it was generated. The municipality may treat this as a public document and distribute it as they wish.
- All data is sourced from the Niche RMS application. Included are 'reported' occurrences (actuals and unfounded occurrences) for 'billable' occurrences ONLY. Data is refreshed on a weekly basis.
- The Traffic category includes motor vehicle collision (MVC) occurrences entered into Niche (UCR code 8521). MVCs are NOT sourced from the eCRS application for this report.
- Only the primary violation is counted within an occurrence.
- Time standards displayed are for the 2024 billing period.

Note to Municipalities:

- Data contained within this report is dynamic in nature and numbers will change over time as the Ontario Provincial Police continues to investigate and solve crime.
- This report is NOT to be used for crime trend analysis as not all occurrences are included.
- Data groupings within this report do not match traditional crime groupings seen in other public reports such as the OPP Police Services Board reports or Statistics Canada reporting.

Gull Bay First Nation

April - May 2024



“Working with our Indigenous Communities.”

Confidential

Parts of this report and the information contained therein, is being provided in confidence and shall not be disclosed to any person without the express written consent of the Commissioner of the Ontario Provincial Police or designate and the Chief of Gull Bay First Nation.

Prepared by: Sgt Kyle Arnold

Period 1 April 2024 – 31 May 2024

Period: 1 April 2024 – 31 May 2024

Detachment Commander: A/Inspector Michelizzi

Matters of Interest	<p>1) Assault occurrence, female assaulted brother. Female arrested and charged. Search incident to arrest officers found suspected drugs and cutting agents. Female charged possession for the purpose of trafficking.</p>

Calls for Service	2023	2024	
	April	3	5
	May	11	7
	<ul style="list-style-type: none">4 Assault occurrences. Criminal Charges laid in 2 occurrences. 1 of those occurrences was an Intimate partner assault. 2 occurrences the victims declined to proceed with an investigation.2 Domestic Disputes, verbal arguments, no charges laid.1 Mental Health Act, a 31-year-old male was taken out by EMS for suicidal ideations.1 police assistance occurrence.1 Family Dispute, 19-year-old male arrest for prevent breach of peace and held till sober.		
	Community Engagement and Proactive Efforts <ul style="list-style-type: none">Gull Bay Police Detachment Grand Opening		

Personnel:

Gull Bay Police

P/C Roland King

P/C Fred Bell

P/C Clayton Kenny

Armstrong OPP

SGT Kyle Arnold

P/C Theresa Wabason

P/C Patricia Scott

P/C Jezzika Smith

P/C Cody Arseneau

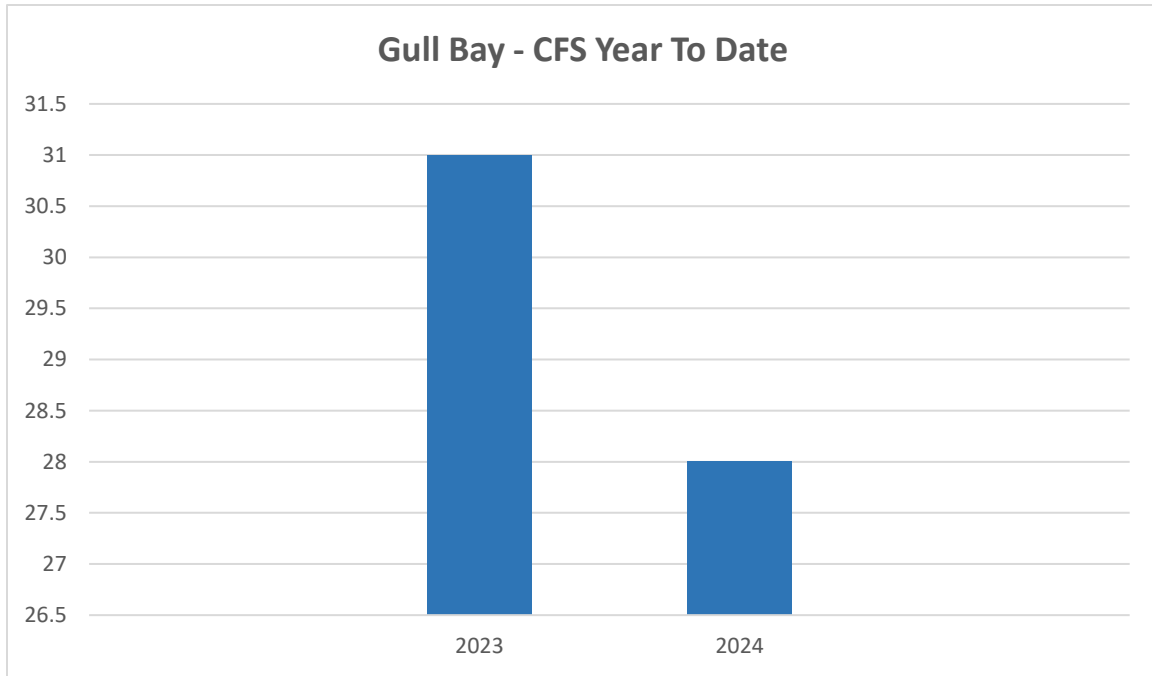
P/C Hayden Baxter

P/C Adam Isaacson

P/C Curtis Trotz

P/C Kenny Stewart

Gull Bay FN Calls for Service- Year to Date			
	2023	2024	% Change
CFS	31	28	-10%





Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

PART A

Period: 01 March – 31 March 2024

Detachment Commander

A/Inspector Michelizzi

Thunder Bay OPP - Operations

Matters of Interest	<p>1) There were 2 false alarm calls throughout the month of March 2024. Officers were not required to attend and there were no duplicates as per the Shuniah By-Law alarm policy.</p> <p>2) There were approximately 150 vehicles checked as a result of 26 R.I.D.E.'s conducted in the Municipality of Shuniah for the month of March 2024. As a result of the R.I.D.E's multiple Highway Traffic Act warnings were issued. There were no impaired driving incidents reported.</p>				
Calls for Service	<p>Total Calls for Service:</p> <table> <tr> <td>2023</td><td>2024</td></tr> <tr> <td>58</td><td>39</td></tr> </table> <p>Ontario Provincial Police Calls for Service Summary</p>	2023	2024	58	39
2023	2024				
58	39				
	<ul style="list-style-type: none"> Ambulance Assist: EMS attended for elderly subject who appeared to be VSA. Police attended to breach door. Subject found to be ok and declined EMS treatment. Animal Complaint: Complaint of neighbour's dogs barking pretty much all night, every night. Has been going on for over a year. By-law officer Blair ARTHUR is presently investigating same, however off until 18MAR24. Officer spoke with owner of dogs and warned for CC mischief and advised to expect follow up from ARTHUR. ARTHUR has been updated. Comp also updated by officer and thanked for police action. NFA. Assist Other Police Agency (3): 1) TBPS request to assist in locating 				



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

suicidal subject where their cell phone pinged locations throughout the municipality. Subject was not located. 2) TBPS requested assistance in locating suicidal subject where phone pinged in the area of McKenzie Beach Avenue. Subject later located within city limits and found to be safe and sound. 3) TBPS requested assistance in locating suicidal subject at their workplace in Shuniah. Subject located and apprehended under MHA. Transported to hospital and given custody to TBPS.

- Attempt or Threat of Suicide (2): 1) Officers dispatched to do a welfare check of a subject, who had been suicidal in the past. Concerns came from a third party. Officers attended and spoke with subject, who was not suicidal at the time. 2) Officers dispatched to a suicidal subject. Apprehended under MHA and transported to Hospital.
- Community Service: Officers attended McKenzie Public School.
- Cyber Enabled Crime – On-line Fraud: Subject was victim of identity theft where attempt was made to purchase a vehicle. Occurred in Aliston, ON – referred to Nottawasaga OPP for their investigation.
- Impaired/Over 80 (2): 1) Report of impaired subject who got stuck in complainant's driveway. Subject located, arrested and charged accordingly. 2) Subject involved in single MVC. Found to be impaired. Arrested and charged accordingly.
- Liquor Licence Control Act: Report of underage drinking at house party. Police attended and spoke with homeowner. No underage drinking taking place.
- Mental Health Act: Report of a MHA subject. Police attended and voluntarily apprehended. Subject transported by police to Hospital due to no EMS available.
- Mischief (2): 1) Report of damage to mailbox. Reported for information only and did not request police attend/investigate. 2) Report of mischief at the McGregor Rec Centre - black tire markings all over the concrete pad, broken saw horse, a broken light fixture on the scissor lift, pile of debris pushed off the top of a sea-can onto the ground and a couple of beer cans left on the property. No security cameras, evidence, or suspects.
- Person Well-Being Check: Complainant concerned for subject's well-being and requested police attend to check. Police attended and found subject to be ok and home with family.
- Phone Calls (2): 1) 911 call used inappropriately to thank police for earlier attendance. Caller advised of proper 911 use. 2) Report of subject calling complainant from Corrections Facility multiple times that was unwanted. Corrections advised and will block the complainants' number from being dialed.
- Property Checks (2): 1) Self-generated property check at Silver Harbour – nothing to report. 2) Self-generated property check at McGregor Rec



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

Centre, in light of previous mischief. Nothing to report.

- Suspicious Vehicle (2): 1) Report of car alarm going off in driveway. Belonged to homeowner. 2) Report of vehicle parked on side of road and looked like someone was sleeping in it. Police attended and vehicle was GOA.
- Theft: Report of items taken from truck and garage. No suspects, no cameras. Drill, drill bag, and some knives taken. Nothing locked. Will be putting up cameras. Reported for insurance/tracking.
- Traffic Complaints (6): All were HTA violation related for unsafe passing, erratic driving, Licence plates, turn not in safety, speeding, and high beams.
- Traffic Hazard (4): 1) Tree on roadway and moved off to side by police. Shuniah Public Works advised to remove. 2) Subject pushing cart on roadway. Located and spoken to by police. Subject left roadway. 3) Subject reported to be lying on shoulder of highway. Police attended and subject was GOA. 4) Disabled TTU on highway. MTO assisting with traffic control. Tow attended.
- Unwanted Person: Homeowner awoke to surveillance alarm. Observed subject running off and believed subject had been inside their vehicle. No description, no video, no damage and nothing taken.

Personnel	<p>Officers assigned to The Municipality of Shuniah</p> <p>S/Sgt Chris BORTOLIN Shuniah Liaison Officer – Cst. Jodi DOW Platoon A – Cst. Jodi DOW Platoon B – Cst. Ryan MACLEAN Platoon C – Cst. Kevin SILVER & Cst. Ben SAUVE Platoon D – Cst. Darren BEEBE</p>
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Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

Formal Complaints

Public - 0

Internal - 0

Accommodation	There are no issues at this time.
Community Policing Events/ Initiatives	
Other Revenue	Nothing to report.
Municipal Policing Submission	See Monthly Municipal Statistics attached.

CONFIDENTIAL

The remainder of this report and the information contained therein, is being provided in confidence and shall not be disclosed to any person without the express written consent of the Commissioner of the Ontario Provincial Police or designate and the Chairman of the Shuniah Police Services Board.



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

PART A

Period: 01 April – 30 April 2024

Detachment Commander

A/Inspector Michelizzi

Thunder Bay OPP - Operations

Matters of Interest	<div>1) There were 3 false alarm calls throughout the month of April 2024. Officers attended 1 with 1 duplicate as per the Shuniah By-Law alarm policy.</div> <div>2) There were approximately 150 vehicles checked as a result of 15 R.I.D.E.'s conducted in the Municipality of Shuniah for the month of April 2024. As a result of the R.I.D.E's multiple Highway Traffic Act warnings were issued. There were no impaired driving incidents reported.</div>						
Calls for Service	<table><tr><td>Total Calls for Service:</td><td>2023</td><td>2024</td></tr><tr><td></td><td>39</td><td>47</td></tr></table> <div>Ontario Provincial Police Calls for Service Summary</div>	Total Calls for Service:	2023	2024		39	47
Total Calls for Service:	2023	2024					
	39	47					
<div><div></div><div><ul style="list-style-type: none">Ambulance Assist: EMS Dispatch requested police check on crew not responding to checks. Police cancelled prior to arrival. Crew ok.Animal Complaint: Report of aggressive dog that cornered the complainant on their own property. Shuniah Mayor advised by complainant. Police attended and dog was found to be contained within own yard. Advised complainant to follow up with By-Law Officer.Assault: Domestic. Accused charged accordingly.Assist Other Police Agency (2): 1) Request from TBPS to attend residence of subject of complaint, to caution them for harassment. 2) TBPS requested assistance with checking address of reported missing person known to be. Subject located and is ok.</div></div>							



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

- Bail Violations: Request from Probation and Parole to conduct a compliance check. Subject found not to be in compliance and P&P was advised for their follow-up and enforcement.
- Community Services: School presentation at McKenzie Public School by Cst. DOW
- Domestic Dispute (2): 1) Report of a verbal domestic dispute. Police attended and no domestic occurred. Complainant miscommunicated wanting an ambulance instead of police. EMS requested by police and attended. Complainant then refused to go with EMS. 2) Verbal argument. Parties separated. No criminal charges.
- Fraud: Report of fraud where complainant received a phone call on cell phone where a male indicated he was from BMO. Acquired access to BMO credit card and made 3 transactions totaling \$1000. Complainant realized it was a scam call and hung up. Matter reported to BMO Fraud Department for their investigation. No suspects to follow up with for police.
- Liquor Licence Act: Intoxicated subject reported to be at MTO Maintenance yard on Highway 527. Police attended and arrested subject for public intoxication. Lodged at OPP Detachment and released when sober.
- Mental Health Act: Police attended residence and apprehended subject. Subject transported to hospital and held under Form 1 for further assessment.
- Motor Vehicle Collisions (3): 1) Single vehicle collision with elderly driver sustaining minor injury. Transported to hospital. 2) TTU backed into another TTU in parking lot of Flying J. No injuries. 3) Hit and run reported in McGregor Rec Centre. Complainant believed it may have been done by Shuniah Works Staff, who were spoken to by police. No evidence to support staff had been involved. No cameras at Rec Centre.
- Neighbour Dispute: Report of neighbour having property stored on complainant's property. Police attended and was able to resolve matter by providing a copy of property survey to the subject of complaint, who removed property without incident.
- Police Assist (2): 1) Request police to assist with locating subject for removal of property left behind at a residence. Police spoke with subject who will make arrangements for removal. 2) Report of possible gun shots heard on hydro line. Police attended and checked area. Determined it was likely from blasting in area. No evidence located for guns being used.
- Police Information (2): 1) Flying J reported people using drugs in the washroom. Police attended and located subjects outside, who indicated they were waiting for a ride from someone in Nipigon. No evidence of drug use. Police had to re-attend as staff reported the same people were harassing the truck drivers. 3 people were given a ride to an address in Thunder Bay. 2) Miscommunication on a TTU hitting another TTU in Flying J parking lot. Determined no collision.



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

- Police Pursuit: Attempt to conduct a traffic stop for speeding. Vehicle fled. Pursuit terminated. Vehicle observed turning into private driveway and crashed into a tree. Driver fled on foot. Passengers detained and identified driver. Vehicle towed by police. Warrant sought for driver. No injuries.
- Prevent Breach of the Peace: Police attended residence to keep peace for property retrieval. Peace kept.
- Property Checks: Self generated checks in residential area of Lakeshore Drive and Alder Road. Nothing of note.
- Property Related: Hunting knife found in playground at Wild Goose Park. Police attended and picked up knife. Disposed of accordingly.
- Suspicious Vehicle: Report of a suspicious vehicle with 2 occupants on lot off of Compressor Station Road. Police attended and vehicle found to be stuck in mud. Tow contacted.
- Traffic Complaint: Report of erratic driver on Lakeshore Dr with high speeds. Vehicle not located.
- Trespass To Property (2): 1) Report of a family using Home Owners Association property on East Floral Beach Road to access the rail bed on ATV's. Subject of complaint spoken to and advised they had permission from a couple of residences to do so. Investigation ongoing. 2) Follow up to same call. Trespass Notice served to family. Matter to be taken up at next Association meeting.
- Unwanted Person: Unwanted person reported to be on complainants property. Police attended and drove person home, who lived in the area.
- Weapons (2): 1) Anon complaint of hearing loud explosion, believed to have come from the McTavish Rd Pit in the Pass Lake Rd area. Also reports hearing gun shots in the past. Officer patrolled the area and spoke with a local resident who didn't hear anything. No further calls. No signs of gunshots nor explosions in the area. 2) Report of single gunshot heard in area of Silver Harbour Road. Area patrolled. Nothing suspicious heard or observed.



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

Personnel	Officers assigned to The Municipality of Shuniah S/Sgt. Chris BORTOLIN Shuniah Liaison Officer – Cst. Jodi DOW Platoon A – Cst. Jodi DOW Platoon B – Cst. Ryan MACLEAN Platoon C – Cst. Kevin SILVER & Cst. Ben SAUVE Platoon D – Cst. Darren BEEBE
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Formal Complaints

Public - 0

Internal - 0

Accommodation	There are no issues at this time.
Community Policing Events/ Initiatives	
Other Revenue	Nothing to report.
Municipal Policing Submission	See Monthly Municipal Statistics attached.

CONFIDENTIAL

The remainder of this report and the information contained therein, is being provided in confidence and shall not be disclosed to any person without the express written consent of the Commissioner of the Ontario Provincial Police or designate and the Chairman of the Shuniah Police Services Board.



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

PART A

Period: 01 May – 31 May 2024

Detachment Commander

A/Inspector Michelizzi

Thunder Bay OPP - Operations

Matters of Interest	<ol style="list-style-type: none"> 1) There were 2 false alarm calls throughout the month of May 2024. Officers were not required to attend and their were no duplicates as per the Shuniah By-Law alarm policy. 2) There were approximately 56 vehicles checked as a result of 8 R.I.D.E.'s conducted in the Municipality of Shuniah for the month of April 2024. As a result of the R.I.D.E's multiple Highway Traffic Act warnings were issued. There were no impaired driving incidents reported. 3) Sudden Death: Single vehicle motor vehicle collision with lone occupant deceased. Suspected alcohol involved. 4) Break and Enter (2): 1) Break and enter into contractors storage unit at the Shuniah MTO Scales. Lap top stolen and door damaged for entry. Possible suspect(s) caught on security cameras. Still under investigation. 2) Report of a break and enter into a basement. Police attended and call was unfounded.
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Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

Calls for Service	<div> Total Calls for Service: <div> 20232024 </div> <div> 5842 </div> </div> <div> Ontario Provincial Police Calls for Service Summary </div>
	<ul style="list-style-type: none"> Ambulance Assist (2): 1) Request from EMS to check on crew not responding to checks. Police canceled as the crew responded and were ok. 2) Request from EMS to attend for psychotic break call. Police attended and determined to be medical only. Assault (2): 1) Assault family members. Police attended and complainant did not want to proceed with charges. 2) Domestic. Accused arrested and charged with Assault, Assault with Weapon and Mischief x2. Attempt or Threat of Suicide: Subject messaging with friend about wanting to commit suicide. Police attended and subject voluntarily went to hospital with police for mental health assessment. Bail Violations: Police responded to alleged assault. Subject arrested and charged for breaching conditions of an undertaking. Charged accordingly. Community Service: Escort of runner, Ryan KEEPING, running across Canada, from KOA hill to Terry Fox Monument. Domestic Disputes (3): 1) Verbal altercation between subjects. Police attended. No charges. 2) Report of verbal altercation between subjects with one subject blocking the other one with a vehicle. Police attended and subjects GOA. Followed up with and no charges. 3) Verbal altercation between subjects in parking lot of Flying J. Complaint left in vehicle and left spouse in the lot. Police attended and both parties GOA. Attempts to locate with negative results. Involved parties not local to the area. Believed to be verbal only. Fraud: Report of ID being compromised one year ago and a chequeing account was created at CIBC. Incident also reported to CIBC Fraud Department. Complainant will be contacting Anti-Fraud as well. NFAR. Mental Health Act (2): 1) Report of subject jumping in front of a vehicle. Police attended and arrested subject under MHA authority. Transported to the hospital for assessment. 2) Initial report of possible domestic. Police attended and determined no domestic, however subject smoked crack and admitted to experiencing a Mental Health episode. No grounds for apprehension and subject transported to shelter in Thunder Bay. Motor Vehicle Collision (2): 1) Report of vehicle in ditch. Police attended and driver no present. Police followed up with owner and their Uncle, who both denied knowing why vehicle was in ditch and denied driving. Possible impaired, however not enough grounds for arrest. No damage to vehicle. 2) Single vehicle MVC with minor injury. Driver blew 3 day and



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

was charged with Careless Driving.

- Neighbour Dispute: Dispute over property parked on complainant's land. Matter resolved between both parties with property being removed. Advice provided for civil process for damage sustained to land.
- Police Assistance (4): 1) Inquiry of whether OPP has an Intimate Partner Violence Investigation Team. 2) Report of overdue motorist traveling from Thunder Bay to Gull Bay via Hwy 527. MTO assisted and located motorist who was driving with extreme caution due to night danger of moose in area. Confirmed to have arrived home safely. 3) Request from MTO at Shuniah Scale for smell of marijuana inside TTU. Police attended and driver not impaired. 4) Report of TTU parked in lot of Flying J leaking hazardous material from trailer. Shuniah Fire attended however not Hazmat certified and assisted in containing area. Ministry of Environment contacted by Police via 1-800 number and message left. Material determined not to be hazardous.
- Police Information (2): 1) Report of possible break and enter to neighbour's house. Vehicle seen flying up driveway and neighbour aware no one was currently home. Police attended and house secure and no vehicle in driveway. 2) Traffic stop for HTA violation. Smell of marijuana coming from vehicle. Search of vehicle and no evidence of marijuana located. Driver issued caution ticket for HTA offence.
- Prevent Breach of Peace (3): 1) Request for police to attend Flying J parking lot for Employer who is firing an employee. Police attended and peace was kept. 2) Police assistance at Flying J parking lot for child exchange between parents. Peace kept. 3) Police assisted in attending residence to obtain personal ID for complainant. Peace kept.
- Property Check: Self-generated property check at Silver Harbour Conservation Area. Nothing of note.
- Property Related: Report of a licence plate on partial bumper located on side of roadway. Owner spoken to and plate retrieved by police and turned into Service Ontario, as per owner's request.
- Suspicious Vehicle (2): 1) Report of suspicious vehicle in lot of Mount Baldy, seen via surveillance camera. Attended and vehicle not located but recognized from earlier call and believed to be in area viewing Northern Lights. 2) Request from Nipigon to BOLO for vehicle driving into Shuniah area. Vehicle not located.
- Theft: Report of theft on items left at property. Owner contacted and learned that new owners have taken over and property left behind was now that of the new owners. No theft occurred.
- Traffic Complaint: Report of TTU avoiding Shuniah MTO Scale and traveling on Lakeshore Drive. Second call indicating TTU speeding through school zone as well. TTU located by police and escorted to scale for inspection, even though driver denied avoiding scale and said GPS provided this as a route to Winnipeg, MB. Complainant advised this is an



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

ongoing issue with TTU's and has been assured by MTO that they would set up cameras and enforce accordingly. Police followed up with MTO and no resolution at this time for this issue. Complainant suggested to address with Municipality.

- Traffic Hazard: Report of subject laying on shoulder of road. Police attended and male not in medical distress. Transported to motel in Thunder Bay.
- Trespass To Property Act: Report of 2 dirt bikes on Hydro One Line by third party. Police attended and dirt bikes not located.
- Unwanted Person: Report of unwanted persons at Air B&B. One detained and released. One arrested on outstanding warrant from TBPS and transported to TBPS.

Personnel	<p>Officers assigned to The Municipality of Shuniah</p> <p>S/Sgt. Chris BORTOLIN Shuniah Liaison Officer – Cst. Jodi DOW Platoon A – Cst. Jodi DOW Platoon B – Cst. Ryan MACLEAN Platoon C – Cst. Kevin SILVER & Cst. Ben SAUVE Platoon D – Cst. Darren BEEBE</p>
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Formal Complaints

Public - 0

Internal - 0

Accommodation	There are no issues at this time.
Community Policing Events/ Initiatives	



Thunder Bay Ontario Provincial Police

Shuniah Police Services Board Report

Other Revenue	Nothing to report.
Municipal Policing Submission	See Monthly Municipal Statistics attached.

CONFIDENTIAL

The remainder of this report and the information contained therein, is being provided in confidence and shall not be disclosed to any person without the express written consent of the Commissioner of the Ontario Provincial Police or designate and the Chairman of the Shuniah Police Services Board.

Draft 2024 Budget as proposed May 2, 2024

Lakehead OPP Detachment Board Board - 2024 Draft Budget

		Levy Apportionments					2024 OPP Billing		
	2024 Budget	Conmee	Gillies	Neebing	O'Connor	Shuniah			
Board Costs		9.84%	6.37%	31.25%	8.19%	44.36%	Conmee	87,030.00	9.84%
Per diem (Regular Meetings)	11,700	1,150.71	744.98	3,656.47	957.82	5,190.02	Gillies	56,344.00	6.37%
Mileage	4,368	429.60	278.13	1,365.08	357.58	1,937.61	Neebing	276,544.00	31.25%
OAPSB Costs							O'Connor	72,441.00	8.19%
Zone 1 Meetings	5,850	575.36	372.49	1,828.23	478.91	2,595.01	Shuniah	392,529.00	44.36%
Events/training	3,900	383.57	248.33	1,218.82	319.27	1,730.01		884,888.00	100.00%
Administration Costs									
Office Supplies	100	9.84	6.37	31.25	8.19	44.36			
Mileage	168	16.52	10.70	52.50	13.75	74.52			
Administrative Support	3,000	295.05	191.02	937.56	245.59	1,330.78			
Training/Conference Costs									
Registration costs	2,550	250.80	162.37	796.92	208.75	1,131.16			
Travel costs (flights & mileage)	2,500	245.88	159.18	781.30	204.66	1,108.98			
Meals & Accomodations	2,500	245.88	159.18	781.30	204.66	1,108.98			
Per diem	2,700	265.55	171.92	843.80	221.03	1,197.70			
Mandatory CSPA Training	5,850	575.36	372.49	1,828.23	478.91	2,595.01			
Membership Fees									
OAPSB	1,647	162.01	104.89	514.80	134.85	730.72			
OAPSB Zone 1	125	12.29	7.96	39.06	10.23	55.45			
Total Levy:	46,958	4,618.41	2,990.00	14,675.34	3,844.22	20,830.30			
Total Levy if Evenly Split		9,391.65	9,391.65	9,391.65	9,391.65	9,391.65			

- Assumptions**
- 13 member board (it is still unknown when the board will be fully appointed)
 - 6 meetings in 2024 (April, May, June, September, October, November)
 - All members attended each meeting
 - All members attended annual Zone 1 meeting
 - All members attend 1 full day OAPSB training session or workshop
 - All members attend 3 mandatory CSPA training sessions for 2 hours (number of courses is unknown)
 - 3 members attend OAPSB Spring Conference
 - Mileage charged at CRA Rate (\$0.70/km)
 - Mileage estimated at 80 kms per person per meeting
 - First Nation Contributions unknown (if any)

Draft 2024 Budget (Version 2): Without Mandatory Training and Conference Expenses

Lakehead OPP Detachment Board - 2024 Draft Budget

		Levy Apportionments					2024 OPP Billing		
	2024 Budget	Conmee	Gillies	Neebing	O'Connor	Shuniah			
Board Costs		9.84%	6.37%	31.25%	8.19%	44.36%	Conmee	87,030.00	9.84%
Per diem (Regular Meetings)	11,700	1,150.71	744.98	3,656.47	957.82	5,190.02	Gillies	56,344.00	6.37%
Mileage	4,368	429.60	278.13	1,365.08	357.58	1,937.61	Neebing	276,544.00	31.25%
OAPSB Costs							O'Connor	72,441.00	8.19%
Zone 1 Meetings	5,850	575.36	372.49	1,828.23	478.91	2,595.01	Shuniah	392,529.00	44.36%
Events/training	3,900	383.57	248.33	1,218.82	319.27	1,730.01		884,888.00	100.00%
Administration Costs									
Office Supplies	100	9.84	6.37	31.25	8.19	44.36			
Mileage	168	16.52	10.70	52.50	13.75	74.52			
Administrative Support	3,000	295.05	191.02	937.56	245.59	1,330.78			
Training/Conference Costs									
Registration costs	-	-	-	-	-	-			
Travel costs (flights & mileage)	-	-	-	-	-	-			
Meals & Accomodations	-	-	-	-	-	-			
Per diem	-	-	-	-	-	-			
Mandatory CSPA Training	-	-	-	-	-	-			
Membership Fees									
OAPSB	1,647	162.01	104.89	514.80	134.85	730.72			
OAPSB Zone 1	125	12.29	7.96	39.06	10.23	55.45			
Total Levy:	30,858	3,034.96	1,964.86	9,643.78	2,526.20	13,688.47			
Total Levy if Evenly Split		6,171.65	6,171.65	6,171.65	6,171.65	6,171.65			

Assumptions

- 13 member board (it is still unknown when the board will be fully appointed)
- 6 meetings in 2024 (April, May, June, September, October, November)
- All members attended each meeting
- All members attended annual Zone 1 meeting
- All members attend 1 full day OAPSB training session or workshop
- Mileage charged at CRA Rate (\$0.70/km)
- Mileage estimated at 80 kms per person per meeting
- First Nation Contributions unknown (if any)

From: almostretiredretailer@gmail.com
Sent: Monday, May 27, 2024 5:18 PM
To: 'Debra Bruyere'; 'Dryden, Garry Bates '; 'Kenora Sara Dias '; 'Machin Dennis Peterson '; 'Marathon Rick Dumas'; 'Red Lake Jennifer Franczak'; 'Terrace Bay Paul Malashewski'; 'Atikokan Sue Bates '; 'Dryden Allyson Euler'; 'Fort Frances Gabrielle Lecuyer '; 'Ignace Lynda Colby '; 'Ignace Roxanne Cox '; 'Kenora Heather Pihulak '; Erika Kromm; 'Machin Tammy Rob'; 'Marathon Serena Goodchild '; 'Red Lake Christine Goulet '; 'Shuniah Tamara Bruce'; 'Terrace Bay Jen Jeffery'; 'Thunder Bay John Hannam '; 'Thunder Bay Linda Douglas'
Cc: 'Kelsie Van Belleghem'
Subject: RE: Important Announcement

Good afternoon, everyone,

Do you ever have on of those moments when you have thought that an email went out only to find it in sitting in the draft file? Well, here I am with that situation. My apologies!!!

First and foremost a huge shoutout and thank you to Debra. Debra for years has done an absolutely outstanding job for our zone and is to be applauded for her efforts. She has kept me in line and has been of great assistance to me. Debra has for some time been trying to get out of the role of Zone Secretary but agreed to stay on until a replacement was found. Thanks Debra for your commitment and contribution to all Zone 1 members.

We are very fortunate to have had Kelsie Van Belleghem step forward to take on the role of zone secretary and I welcome her to this role. Kelsie is a member of the Kenora OPP Detachment Board and is a City of Kenora councillor. Welcome Kelsie and thank you!!

New:

Next week is the annual OAPSB meeting and AGM. For those of you that are attending this event we have blocked off time on Monday June 3 at 4:30 PM for a brief zone meeting. If you are going to be in attendance or someone from your board will be there, would you please let me know who will be there. The room location for our meeting has not yet been identified. An announcement will be made at the conference. I am looking forward to seeing you in The Blue Mountains.

I have been in touch with Chief Superintendent MacKillop's staff about a joint meeting for Zone One for the OAPSB and OACP in September. The meeting will be in Thunder Bay on September 11 and I am suggesting that we have a Zone meeting later in the afternoon of September 10th. This will be the second year for this event and follows a successful session held last year. If there are topics that you would like to have a presentation on, please feel free to send me an email or a call and we can discuss.

Thanks once again and have a wonderful summer.

Best regards,
 John McTaggart

From: Kelsie Van Belleghem <kvanbelleghem@kenora.ca>
Sent: Monday, June 3, 2024 12:32 PM
To: Gary Bates Dryden; John McTaggart Fort Frances; Dennis Peterson Machin; Rick Dumas Mayor; Jennifer Franczak Red Lake; Paul Malashewski Terrace Bay; Sue Bates Atitokan; Allyson Euler Dryden; Gabrielle Lecruyer Fort Frances; Lynda Colby Ignace; Roxanne Cox Ignace; Heather Pihulak; Christine Goulet Red Lake; Tammy Rob Machin; Serena Goodchild Marathon; Erika Kromm; John Hannam Thunder Bay; Linda Douglas Thunder Bay
Subject: OAPSB Zone 1 meeting
Attachments: Sept 12 2023 Zone 1 minutes.docx

Hello Everyone,

I'm slow on the uptake in my new role, so I thank you all in advance for your patience with me.

Few housekeeping things:

1. I'm going off Debra's contact list (thank you to her for all her help in transitioning and all the work she's done), if there are updated contacts for anyone in the region, or if I've missed anyone, can you please forward to me.
2. Please see attached for the minutes from the Sept. 12th, 2023, meeting, I realize this is very last minute so if we are unable to pass them at this meeting, we will bring them to the Sept. meeting

Please let me know if I'm missing anything as I get my documents organized.

See some of you in a few hours.

Best,

Kelsie Van Belleghem
 Councillor, City of Kenora
 1 Main Street South,
 Kenora, ON P9N 3X2
 Phone: 807-464-4806
kvanbelleghem@kenora.ca
www.kenora.ca



The City of Kenora acknowledges that we are on the traditional territory of the Anishinaabe and Metis of Treaty #3. To support stewardship of the land, the City recognizes the importance of a strong relationship with our Treaty #3 partners.

39

Treasurer's Report

Paul Malashewski provided the Treasurer's report. The bank account balance stands at \$5,467.18

Moved by David Canfield

Seconded by, Karen Machado

Resolved that the treasurer's report be accepted as presented

Carried

7. Next meeting date and location;

Next meeting will be held at the spring conferences in Blue Mountain

8. Closing: 6:00 p.m.

Moved by David Canfield

Seconded by Paul Malashewski

From: Kelsie Van Belleghem <kvanbelleghem@kenora.ca>
Sent: Thursday, June 6, 2024 4:44 PM
To: Sue Bates Atitokan; aboily@dryden.ca; mssexton@fortfrances.ca; almostretiredretailer@gmail.com; jennifer.kennard@naps.ca; Lynda Colby Ignace; Roxanne Cox Ignace; Heather Pihulak; lorraine.kejick@lspsb.ca; Erika Kromm; dennispeterson46@outlook.com; deputyclerk@marathon.ca; Rick Dumas; christine.goulet@redlake.ca; spsbsecretary@shuniah.org; psb@terracebay.ca; Paul Malashewski Terrace Bay; douglas_assistant@tbaytel.net; Vice Provost Indigenous Initiatives; jackie.mcclain@t3psb.ca; reception@picklelake.org; bmackinnon@siouxlookout.ca; rmmccabe@snnf.ca; mmackenzie@siouxlookout.ca
Subject: Zone 1 OAPSB Meeting

Hello Everyone,

My name is Kelsie Van Belleghem, I am the Secretary for the Ontario Association of Police Service Boards (OAPSB) Zone 1, a member of the Kenora OPP Detachment Board, and a member of the Kenora City Council.

As everyone is aware the Community Safety and Policing Act came into effect on April 1st, and with this has come a new landscape at the board level. Given this new reality we wanted to reach out to every Board governing Policing within their community to extend an invitation to a joint meeting in Thunder Bay between the Zone 1 for the OAPSB and Ontario Association of Chiefs of Police (OACP). The Zone 1 meeting will be held later in the afternoon on September 10th, and a joint training and development meeting will be held on September 11th with the OACP.

I will be in contact with more details soon and would welcome participation at both the Zone 1 meeting, as well the joint meeting, even if you are not a member of our Zone, at this point. For all of those who have chosen and are mandated to be governed under the CSPA this is an excellent opportunity to connect in the region to move forward together.

This will be the second year for this event and follows a successful session held last year. If there are topics that you would like to have a presentation on, or any questions in regards to the work of the OAPSB and Zone 1 please feel free to send an email, or call, to the Zone 1 Chair John McTaggart at (807) 275-9062 and almostretiredretailer@gmail.com, and feel free to reach out to myself as well.

Best,

Kelsie Van Belleghem
 Councillor, City of Kenora
 1 Main Street South,
 Kenora, ON P9N 3X2
 Phone: 807-464-4806
kvanbelleghem@kenora.ca
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LAKEHEAD OPP DETACHMENT BOARD

BY-LAW NO. 2024-001

A By-law to Establish Rules of Order and Procedures for the Lakehead OPP Detachment Board, a joint Board for Conmee Township, Gillies Township, Kiashke Zaaging Anishinaabek First Nation (Gull Bay), Lac Des Mille Lacs First Nation, Municipality of Neebing, O'Connor Township and Municipality of Shuniah.

Recitals:

1. This Board was established under the authority of Ontario Regulation 135/24, under the Community Safety and Policing Act, 2019, as a joint OPP detachment board for five Municipalities and two First Nations.
2. Section 46(1) of the Act prescribes that a police services board shall establish its own rules and procedures in performing its duties under the Act and regulations.

NOW THEREFORE THE LAKEHEAD OPP DETACHMENT BOARD, ENACTS AS FOLLOWS:

1 Definitions and Interpretation:

1.1 Definitions:

The words set out in the lettered paragraphs below, when used in this By-law with their initial letters capitalized, are intended to have the meanings set out for them in this Section. Where a word within this Section appears in this By-law in lower case letters, it is intended to have the meaning ordinarily ascribed to it in the English language.

- (a) "**Act**" means the Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1.
- (b) "**Acting Chair**" means a Member required to act from time to time in the place and stead of the Chair or Vice-Chair, pursuant to Section 4.2 of this By-law.
- (c) "**Board**" means the Lakehead OPP Detachment Board.
- (d) "**By-law**", appearing without any other identifiers, means this By-law of the Lakehead OPP Detachment Board. Where the term "By-law" appears with a number and/or the name of the body that passed it, the term refers to the by-law of that entity, as referenced.
- (e) "**Chair**" means the Chair of the Lakehead OPP Detachment Board, elected annually in accordance with Section 4.1 of this By-law.

- (f) **"Clerk"** means the person within a Municipality who is the head of the Municipality's administration, regardless of his or her title.
- (g) **"Closed Meeting"** has the meaning set out in paragraph 1.1(o) of this By-law.
- (h) **"Committee"** means a standing or ad hoc committee and any other similar entity composed of individuals of the Board, with or without other persons, pursuant to the Act.
- (i) **"Committee Meeting"** has the meaning set out in paragraph 1.1(o) of this By-law.
- (j) **"Deputant"** is a person or organization addressing the Board at a regular or special Board meeting.
- (k) **"Detachment Commander"** means an Ontario Provincial Police Detachment Commander reporting to the Lakehead OPP Detachment Board.
- (l) **"First Nation"** means any one of the following, and **"First Nations"** means all of the following:
- a) Kiashke Zaaging Anishinaabek First Nation (Gull Bay); and
 - b) Lac Des Mille Lacs First Nation
- (m) **"Improper Conduct"** means conduct that obstructs in any way the deliberations and/or proper action of the Board, or is contrary to the provisions of this By-law and/or any requirements of Province expressed through legislation or regulation.
Improper Conduct includes:
- speaking out of turn;
 - addressing the Assembly without being recognized by the Presiding Officer;
 - arguing (as opposed to debating) or shouting;
 - creating noise in order to disrupt the Meeting;
 - making gestures in order to disrupt the Meeting;
 - waving signs or placards;
 - failing to follow the directions or sanctions of the Presiding Officer;
 - foul or offensive language; and/or
 - disrespect or name-calling.
- (n) **"Majority"** means more than half of the Members present at a Meeting.
- (o) **"Meeting"** means any regular, special, or other meeting of the Board.
- a) **"Closed Meeting"** means any meeting (or part of a meeting) that is closed to the public.
 - b) **"Committee Meeting"** means any regular, special or other meeting of a Committee.
 - c) **"Open Meeting"** means any meeting or part of a meeting that is open to the public.

- d) **“Regular Meeting”** means a scheduled meeting held in accordance with the approved calendar/schedule of meetings.
 - e) **“Special Meeting”** means a meeting not scheduled in accordance with the approved calendar/schedule of meetings.
- (p) **“Member”** means a member of the Lakehead OPP Detachment Board.
- (q) **“Municipality”** means any one of the following, and **“Municipalities”** means all of the following:
 - c) The Corporation of the Municipality of Shuniah;
 - d) The Corporation of the Municipality of Neebing;
 - e) The Corporation of the Township of O’Connor; and
 - f) The Corporation of the Township of Conmee.
- (r) **“Open Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (s) **“Quorum”** means a majority of the Members necessary to form a quorum.
- (t) **“Recorded Vote”** means the making of a written record of the name and vote of each Member present who votes on a question and of each Member present who does not vote.
- (u) **“Regular Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (v) **“Secretary”** means the Secretary of the Lakehead OPP Detachment Board, as set out in Section 4.3 of this By-law.
- (w) **“Special Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (x) **“Term”** means the term of office as set out in Ontario Regulation 135/24.
- (y) **“Vice-Chair”** means the Vice-Chair of the Lakehead OPP Detachment Board, elected annually in accordance with Section 4.1 of this By-law, whose duty is to assume the role of Chair in circumstances where the Chair is unable or unwilling to undertake the role.

1.2 Interpretation of “Includes”:

The words “include”, “including” and “included” do not limit in any way the words or phrases that precede or follow them.

1.3 Gender/Plural:

This By-law is to be read with all changes of gender or number required by the context.

1.4 Headings:

The captions, article and section names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation.

1.5 Severability:

If any portion of this By-law is declared invalid or inoperable by a court or tribunal of competent authority, that portion of the By-law shall be deemed severed, and the balance of the By-law shall remain valid and operable.

1.6 References to Legislation:

References to legislation, regulations or by-laws (including this By-law) are deemed to be references to that law “as amended from time to time, including successor” legislation, regulations or by-laws.

2 Application & Suspension of Rules

2.1 Application of this By-law:

The rules or procedures contained in this By-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board, and with necessary modifications, before a Committee.

2.2 Robert’s Rules

Where this By-law is silent on any procedural matter, Robert’s Rules of Order may be consulted as an interpretative aid in resolving the problem.

2.3 Conflict

If there is a conflict between this By-law and any Provincial legislation, the Provincial legislation shall prevail.

2.4 Suspension of the Rules

The Board may temporarily suspend one or more of the rules in this By-law by a vote of the Majority. Despite this provision, the Board is not permitted to suspend any statutory requirement with respect to its proceedings.

2.5 Rulings by the Chair:

All points of order or procedure for which rules have not been provided in this By-law shall be decided by the Chair.

2.6 Challenging the Chair:

Where the Chair makes a ruling in accordance with Section 2.5 of this By-law, any Member of the Board may challenge the ruling. Where a ruling has been challenged, the Chair shall immediately call a vote of Members present as to whether the ruling of the Chair shall stand. Where a majority of Members present approve the ruling, it shall stand. Where a majority of the

Members present do not approve the ruling, it shall not stand, and the Chair shall consider the input and comments made during debate on the challenge motion, and make an alternate ruling. The provisions of this Section may be repeated as required until a ruling by the Chair which has been challenged is approved.

3 Composition of the Board

3.1 Legislative Requirements:

In accordance with Ontario Regulation 135/24, the Lakehead OPP Detachment Board is a joint board, comprised of thirteen Members, that shall be comprised of:

- (a) One member appointed by each of the seven member municipalities and First Nations, who is a member of the council of the municipality or the band council of the First Nation;
- (b) Three members who are neither members of the council or band council of, nor employees of, any of the above municipalities or First Nations, jointly appointed by all of the above municipalities and First Nations; and
- (c) Three members appointed by the Minister.

4 Selection of Chair and Secretary

4.1 Legislative Requirement:

Subsection 36(1) of the Act requires that the Board shall, at its first meeting of each year, select a Chair for the upcoming calendar year. Subsection 36(2) of the Act allows the Board, should it choose to do so, to also select a Vice Chair. The Board shall select its Chair and Vice Chair through an election by the Members, conducted by the Secretary, at the first meeting, annually. Voting for the positions of Chair and Vice Chair shall be undertaken through an open vote. No vote shall be taken by ballot or by any other secret method.

4.2 Acting Chair:

Should neither the Chair nor the Vice Chair be available to attend any meeting of the Board, the Members in attendance, provided there is a Quorum present, shall appoint an Acting Chair for that meeting.

Should neither the Chair nor the Vice Chair be able to participate in any meeting or portion of a meeting of the Board in accordance with Section 20(1) of Ontario Regulation 409/23, relating to conflict of interest, the Members who are present and able to participate in that meeting or portion of the meeting shall appoint an Acting Chair for that meeting or that portion of the meeting.

4.3 Secretary:

The Board shall appoint a Secretary to carry out administrative tasks and record meetings in accordance with the Act. The Secretary can be an employee of one of the member Municipalities and First Nations; or a member of the public. The Secretary cannot be a Member of the Board.

4.4 Acting Secretary:

Where the Board has not appointed a Secretary under Section 4.3 of this By-law, the Board shall select a person to act as Acting Secretary for the Meeting, and to undertake the follow up secretarial duties from that Meeting, held in the absence of an appointed Secretary. The appointed Acting Secretary may be a Member of the Board.

4.5 Board Office:

The office of the Board shall be maintained at the Neebing Municipal Office located at 4766 Highway 61, Neebing, Ontario (P7L 0B5). Office hours shall be flexible and shall consist of those open hours of the Neebing Municipal Office at which time the Secretary is present.

5 Responsibilities of the Board

5.1 Source:

The source for the responsibilities set out in this Section is Ontario Regulation 409/23 passed under the Act. Any amendments to the regulation shall be considered to have been included in this By-law.

5.2 Meeting Participation:

Members are expected to attend, and actively participate, in all Meetings, unless able to provide a reasonable explanation.

5.3 Police Force Operations:

Members shall not interfere with the Detachment Commander's operational decisions and responsibilities, or with the day-to-day operation of the police force, including the recruitment and promotion of police officers.

The Board shall participate in the recruitment and promotion of the Detachment Commander position, in accordance with Provincial rules and practices in this regard.

5.4 Training:

Members shall undergo any training that may be provided or required for them by the Province. Any costs of this training are the responsibility of the Board, for any Members appointed to the Board by the Lieutenant Governor in Council, and for the Municipality represented by the Member for other Members.

5.5 Confidentiality Obligations:

Members shall keep confidential any information disclosed or discussed at a meeting of the board, or part of a meeting of the board, that was closed to the public.

5.6 Speaking on Behalf of, or Contrary to, the Board:

No Member shall purport to speak on behalf of the Board unless he or she is authorized by the Board to do so.

A Member who expresses disagreement with a decision of the Board shall make it clear that he

or she is expressing a personal opinion.

5.7 Obligation to Act in Good Faith:

Each Member shall discharge his or her duties loyally, faithfully, impartially and according to the Act, any other legislation, regulation, rule or by-law, as provided in his or her oath or affirmation of office.

Members shall uphold the letter and spirit of the Code of Conduct set out in Ontario Regulation 409/23, and shall discharge their duties in a manner that will inspire public confidence in the abilities and integrity of the Board.

5.8 Obligation to Act with Respect:

Members shall discharge their duties in a manner that respects the dignity of individuals and in accordance with the Human Rights Code, R.S.O. 1990, c. H.19, and the Canadian Charter of Rights and Freedoms, Part I of the Constitution Act, 1982, Schedule B to the Canada Act 1982 (UK), 1982, c. 11.

5.9 Pecuniary Interests:

In all matters and under all circumstances the Members shall be guided by and shall adhere to the requirements of the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.

5.10 No Advancement of Self or Others:

No Member shall use his or her office to advance his or her personal interests or the interests of any person or organization with whom or with which he or she is associated.

No Member shall use his or her office to obtain employment with the board or the police force for himself or herself, or for any Member of his or her family, whether related by birth, adoption or marriage.

It is acknowledged that the requirements of this Section are beyond those set out in Section 5.9 of this By-law.

5.11 Requirement to Resign:

Should a Member apply for employment with the police force, including employment on contract or on a fee for service basis, he or she shall immediately resign from the Board.

5.12 Discreditable Conduct:

No Member shall engage in conduct that would discredit or compromise the integrity of the Board or the police force.

6 Committees of the Board

6.1 Committees:

The Board may at any time by motion appoint one or more Members to a Committee to inquire into any matter within the jurisdiction of the Board. Where assistance from the general public would be of benefit to a committee, the Board may appoint persons to work on Committees

who are not Members, provided that the majority of the committee is composed of Members of the Board.

An individual is not eligible to be an additional member of a committee if they would not be eligible to be a member of the Board.

6.2 Terms of Reference:

The Board shall either set or approve terms of reference for any Committee established under Section 6.1. Where the Board has not set terms of reference, the first task of any Committee is to form terms of reference and to forward same to the Board for approval. No Committee shall operate without approved terms of reference.

6.3 By-law:

This By-law applies to the operations and conduct of business of Committees, with appropriate adjustments for Committee circumstances.

6.4 Committee Reports:

A Committee formed under Section 6.1 shall report upon the status of its work to the Board at the Meeting of the Board next following the date of any Committee Meeting. This requirement shall continue until such time as the work of the Committee is completed.

7 Regular Board Meetings

7.1 Regular Board Meetings:

Regular Meetings of the Board shall be held on the third Thursday of each month. All regular meetings shall commence at 5:30 p.m. on the selected meeting dates. The Board will determine the meeting location for each meeting date.

7.2 Vacation Periods:

Despite Section 7.1, the Board may determine not to hold Regular Meetings during months of July, August and December. Should the need arise, the Chair or Vice-Chair may, at any time, summon a Special Meeting of the Board in accordance with Section 8 of this By-law

7.3 Notice:

Notice of Regular Meetings held in accordance with Section 7.1 shall be published on the internet, at least seven days before the meeting.

7.4 Agendas:

The Secretary shall prepare an agenda for Board.

All items to appear on the agenda shall be in the possession of the Secretary by 12:00 noon on the Thursday of the week preceding the meeting, except for a Special Meeting. If the day fixed for the agenda items is a holiday, the items shall be in the possession of the Secretary by 12:00 noon on the next business day, which is not a holiday.

Only items of urgency may be added to the agenda after the deadlines set out in this Section.

The Secretary shall finalize and have the agenda prepared by 5:00 p.m. on the Thursday preceding a Regular Meeting. If the day fixed for the agenda items to be received is a holiday, the agenda shall be finalized 5:00 p.m. on the next business day, which is not a holiday

If a Special Meeting is called, the Secretary will endeavor to have the agenda available to Members prior to the Special Meeting, however, in circumstances where the notice is short, this may not always be possible.

7.5 New Business:

Despite Section 7.4, a Member of the Board, with the consent of the Chair may raise an item or items for discussion under "New Business". Such items, unless urgency requires otherwise, will be raised for discussion purposes only, and any resolution or decision shall be deferred to the next meeting of the Board.

7.6 Agenda Format:

Agendas shall be formatted as set out in this Section. Modifications to the matters to be included, or the order of business, may be affected without requiring an amendment to this By-law.

1. Preliminary Matters (elections/appointments, call to order, approval of agenda, disclosures of pecuniary interest, etc.);
2. Deputations, Reports, or Correspondence requiring Direction;
3. Reports or Correspondence for information;
4. By-laws;
5. Discussion (New business raised by Members, discussion with police representatives, etc.);
6. Closed Session (when and if required) & matters arising from Closed Session; and
7. Adjournment.

7.7 Curfew:

The Board shall stand adjourned at 9:00 p.m. until the next Regular Meeting unless a resolution extending the time for no more than one half hour has been passed.

7.8 Attendance:

Each Member shall endeavor to attend all Regular Meetings. Where a Member is unable to attend he or she shall, if possible, advise the Secretary of this fact prior to the commencement of the meeting.

A Member who misses three Meetings in succession shall be required to explain the absences to the Board, and the Board may request that he or she resign his or her seat and/or take such other measures as may be necessary to facilitate the continued and future business of the Board.

Whenever a Member who is also a member of the council of one of the Municipalities is unable to attend a Meeting, he or she shall endeavor to have another member of that Municipality's

council attend the Meeting. The purpose for attendance is to provide input to the Board from that Municipality's or First Nation's perspective on items on the agenda for that Meeting. The attending council member is not permitted to vote at the Board table, however, the Board will take into consideration any contribution the representative may have to any item of business being debated or considered, and the representative will be entitled to participate in discussion and/or ask questions relating to agenda items.

8 Special Board Meetings

8.1 Summoning of a Special Meeting:

The Chair or the Vice Chair may, at any time, summon a Special Meeting, and shall do so whenever requested by a Majority of the Members.

8.2 Notice of Special Meetings:

The Secretary shall give notice to the Members of all Special Meetings of the Board whenever a Special Meeting is properly called. Such notice shall be by telephone, or other means deemed appropriate by the Secretary and acceptable to the Member receiving the notice.

No Special Meeting of the Board may be held with less than 24 hours' notice to the Members.

Notice to the public is deemed to have been given by including reference to the Special Meeting in the calendar of meetings posted on each Municipality's and First Nation's website, together with a posting of a copy of the agenda (if available).

8.3 Agenda

Only the items specified on the agenda for the Special Meeting shall be dealt with at the Special Meeting.

9 Quorum; Duties of Chair

9.1 Commencement of Meetings:

As soon after the hour fixed for the holding of a Regular or Special Meeting as there is a Quorum present, the Chair shall call the Members to order.

9.2 Where No Quorum is Present:

If no Quorum is present within thirty (30) minutes after the appointed time, the Secretary shall record the names of the Members present and the Meeting shall stand adjourned until the date of the next Regular Meeting, or until a Special Meeting is scheduled (or re-scheduled, as the case may be).

9.3 Duties of the Meeting Chair:

It shall be the duty of the Chair to:

- (i) open the Meeting by taking the chair and calling the Members to order;
- (ii) announce the business before the Board in the order in which appears on the agenda;

- (iii) receive and submit, in the proper manner, all motions presented by the Members;
- (iv) put to vote all questions which are moved and seconded or necessarily arise in the course of the proceedings and to announce the result;
- (v) decline to put to vote motions which infringe the rules of procedure;
- (vi) restrain the Members, within the rules of order, when engaged in debate;
- (vii) enforce on all occasions the observance of order and decorum among the Members;
- (viii) call by name any Members persisting in breach of the rules of order of the Board, thereby ordering him or her to vacate the meeting room;
- (ix) authenticate by signature all by-laws, resolutions and minutes of the Board undertaken at a Meeting chaired by him or her;
- (x) inform the Board, when necessary or when referred to for the purpose, on a point of order or privilege;
- (xi) represent and support the Board, declaring its will, and implicitly obeying its decisions in all things;
- (xii) ensure, to the best of his or her ability, that each decision of the Board is in conformity with the laws and by-laws governing the activities of the Board;
- (xiii) adjourn the Meeting when the business is concluded;
- (xiv) adjourn the Meeting, without question put, in the case of grave disorder arising in the place of the Meeting; and
- (xv) order any individual or group in attendance at the Meeting to cease and desist any Improper Behaviour, and to order the individual or group to vacate the meeting place where such behaviour persists.

10 Open and Closed Meetings

10.1 Open:

All Meetings shall be open to the public, subject to Section 10.2.

10.2 Closed Meetings

Regular or Special Meetings, or portions of those Meetings, may be undertaken in the absence of the public for the purpose of discussing any of the following matters:

- (i) any of those matters for which a municipal council is authorized to close a meeting to the general public under Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25;
- (ii) intimate financial and personnel matters, where a named or identifiable employee or prospective employee is involved, or where employee relations or reputations could be damaged, unless the employee or employees involved have requested that the matter be discussed in a meeting open to the public and the majority of the Board concurs;
- (iii) consideration of candidates for the position of Detachment Commander;

- (iv) matters that are specifically restricted by legislation regarding the protection of privacy;
- (v) matters relating to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56 or the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31;
- (vi) matters involving public security, the revelation of which would endanger the security of the property of the Board, the property of any of the Municipalities, or the operations of the policing services.

10.3 Exception for Voting:

No Meeting or portion of a Meeting may be closed to the public during the taking of a vote.

11 Rules of Conduct during a Meeting of the Board

11.1 Rules:

No Member shall:

- (i) speak disrespectfully, use offensive words or unparliamentary language in or against the Board, any Member, members of the public, or other levels of government;
- (ii) disturb another Member, or any other person present, by any Improper Conduct;
- (iii) speak on any subject other than the subject in debate;
- (iv) criticize any decision of the Board except for the purpose of moving that the question be reconsidered;
- (v) resist the rules of the Board or disobey the decisions of the Chair on questions of order or practice or upon the interpretation of the rules of the Board;
- (vi) leave a meeting without first obtaining permission from the Board or the Chair;
- (vii) be permitted to retake his or her seat after being ordered to vacate, having committed a breach of any rule of the Board, until the next meeting, and without making an apology to the Board; or
- (viii) interrupt a Member who has the floor, except to raise a point of order or privilege.

12 Motions

12.1 Mover and Seconder Required:

A Motion must be formally moved and seconded before the Chair can put the question or a motion be recorded in the minutes. The Chair may second a motion.

12.2 Reading of the Motion:

Motions shall be read to the Board, in full, by the Chair or, at the direction of the Chair, the Secretary, before debate. At any time during debate, provided it does not interrupt a Member who has the floor, any Member may request that the motion be read again.

12.3 “Friendly” Motions to Amend:

Any Member may request a “friendly amendment” to a motion that is under debate. A motion for a “friendly amendment” shall:

- (i) be presented verbally to the mover and seconder of the motion;
- (ii) receive verbal consent of both the mover and the seconder of the motion;
- (iii) upon the consent of the mover and the seconder, be considered to be a part of the motion under debate, and may be written on the motion, where appropriate.

12.4 Formal Motions to Amend:

A formal motion to amend a motion that is under debate may be moved by any Member. Provided it is seconded by another Member, all debate on the main motion will cease until such time as the amendment motion has been voted upon.

Any Member may move a motion to amend the amendment motion. Provided it is seconded by another Member, all debate on the original amendment motion will cease until such time as the motion to amend the amendment motion has been voted upon.

Only one formal motion may be presented to amend an amending motion. If that motion passes, debate shall resume on the amendment motion, as amended. If that motion fails to pass, debate shall resume on the amendment motion as originally presented, and no further motions to amend the amendment motion may be moved.

12.5 Speaking Rules:

Every Member, prior to speaking to any question or motion shall address the Chair. When two or more Members speak, the Chair shall designate the Member who has the floor, who shall be the Member who, in the opinion of the Chair, spoke first.

12.6 Remaining in Place for the Vote:

When the Chair calls for the vote on a question, each Member shall occupy his or her seat and shall remain in that seat until the result of the vote has been declared by the Chair. During the vote, no Member shall make any noise or disturbance.

12.7 Interruptions:

When a Member has the floor, no other Member shall pass between that Member and the Chair, or interrupt the Member speaking, except to raise a point of order or a point of personal privilege.

12.8 Motions Without Notice:

The following motions may be introduced without notice and without leave, but such motions must be moved and seconded:

- (i) to refer a matter to a committee or to another person for further information and/or research;
- (ii) to adjourn the meeting;
- (iii) to amend a motion under debate;
- (iv) to suspend the Rules of Procedure

12.9 Motion to Reconsider:

After any question has been decided by the Board, any Member who was present and who voted in the Majority may, at a subsequent Meeting of the Board, move for the reconsideration of that motion, provided due notice of the intention to introduce the motion to reconsider is given as required by this By-law. No discussion of the main question by any person shall be allowed unless the motion to reconsider has first been adopted.

No question shall be reconsidered more than once during a Term, nor shall a vote to reconsider be reconsidered. If a motion to reconsider is decided in the affirmative, reconsideration shall become the next order of business and debate on the question to be reconsidered shall proceed.

12.10 Withdrawal of a Motion:

Once read or stated by the Chair or presiding officer, a motion belongs to the assembly, and it may not be withdrawn without the consent of the majority of the Members present.

12.11 Reading of the Motion Prior to Voting:

Immediately prior to voting on a motion, the Chair shall state the question in the precise form it is to be recorded in the minutes, including any amendment to the question.

12.12 Calling of the Question:

After the question has been called on a motion, whether amended or not, no Member shall speak to the question nor shall any other motion be made until after the vote is taken and the result is declared.

12.13 Method of Voting:

On an unrecorded vote, the manner of determining the decision of the Board on a motion shall be at the discretion of the Chair and may be by voice, show of hands, standing or otherwise.

12.14 Abstaining from Voting:

A failure to vote by a Member who is present at the Meeting at the time of the vote, and who is qualified to vote, is deemed to be a negative vote.

13 Members of the Public Attending Meetings**13.1 Open:**

Subject to the provisions of Section 10.2 of this By-law, any person may attend a regular or special meeting of the Board or any of its committees to observe the proceedings. Persons in attendance should sign the attendance sheet provided, but are not required to do so. All persons in attendance must abide by the rules of conduct set out in Sections 11 and 13.7 of this By-law

Subject to the provisions of Section 10.2 of this By-law, persons representing public media may attend a Regular or Special Meeting of the Board or any of its Committees to observe the proceedings.

13.2 Requests to Speak:

All requests to appear before the Board shall be made in writing, and received in the Secretary's office by the agenda deadline as provided under Section 7.4 of this By-law.

The written request shall state the general nature of the subject matter of the presentation.

Subject to Section 13.3, the written request will be included in the agenda as a matter of public record, and should not contain any confidential information that the Deputant does not wish to be made public.

If the written request is lengthy or contains material that is complex or expensive to copy, the Deputant may be required to pay a fee for the reproduction of the material, or may be required to bring eight copies of the material to the Secretary for distribution in the agenda package and the formal record.

If the Deputant wishes to distribute additional documents as information at the Meeting, a copy of the documents submitted must be retained by the Secretary as part of the record of the Meeting.

Deputants must restrict their comments to the subject matter outlined in their requests for deputation.

13.3 Restrictions on Deputations:

The Secretary shall not include in any Meeting agenda a request for a deputation in any of the following circumstances:

- a) the deputation relates to a subject matter that is not within the jurisdiction of the Board;
- b) the Deputation relates to existing or potential litigation involving the Board;
- c) the subject matter has already been presented to the Board by the Deputant, or an organization to which the Deputant belongs or is affiliated, within the same term of the Board;
- d) the subject matter is a request to re-consider an earlier decision made by the Board within the same Term; or
- e) the correspondence seeking the deputation contains language that is disrespectful, foul or offensive, insulting or slanderous against any person.

Where this rule is invoked, the Secretary shall provide the person requesting the deputation with written reasons for refusing to place it on the agenda.

13.4 Appeal of Refusal:

Where the Secretary has refused a deputation request in accordance with Section 13.3, the person making the request may seek an exemption from Section 13.3 in writing. The Secretary will report to the Board on the request for the exemption, outlining why, in their opinion, Section 13.3 applies. By resolution of the Board, an exception to the rules in Section 13.3 may be made, in which case, the Deputation will be scheduled for the next Regular Meeting.

13.5 Time limits:

The presentation shall be limited to ten minutes, however if the delegation consists of more than five (5) persons, two (2) speakers shall be allowed to speak, each limited to not more than ten (10) minutes.

13.6 Limitations on Deputations:

The number of deputations allowed at any Regular or Special Meeting of the Board shall be limited to two, and will be placed on the agenda based on a “first come; first served” basis.

13.7 Rules for Members of the Public:

Electronic Devices: Members of the public must turn electronic devices to “silent” or “vibrate” so as not to interrupt the Meeting. Should a person in attendance wish to respond to a call, text or other telecommunication, he or she must step outside of the meeting room to do so. Speaking aloud on a device or texting on a device is not permitted during the course of a Meeting.

No Recordings: No person may record the proceedings of a meeting in any manner (apart from taking personal notes) without the prior permission of the Board. This rule applies to all members of the audience, including persons representing media.

No Debate: A Deputation is a presentation to the Board – it is not a time to question Members and receive answers, or enter into debate with any Member. Persons wishing to question Members on any issue must do so outside of meeting times.

Rules for the Board also Apply: The rules for Members set out in Section 11 of this By-law for Members also apply to all persons in attendance at a meeting of the Board.

No Improper Conduct: No person shall, at any time during a Meeting, demonstrate Improper Conduct.

No Direct Access to the Members During meetings: No person, except Members and officers of the Board, is permitted to come within that portion of the meeting room occupied by the Members and the Secretary during the sittings of the Board without permission of the Chair or the Board. Members of the public attending the meetings shall remain in that portion of the meeting room reserved for the audience, or at the deputation table, as applicable.

13.8 Sanctions:

Where a Deputant, or any member of the audience, including representatives of the media, disregards any one or more of the rules set out in this By-law, the Chair shall advise the person of his or her error, remind him or her of the rules, and request that he or she adhere to the rules.

If the person repeatedly ignores the rules, the Chair may call an end to the Deputation and/or ask the person to leave the premises. Where a person refuses to leave the premises, he or she may be escorted from the building.

Subject to applicable law, the Board may, at its discretion, prohibit one or more persons from being eligible to request Deputations and/or attend meetings for a period of time.

13.9 Petitions:

Members of the public may, from time to time, present written petitions to individual Members or to the Secretary. Every petition to be presented to the Board, shall be legibly written or printed, shall not contain any obscene or improper matter or language, and shall be signed by at least one person, and filed with the Secretary. Any petitions meeting these requirements, and regarding matters that are within the jurisdiction of the Board, that are received by the Secretary within the timelines set out in Section 7.4 of this By-law, shall be included in the agenda for that Meeting.

14 Availability of Information

14.1 Confidential Reports and Information:

Information relating to matters described in Section 10.2 of this By-law, shall be marked “Confidential”, and shall not be available to any persons other than Members or the Secretary, subject to applicable law.

14.2 Public Agendas:

Following the distribution of the agenda information to all Members, the public agenda materials may be made available to the media and to any other member of the public requesting such information, provided the disclosure of such information does not relate to matters described in subsection 10.2 of this By-law. Such materials shall be made available at the Board office no earlier than the second day preceding the day upon which the meeting is to be held.

15 By-laws

15.1 Text:

The full text of every by-law placed before the Board for consideration shall be included in the agenda package.

15.2 Introduction:

By-laws on the agenda shall be introduced for passage through the moving and seconding of a motion to enact the by-law. By-laws do not require any prescribed number of “readings”.

15.3 Amendments:

Members wishing to introduce a motion to amend a by-law under consideration shall do so during the debate on the passage of the by-law. Each amendment shall be considered before another amendment is introduced.

15.4 Numeration:

Every by-law enacted shall be numbered, dated, signed by the Chair of the meeting at which it was enacted, and the Secretary at that meeting, and sealed with the seal of the Board.

16 Minutes

16.1 The Minutes shall record:

- (i) the place, date and time of meeting;
- (ii) the name of the Chair and record of the attendance of the Members;
- (iii) any pecuniary interests declared, specifying the nature of each;
- (iv) the reading, if requested, correction and adoption of the minutes of the prior meetings;
and
- (v) all other proceedings of the meeting, without note or comment.

17 General

17.1 New Members

Whenever a new Member is appointed to the Board, the Secretary shall provide him or her with a copy of this By-law.

17.2 Notice Required to Amend

No amendment or repeal of this By-law, or any part of it, shall be considered at any meeting of the Board unless notice of the proposed amendment or repeal is given at a previous regular meeting of the Board. Waiving of this notice requirement is prohibited.

17.3 Short Title:

This By-law shall be known as the "Procedural By-law".

17.4 Effective Date:

This By-law shall come into force and take effect on the date that it is passed.

ENACTED AND PASSED THIS 20TH DAY OF JUNE, 2024

Chair

Secretary