

Lakehead OPP Detachment Board

Agenda for Meeting: Thursday, October 17, 2024 at 5:30 p.m.
19 Holland Road West, Conmee, ON

1. Preliminary Matters

- 1.1 Call to Order by Chair
- 1.2 Oaths of Office
- 1.3 Approval and/or Amendment of the Agenda
- 1.4 Request/Receive Declarations of Pecuniary Interests (if any)

2. Minutes from Previous Meeting

- 2.1 Minutes of the Meeting held May 2, 2024 1-2
- 2.2 Minutes of the Meeting held June 20, 2024 3-6
- 2.3 Minutes of the Meeting held September 19, 2024 7-10
- 2.4 Matters Arising from the Minutes -

3. Reports and Items for Discussion

- 3.1 Police Report – September 2024 11-106
- 3.2 Insurance Policy Quotes 107-118
- 3.3 2024 Draft Budget 119

4. Correspondence

- 4.1 October 8, 2024: Email from OAPSB Zone 1 – Joint OAPSB & OACP Conference 120

5. By-laws

- 5.1 Procedure By-law 121-138
- 5.2 By-law to Adopt Operating Name 139

6. New Business

7. Closed Session

8. Next Meeting – November 21, 2024

9. Adjournment

Lakehead OPP Detachment Board

MINUTES OF THE REGULAR MEETING OF THE BOARD

May 2, 2024 at 5:30 p.m.

Location: 801 West Gore Street

PRESENT: Reeve Wendy Wright, Township of Gillies
Councillor Don Smith, Municipality of Shuniah
Councillor Brian Wright, Municipality of Neebing
Beth Boon, Kiashke Zaaging Anishinaabek (Gull Bay)
Robert Michelizzi, O.P.P. Thunder Bay Detachment
Christopher Bortolin, O.P.P. Thunder Bay Detachment
Erika Kromm, Board Secretary

REGRETS: Councillor David Halvorsen, Township of Conmee
Councillor John Sobolta, Township of O'Connor
Chief Wilfred King, Kiashke Zaaging Anishinaabek (Gull Bay)
Representative from Lac Des Mille Lacs

There was no quorum for this meeting. Agenda items were informally reviewed.

1. Preliminary Matters

1.1. Updates on Council Appointments

Members provided updates on who has been formally appointed by their Councils.

1.2. Oaths of Office

Brian Wright, Don Smith and Wendy Wright completed the Oath of Office.

1.3. Selection of Chair and Vice-Chair for the Year

The selection of the Chair and Vice-Chair was deferred until the next meeting when more members are in attendance.

1.4. Call to Order

Since a Chair was not selected, the Board Secretary called the meeting to order.

1.5. Approval and/or Amendment of the Agenda

The agenda was approved as presented.

1.6. Request/Receive Declarations of Pecuniary Interests (if any)

No declarations of pecuniary interest were received.

2. Reports

2.1. Police Report

Members discussed the format of the police report. It was decided that the reports would be presented same as what was done in the past. The reports will be made available a week before the meetings. It needs to be clarified if the report is a confidential or public document, either in whole or in part.

2.2. Provincial and Community Representatives

Members discussed advertising for the community representatives. The Secretary will prepare the ad for circulation in the communities and obtain a quote to advertise in the Chronicle Journal.

2.3. OAPSB Conference 2024

Members discussed attending the conference. It was decided that the Board would not send any members this year. They will review it again next year once the Board is more established.

2.4. Draft Budget 2024

Members reviewed the draft budget. Each member was asked to review the budget and bring forward any comments to the next meeting.

2.5. Policy Documents/Procedure By-law

Members discussed a procedure by-law and other required policy documents. The Secretary will bring forward a draft procedure by-law to the next meeting with consideration of the code of conduct, confidentiality and social media.

3. New Business

There was no new business brought forward.

4. Next Meeting

The meetings will be held on the third Thursday of each month at 5:30 pm. The next meeting will be held on June 20, 2024.

5. Closed Session

No Closed Session was held at this meeting of the Board.

6. Adjournment

There being no further business to attend to, the meeting was adjourned at 7:07 pm.

Lakehead OPP Detachment Board

MINUTES OF THE REGULAR MEETING OF THE BOARD

June 20, 2024 at 5:30 p.m.

Location: 4766 Highway 61, Neebing, ON

PRESENT: Reeve Wendy Wright, Township of Gillies
Councillor Don Smith, Municipality of Shuniah
Councillor Brian Wright, Municipality of Neebing
Councillor David Halvorsen, Township of Conmee
Councillor John Sobolta, Township of O'Connor
Robert Michelizzi, O.P.P. Thunder Bay Detachment
Christopher Bortolin, O.P.P. Thunder Bay Detachment
Erika Kromm, Board Secretary

REGRETS: Beth Boon, Kiashke Zaaging Anishinaabek (Gull Bay)
Chief Wilfred King, Kiashke Zaaging Anishinaabek (Gull Bay)
Clarke Chapman, Lac Des Mille Lacs

There was no quorum for this meeting. Agenda items were informally reviewed.

1. Preliminary Matters

1.1. Updates on Council Appointments

Members provided updates on who has been formally appointed by their Councils.

1.2. Oaths of Office

John Sobolta and Dave Halvorsen completed the Oath of Office.

1.3. Selection of Chair and Vice-Chair for the Year

The Secretary called for nominations for Chair. Member Wright nominated Member Smith. Member Smith was asked whether he would stand for election, and he advised that he would. The Secretary called for further nominations. None were forthcoming. Member Smith was acclaimed as Chair of the Board for 2024.

The Secretary then called for nominations for Vice-Chair. Member Halvorsen nominated Member Wright. Member Wright was asked whether he would stand for election, and he advised that he would. The Secretary called for further nominations. None were forthcoming. Member Wright was acclaimed as Vice-Chair of the Board for 2024.

The Secretary turned the chair over to Chair Smith.

1.4. Call to Order

The Chair called the meeting to order at 5:42 pm.

1.5. Approval and/or Amendment of the Agenda

Chair Smith asked whether any members wished to make any additions or adjustments to the agenda. There were no amendments.

1.6. Request/Receive Declarations of Pecuniary Interests (if any)

No declarations of pecuniary interest were received.

2. Minutes from Previous Meeting

2.1. Minutes of the Meeting held May 2, 2024

Members present reviewed the minutes. No changes were noted.

2.2. Matters Arising from the Minutes

There were no matters arising from the minutes.

3. Reports and Items for Discussion

3.1. Police Report

Members reviewed the police reports. There was some discussion regarding assault statistics and the new report format that was being developed. Vice-Chair Wright requested a ride program or focused patrol at West Oliver Lake.

3.2. Draft Budget 2024

Members reviewed the report. The Secretary was directed to bump up the office supplies budget to \$200 and to request that the member municipalities approve the levy allocation and remuneration.

There was some discussion about the officers that were assigned to the different areas of the detachment. The Board requested the opportunity to meet the officers.

4. Correspondence

4.1. May 27, 2024: Email from OAPSB – Important Announcement

Members present reviewed the correspondence.

4.2. June 3, 2024: Email from OAPSB – Zone 1 September 2023 Minutes

Members present reviewed the correspondence.

4.3. June 6, 2024: Email from OAPSB – Next Zone 1 Meeting

Members present reviewed the correspondence.

5. By-laws

5.1. Procedure By-law

Members present reviewed the by-law. The Secretary was directed to change section 8.1 of the by-law to allow the Chair or Vice Chair to call a special meeting if they feel it is necessary, or if the majority of the Board requests a meeting.

6. New Business

Member Wright advised that a resident had report that an officer said they would not go to Gillies. A/Commander Michelizzi said it would have to be fact checked and to contact the detachment about policy complaints.

7. Closed Session

Resolution No. 2024-001

Moved by: Vice Chair Wright

Seconded by: Member Halvorsen

BE IT RESOLVED THAT the time being 6:43, the Board enter into closed session to discuss matters relating to identifiable individuals.

CARRIED ✓

During Closed Session the following resolution was passed:

Resolution No. 2024-002

Moved by: Vice Chair Wright

Seconded by: Member Halvorsen

BE IT RESOLVED THAT the time being 7:05, the Board rise from closed session and report in open session.

CARRIED ✓

7.1. Community Representative Applications

Members present discussed the applications received for the community representative seats. It was recommended that the member Councils appoint Ralph Falcioni and Lisa Laitinen-Egbuchulam to the Lakehead OPP Detachment Board and that the Secretary continue to recruit for the third community representative seat.

8. Next Meeting

The next meeting will be held on September 19, 2024.

9. Adjournment

There being no further business to attend to, the meeting was adjourned at 7:07 pm.

Lakehead OPP Detachment Board

MINUTES OF THE REGULAR MEETING OF THE BOARD

September 19, 2024 at 5:30 p.m.

Location: 19 Holland Road West, Conmee, ON

PRESENT: Reeve Wendy Wright, Township of Gillies
Councillor Don Smith, Municipality of Shuniah
Councillor Brian Wright, Municipality of Neebing
Councillor David Halvorsen, Township of Conmee
Councillor John Sobolta, Township of O'Connor
Robert Michelizzi, O.P.P. Thunder Bay Detachment
Kyle Arnold, O.P.P. Thunder Bay Detachment
Erika Kromm, Board Secretary
Ralph Falcioni, Community Representative (Guest)
Lisa Laitinen-Egbuchulam, Community Representative (Guest)

REGRETS: Beth Boon, Kiashke Zaaging Anishinaabek (Gull Bay)
Chief Wilfred King, Kiashke Zaaging Anishinaabek (Gull Bay)
Clarke Chapman, Lac Des Mille Lacs

There was no quorum for this meeting. Agenda items were informally reviewed.

1. Preliminary Matters

1.1. Call to Order

The Chair called the meeting to order at 5:32 pm.

1.2. Approval and/or Amendment of the Agenda

Chair Smith asked whether any members wished to make any additions or adjustments to the agenda. There were no amendments.

1.3. Request/Receive Declarations of Pecuniary Interests (if any)

No declarations of pecuniary interest were received.

2. Minutes from Previous Meeting

2.1. Minutes of the Meeting held June 20, 2024

Members present reviewed the minutes. No changes were noted.

2.2. Matters Arising from the Minutes

There were no matters arising from the minutes.

3. Reports and Items for Discussion

3.1. Police Report

Members reviewed the police reports. The new standard report has all the community statistics combined together. Members requested separate reports that show the statistics for each individual community. There was some discussion regarding the reduced number of officers available for traffic enforcement. The detachment has been proactively enforcing impaired and stunt driving. There were some questions raised about resources for mental health cases.

3.2. Insurance Policy Quotes

Members reviewed the report. There was some discussion regarding the OAPSB membership and the group insurance policy offered for association members. The consensus was that the Board will join OAPSB for 2025 on a trial basis and purchase the insurance policy quoted directly to the Board by Intact Public Entities.

3.3. Update on Council Resolutions and Appointments

Members reviewed the report. There was discussion regarding next steps if not all communities make the appointments for the community representatives. The Solicitor General's office will be contacted for further information. It was also noted that the recommended levy allocation for the budget was not approved by all communities. The budget will be updated to show an equal levy apportionment.

4. Correspondence

4.1. September 5, 2024: Email from OAPSB – September News and Updates

Members present reviewed the correspondence.

4.2. August 30, 2024: Letter from Solicitor General - Mandatory Thematic Training

Members present reviewed the correspondence. Some members were experiencing issues with logging into the new training. The Secretary will resend the link and the information for the support desk.

4.3. August 30, 2024: Email from OAPSB – Mandatory Thematic Training Now Available

Members present reviewed the correspondence.

4.4. June 6, 2024: Email from OAPSB – Next Zone 1 Meeting

Members present reviewed the correspondence. The Board Secretary was directed to register all members present for the joint conference with Zone 1 and OACP in December.

5. By-laws

5.1. By-law to Adopt Operating Name

Members present reviewed the by-law. There were no changes noted.

6. New Business

Member Sobolta advised that O'Connor is discussing the possibility of leaving the Board. There was some discussion regarding benefits of sitting on the board and whether it was possible to leave the Board.

7. Closed Session

Resolution No. 2024-03

Moved by: Member Wright

Seconded by: Member Sobolta

BE IT RESOLVED THAT the time being 6:59, the Board enter into closed session to discuss matters relating to identifiable individuals.

CARRIED ✓

During Closed Session the following resolution was passed:

Resolution No. 2024-04

Moved by: Member Wright

Seconded by: Member Sobolta

BE IT RESOLVED THAT the time being 7:1, the Board rise from closed session and report in open session.

CARRIED ✓

7.1. Community Representative Applications

Members present discussed the applications received for the community representative seats. On consensus, it was determined that recruitment would continue with a focus on finding someone from one of the other communities that is not already represented.

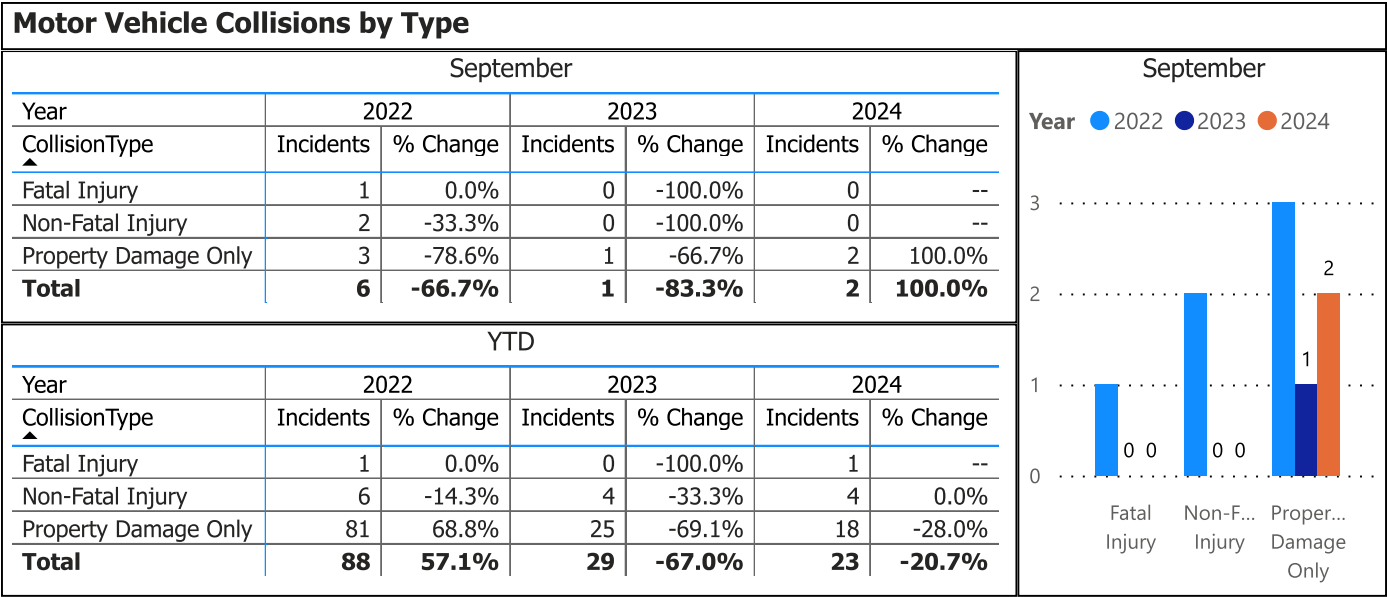
8. Next Meeting

The next meeting will be held on October 17, 2024.

9. Adjournment

There being no further business to attend to, the meeting was adjourned at 7:13 pm.

OPP Detachment Board Report
Collision Reporting System
September 2024



Data source (Collision Reporting System) date:
01-Oct-2024

Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

OPP Detachment Board Report
Collision Reporting System
September 2024

Fatalities in Detachment Area - Incidents

September									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	1	1	0.0%	0	0	--	0	0	--
2023	0	0	-100.0%	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2022	1	1	0.0%	0	0	--	0	0	--
2023	0	0	-100.0%	0	0	--	0	0	--
2024	1	1	--	0	0	--	0	0	--

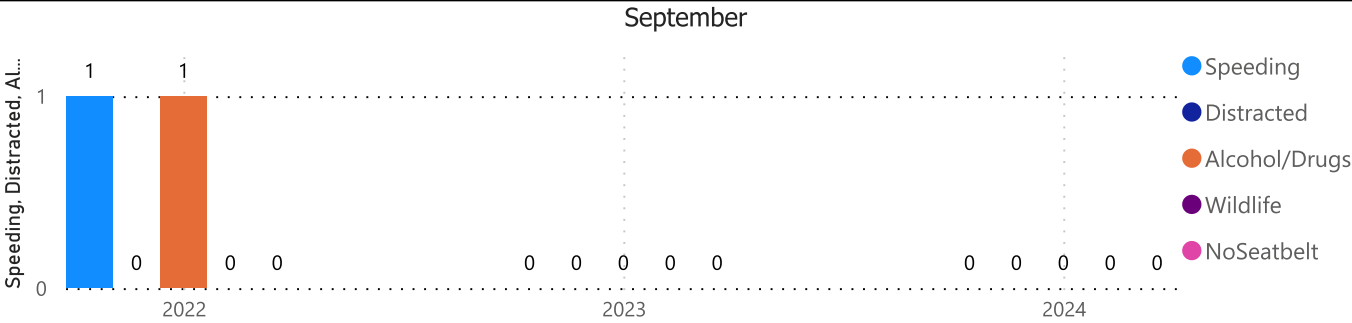
Fatalities in Detachment Area - Persons Killed

September						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	1	0.0%	0	--	0	--
2023	0	-100.0%	0	--	0	--
2024	0	--	0	--	0	--

YTD						
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle	
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change
2022	1	0.0%	0	--	0	--
2023	0	-100.0%	0	--	0	--
2024	1	--	0	--	0	--

Primary Causal Factors in Fatal Motor Vehicle Collisions

September				YTD			
	2022	2023	2024		2022	2023	2024
Speeding	1	0	0	Speeding	1	0	0
Speeding % Change	--	-100.0%	--	Speeding % Change	--	-100.0%	--
Distracted	0	0	0	Distracted	0	0	0
Distracted % Change	--	--	--	Distracted % Change	--	--	--
Alcohol/Drugs	1	0	0	Alcohol/Drugs	1	0	1
Alcohol/Drugs % Change	--	-100.0%	--	Alcohol/Drugs % Change	--	-100.0%	--
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--



Data source (Collision Reporting System) date:
01-Oct-2024

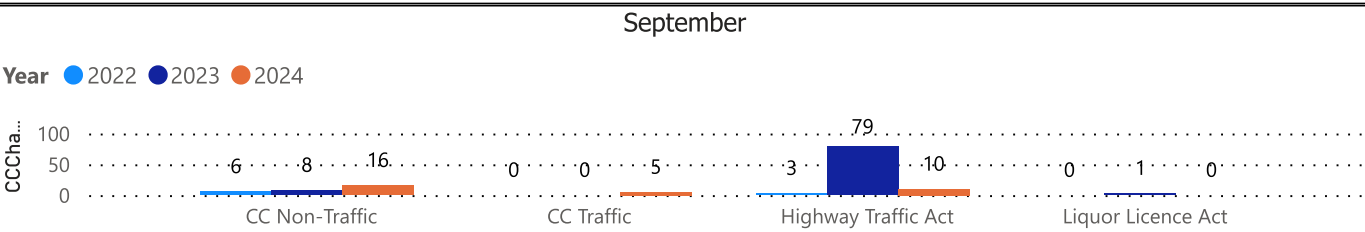
Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

OPP Detachment Board Report
Records Management System
September 2024

Criminal Code and Provincial Statute Charges Laid

September						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	6	--	8	33.3%	16	100.0%
CC Traffic	0	-100.0%	0	--	5	--
Highway Traffic Act	3	-40.0%	79	2533.3%	10	-87.3%
Liquor Licence Act	0	--	1	--	0	-100.0%
Total	9	50.0%	88	877.8%	31	-64.8%

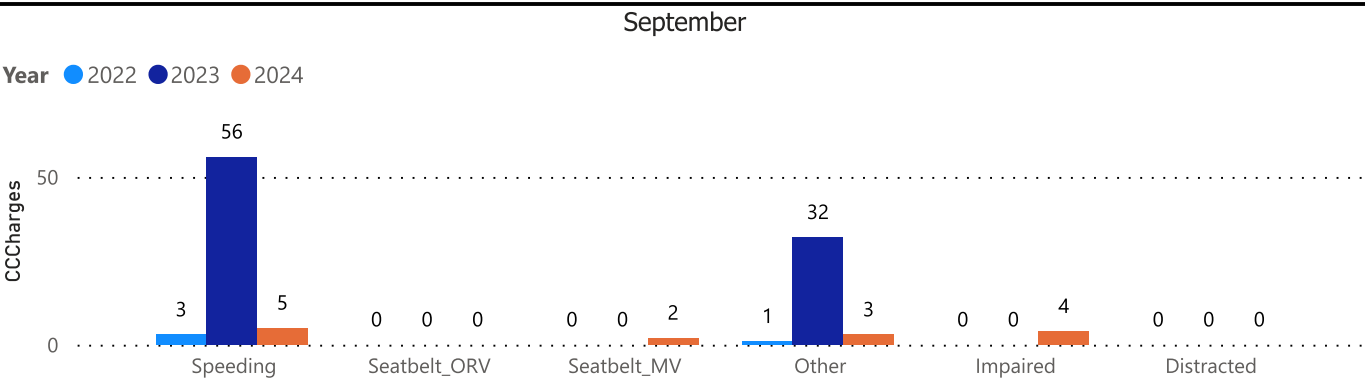
YTD						
Year	2022		2023		2024	
ChargeCategory1	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
CC Non-Traffic	82	32.3%	52	-36.6%	64	23.1%
CC Traffic	17	-5.6%	2	-88.2%	22	1000.0%
Highway Traffic Act	43	115.0%	334	676.7%	98	-70.7%
Liquor Licence Act	4	33.3%	3	-25.0%	1	-66.7%
Total	146	41.7%	391	167.8%	185	-52.7%



Traffic Related Charges

September						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	3	-40.0%	56	1766.7%	5	-91.1%
Seatbelt_ORV	0	--	0	--	0	--
Seatbelt_MV	0	--	0	--	2	--
Other	1	--	32	3100.0%	3	-90.6%
Impaired	0	-100.0%	0	--	4	--
Distracted	0	--	0	--	0	--

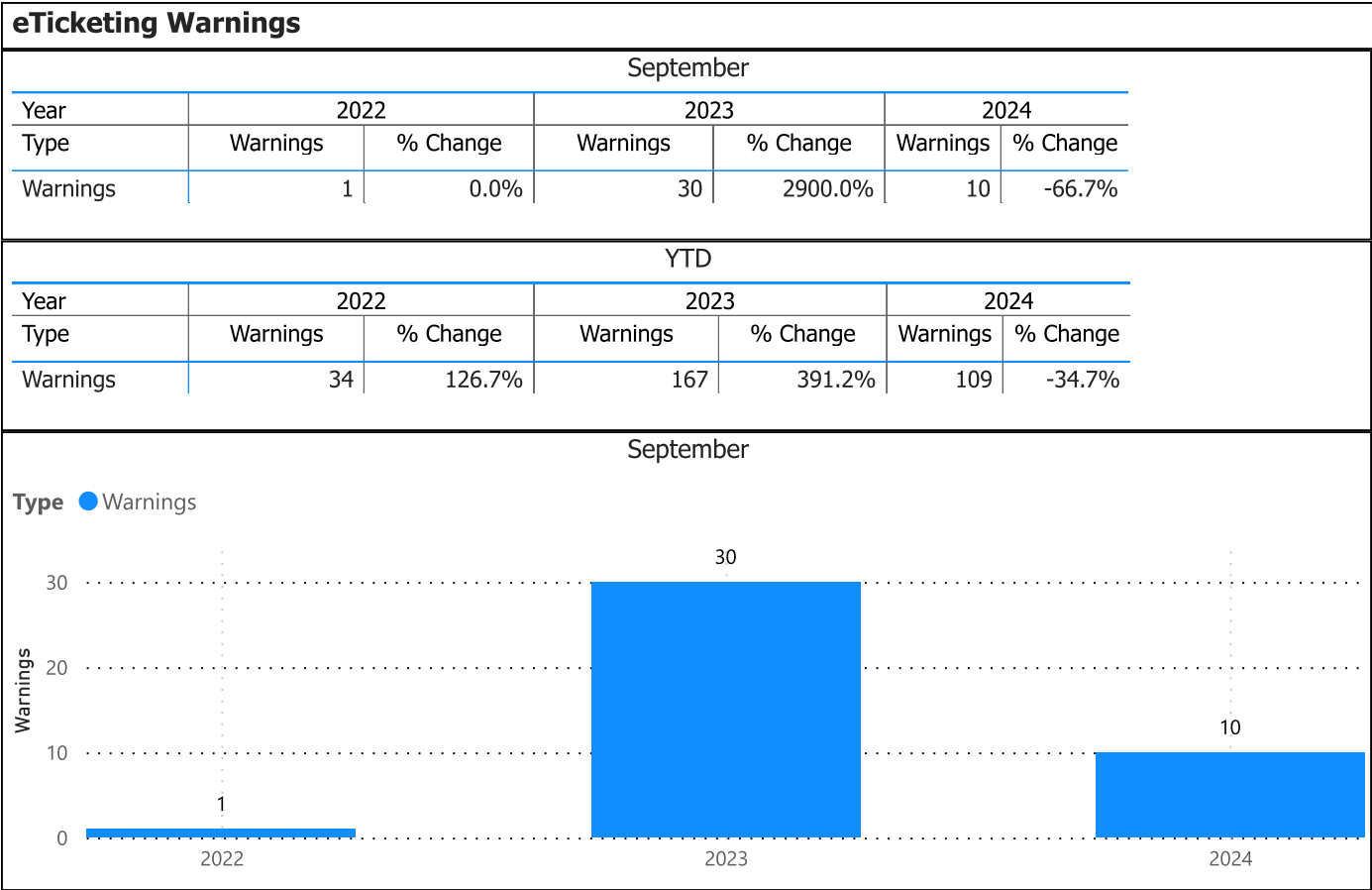
YTD						
Year	2022		2023		2024	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	37	131.3%	236	537.8%	50	-78.8%
Seatbelt_ORV	0	--	0	--	1	--
Seatbelt_MV	0	--	6	--	3	-50.0%
Other	14	-6.7%	119	750.0%	52	-56.3%
Impaired	13	-18.8%	2	-84.6%	16	700.0%
Distracted	0	--	1	--	0	-100.0%



Detachment: 2M - THUNDER BAY

Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

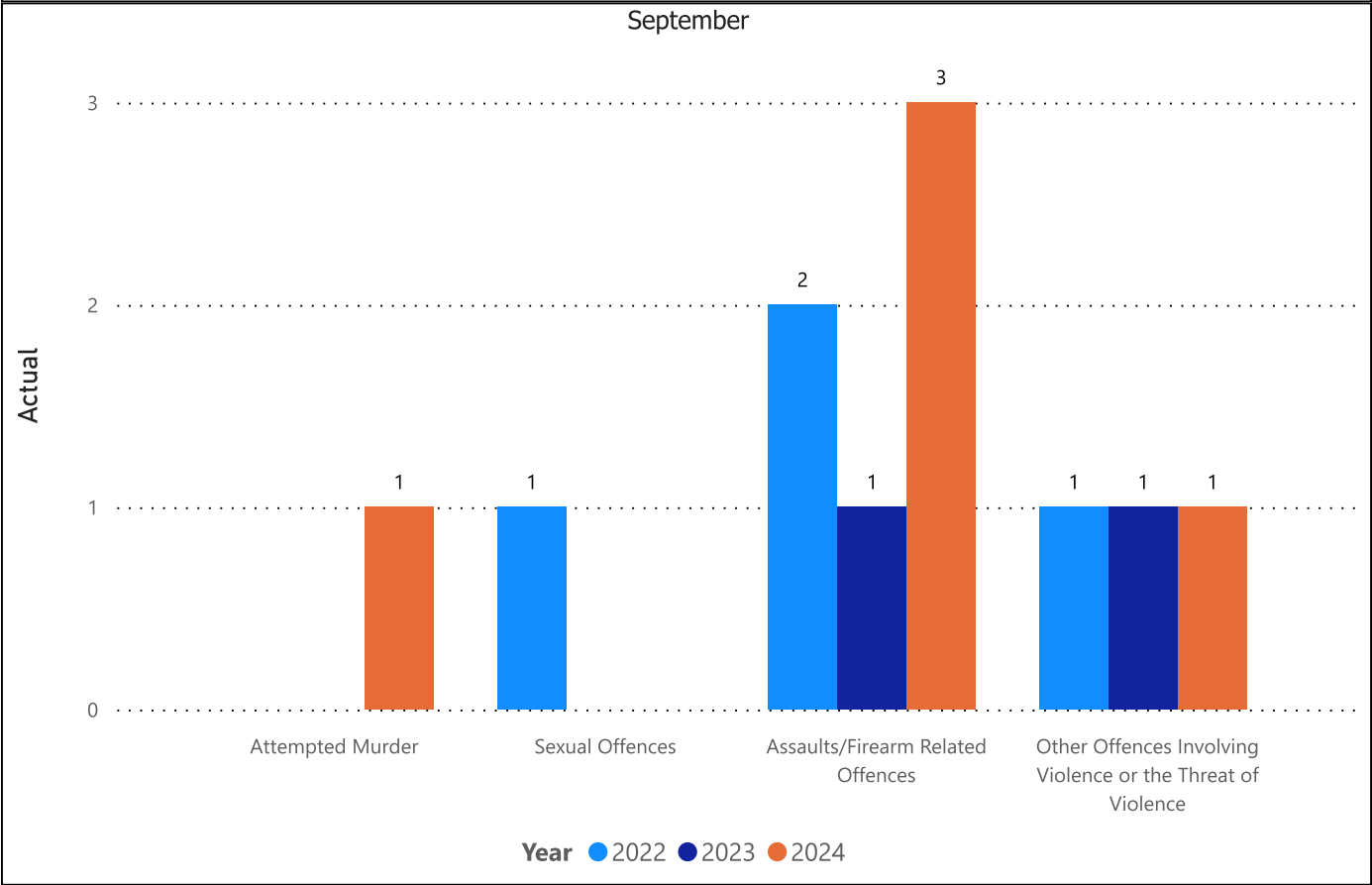
OPP Detachment Board Report
Records Management System
September 2024



OPP Detachment Board Report
Records Management System
September 2024

Violent Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	1	--
Sexual Offences	1	--	0	-100.0%	0	--
Assaults/Firearm Related Offences	2	--	1	-50.0%	3	200.0%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	0	--
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	1	--	1	0.0%	1	0.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	4	--	2	-50.0%	5	150.0%

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	-100.0%	0	--	1	--
Sexual Offences	7	40.0%	2	-71.4%	1	-50.0%
Assaults/Firearm Related Offences	11	-8.3%	12	9.1%	16	33.3%
Offences Resulting in the Deprivation of Freedom	0	--	0	--	1	--
Robbery	0	-100.0%	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	6	0.0%	7	16.7%	4	-42.9%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	24	-4.0%	21	-12.5%	23	9.5%



Detachment: 2M - THUNDER BAY

Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

Area(s): 2029 - Conmee, 2032 - Gillies, 2037 - Neebing, 2039 - O'Connor, 2044 - Municipality of Shuniah, 2513 - [Gull Bay] Kiashe Zaaging Anishinaabek FN, 2660 - Lac Des Mille Lacs FN

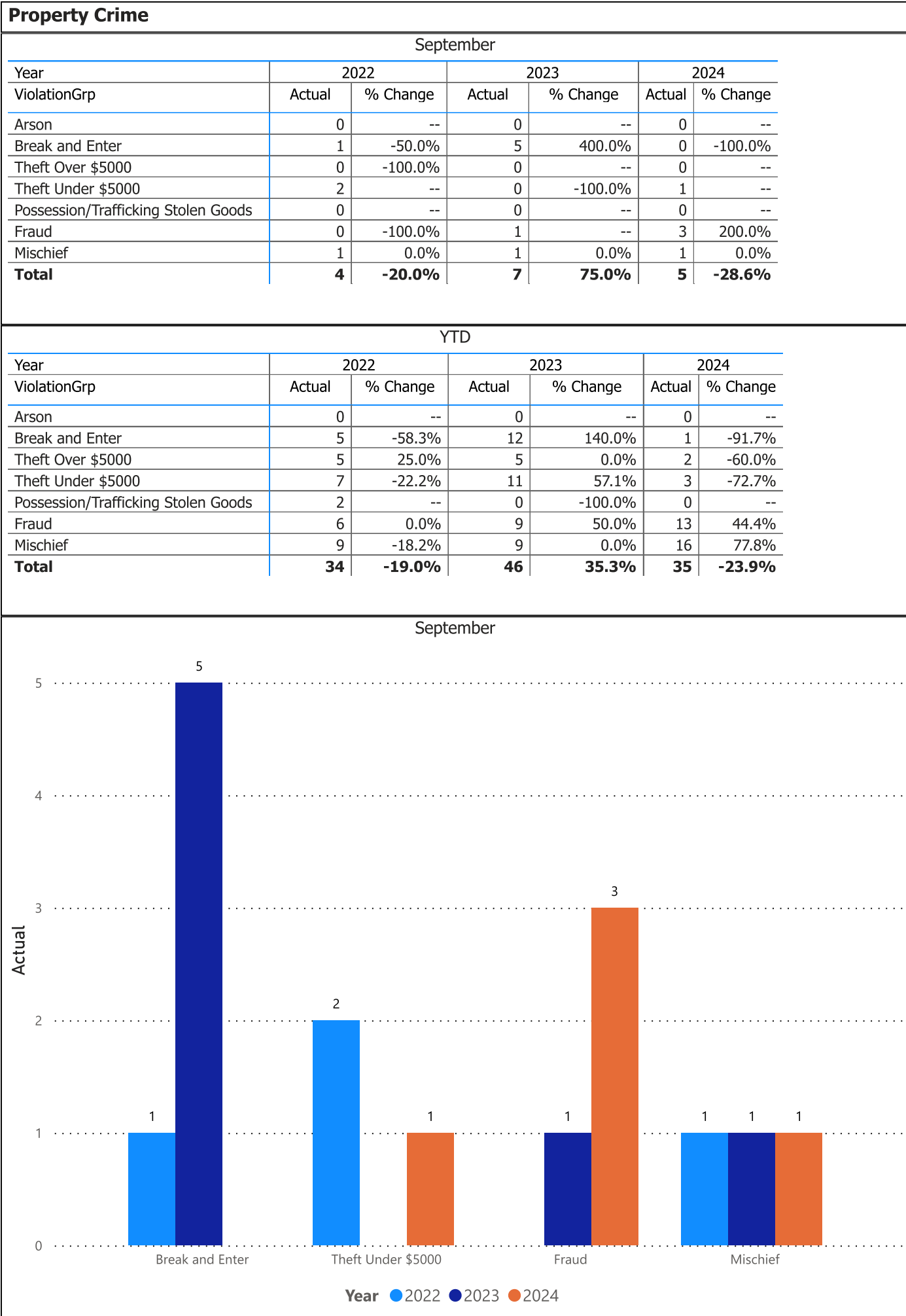
Data source date:

01-Oct-2024

Report Generated on:

03-Oct-2024 9:43:17 AM

OPP Detachment Board Report
Records Management System
September 2024



Detachment: 2M - THUNDER BAY

Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

Area(s): 2029 - Conmee, 2032 - Gillies, 2037 - Neebing, 2039 - O'Connor, 2044 - Municipality of Shuniah, 2513 - [Gull Bay] Kiashke Zaaging Anishinaabek FN, 2660 - Lac Des Mille Lacs FN

Data source date:
01-Oct-2024

Report Generated on:
03-Oct-2024 9:43:17 AM

OPP Detachment Board Report
Records Management System
September 2024

Drug Crime						
September						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	0	--	0	--	0	--
Trafficking	0	--	0	--	0	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	0	--	0	--	0	--

YTD						
Year	2022		2023		2024	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	2	0.0%	1	-50.0%	0	-100.0%
Trafficking	1	0.0%	0	-100.0%	1	--
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
Total	3	0.0%	1	-66.7%	1	0.0%

No Data for selected filters

Top 3 Violation Types	Top 5 Violation Groups																																																													
<div><p>September</p><table><tr><th>Year</th><th>Violent</th><th>Property</th><th>Other</th></tr><tr><td>2021</td><td>0</td><td>5</td><td>1</td></tr><tr><td>2022</td><td>4</td><td>4</td><td>2</td></tr><tr><td>2023</td><td>2</td><td>7</td><td>0</td></tr><tr><td>2024</td><td>5</td><td>5</td><td>2</td></tr></table></div>	Year	Violent	Property	Other	2021	0	5	1	2022	4	4	2	2023	2	7	0	2024	5	5	2	<div><p>September</p><table><tr><th>ViolationGrp</th><th>2021</th><th>2022</th><th>2023</th><th>2024</th><th>Total</th></tr><tr><td>Break and Enter</td><td>2</td><td>1</td><td>5</td><td>0</td><td>8</td></tr><tr><td>Assaults/Firearm Related Offences</td><td>0</td><td>2</td><td>1</td><td>3</td><td>6</td></tr><tr><td>Fraud</td><td>1</td><td>0</td><td>1</td><td>3</td><td>5</td></tr><tr><td>Mischief</td><td>1</td><td>1</td><td>1</td><td>1</td><td>4</td></tr><tr><td>Provincial Statutes</td><td>1</td><td>1</td><td>1</td><td>1</td><td>4</td></tr></table></div>						ViolationGrp	2021	2022	2023	2024	Total	Break and Enter	2	1	5	0	8	Assaults/Firearm Related Offences	0	2	1	3	6	Fraud	1	0	1	3	5	Mischief	1	1	1	1	4	Provincial Statutes	1	1	1	1	4
Year	Violent	Property	Other																																																											
2021	0	5	1																																																											
2022	4	4	2																																																											
2023	2	7	0																																																											
2024	5	5	2																																																											
ViolationGrp	2021	2022	2023	2024	Total																																																									
Break and Enter	2	1	5	0	8																																																									
Assaults/Firearm Related Offences	0	2	1	3	6																																																									
Fraud	1	0	1	3	5																																																									
Mischief	1	1	1	1	4																																																									
Provincial Statutes	1	1	1	1	4																																																									

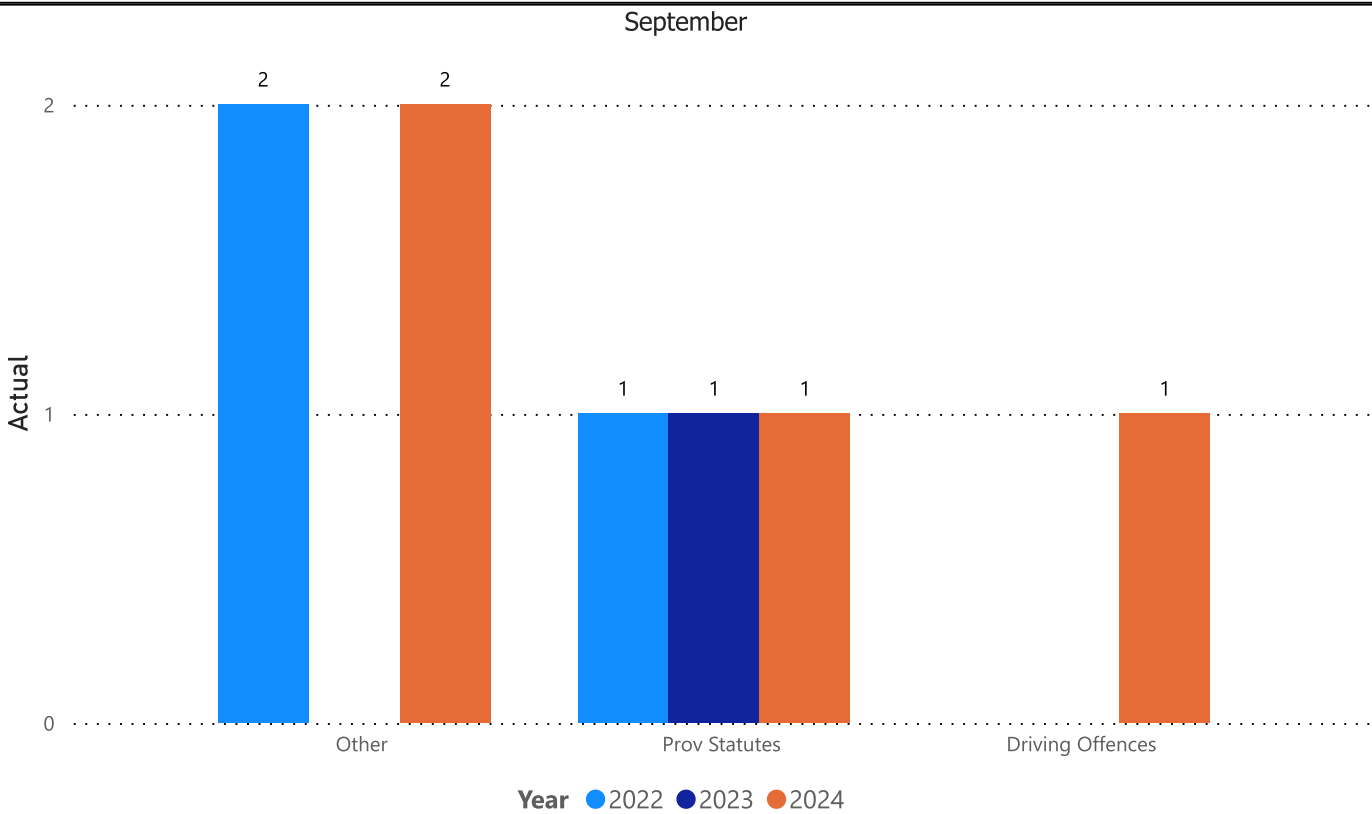
Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

OPP Detachment Board Report
Records Management System
September 2024

Other Crime Occurrences

September						
Year	2022		2023		2024	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	2	100.0%	0	-100.0%	2	--
Fed Statutes	0	--	0	--	0	--
Prov Statutes	1	0.0%	1	0.0%	1	0.0%
Driving Offences	0	-100.0%	0	--	1	--
Total	3	0.0%	1	-66.7%	4	300.0%

YTD						
Year	2022		2023		2024	
Violation_rollup	Actual	% Change	Actual	% Change	Actual	% Change
Other	6	-33.3%	10	66.7%	11	10.0%
Fed Statutes	1	-50.0%	1	0.0%	1	0.0%
Prov Statutes	13	-31.6%	3	-76.9%	5	66.7%
Driving Offences	11	0.0%	2	-81.8%	10	400.0%
Total	31	-24.4%	16	-48.4%	27	68.8%



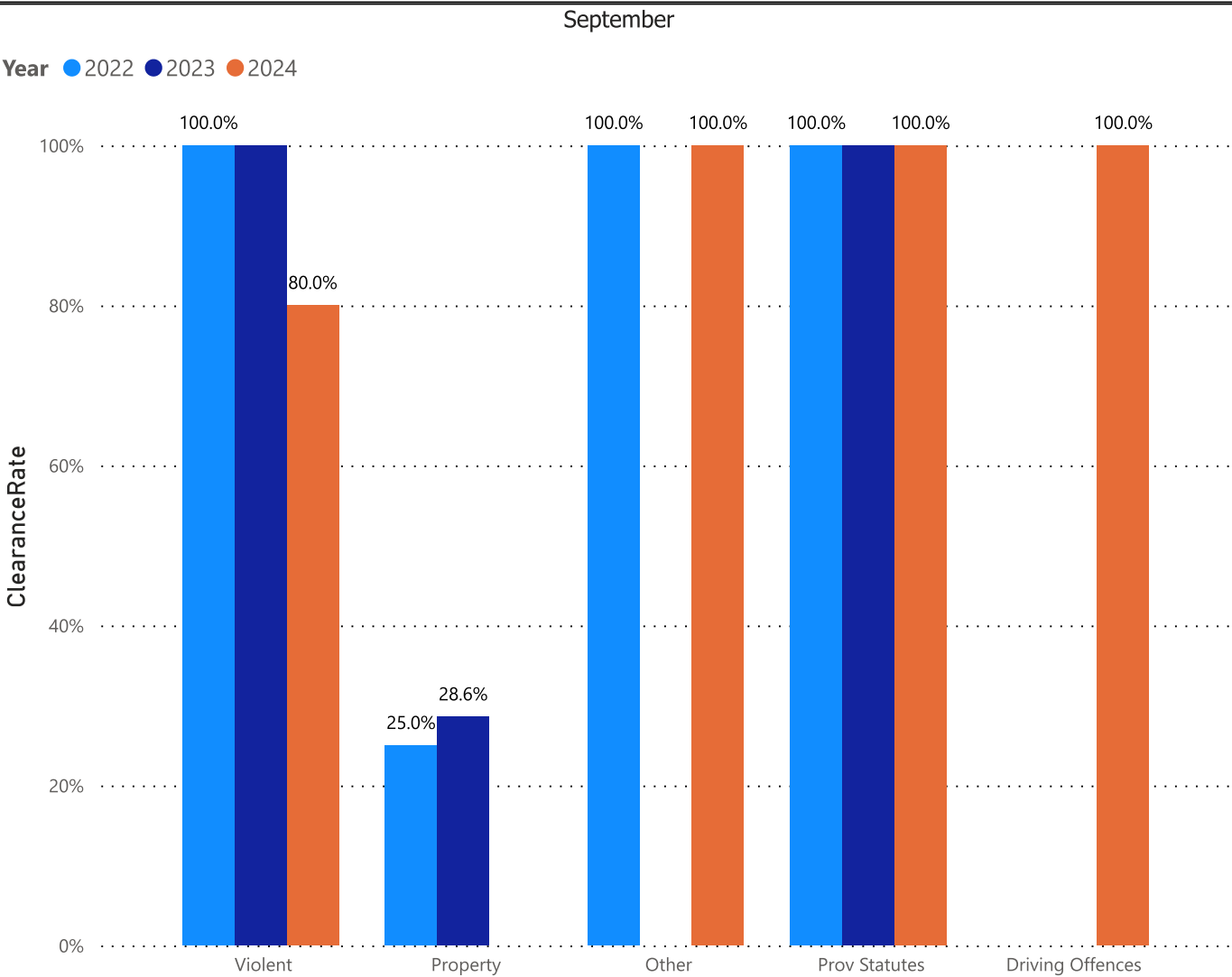
Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

OPP Detachment Board Report
Records Management System
September 2024

Clearance Rate

September						
Year	2022		2023		2024	
	%	% Change	%	% Change	%	% Change
Violent	100.0%	--	100.0%	0.0%	80.0%	-20.0%
Property	25.0%	25.0%	28.6%	14.3%	0.0%	-100.0%
Other	100.0%	0.0%		-100.0%	100.0%	--
Drugs						
Fed Statutes						
Prov Statutes	100.0%	0.0%	100.0%	0.0%	100.0%	0.0%
Driving Offences		-100.0%			100.0%	--

YTD						
Year	2022		2023		2024	
Violation_rollopp ▲	%	% Change	%	% Change	%	% Change
Violent	83.3%	4.2%	76.2%	-8.6%	87.0%	14.1%
Property	23.5%	-1.2%	4.3%	-81.5%	17.1%	294.3%
Other	83.3%	-6.2%	40.0%	-52.0%	63.6%	59.1%
Drugs	100.0%	200.0%	100.0%	0.0%	100.0%	0.0%
Fed Statutes	100.0%	100.0%	100.0%	0.0%	100.0%	0.0%
Prov Statutes	76.9%	-2.6%	100.0%	30.0%	100.0%	0.0%
Driving Offences	90.9%	-9.1%	100.0%	10.0%	90.0%	-10.0%



Detachment: 2M - THUNDER BAY

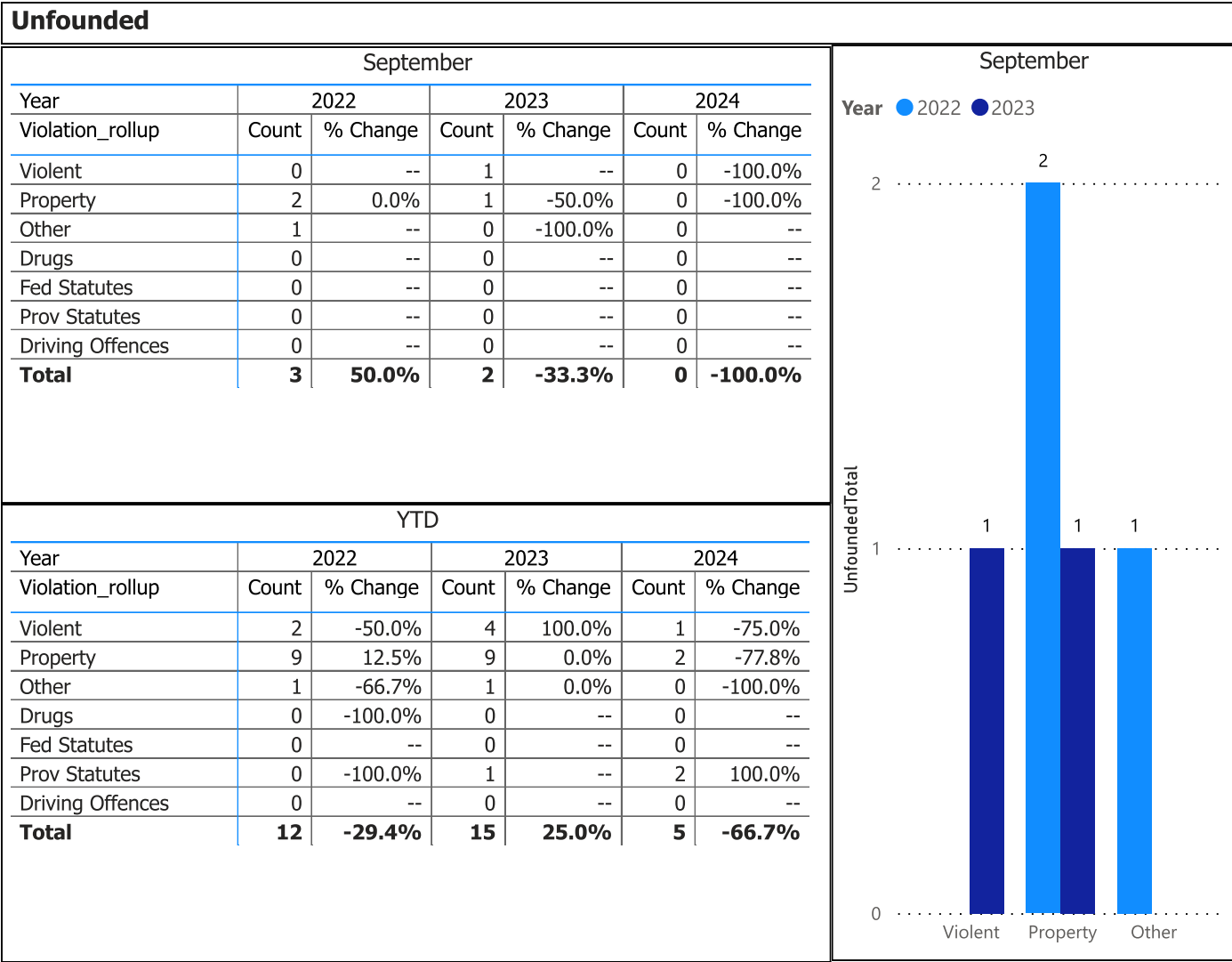
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

Area(s): 2029 - Conmee, 2032 - Gillies, 2037 - Neebing, 2039 - O'Connor, 2044 - Municipality of Shuniah, 2513 - [Gull Bay] Kiashke Zaaging Anishinaabek FN, 2660 - Lac Des Mille Lacs FN

Data source date:
01-Oct-2024

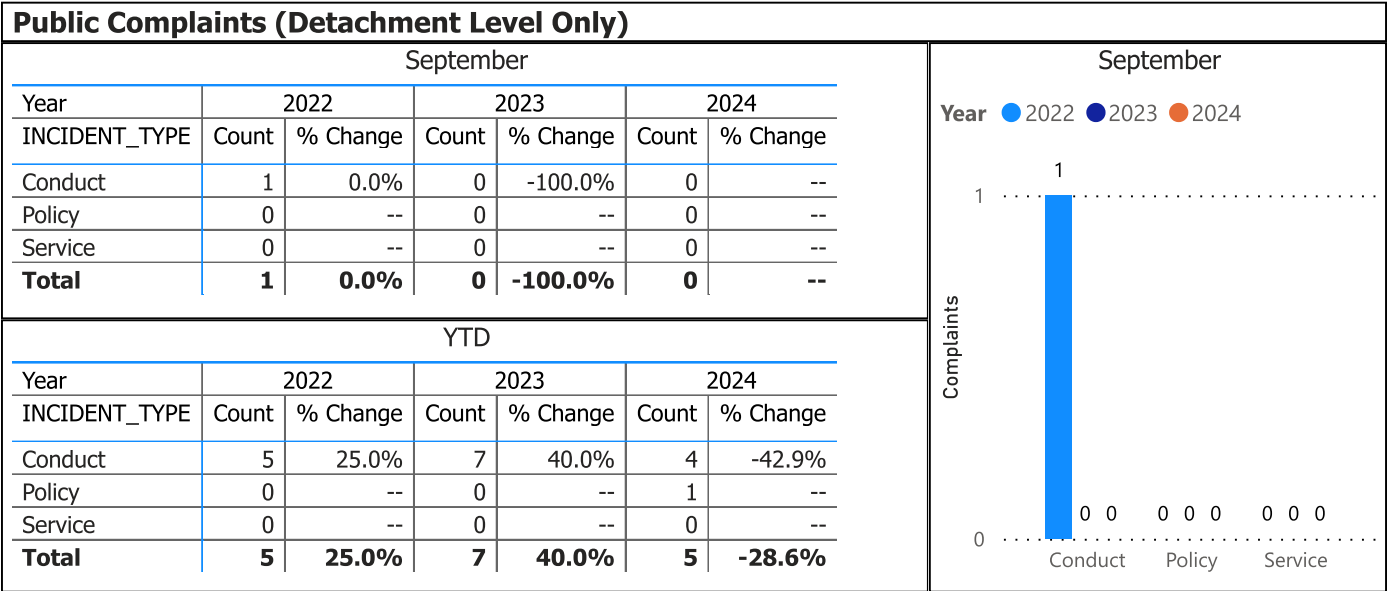
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OPP Detachment Board Report
Records Management System
September 2024



Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

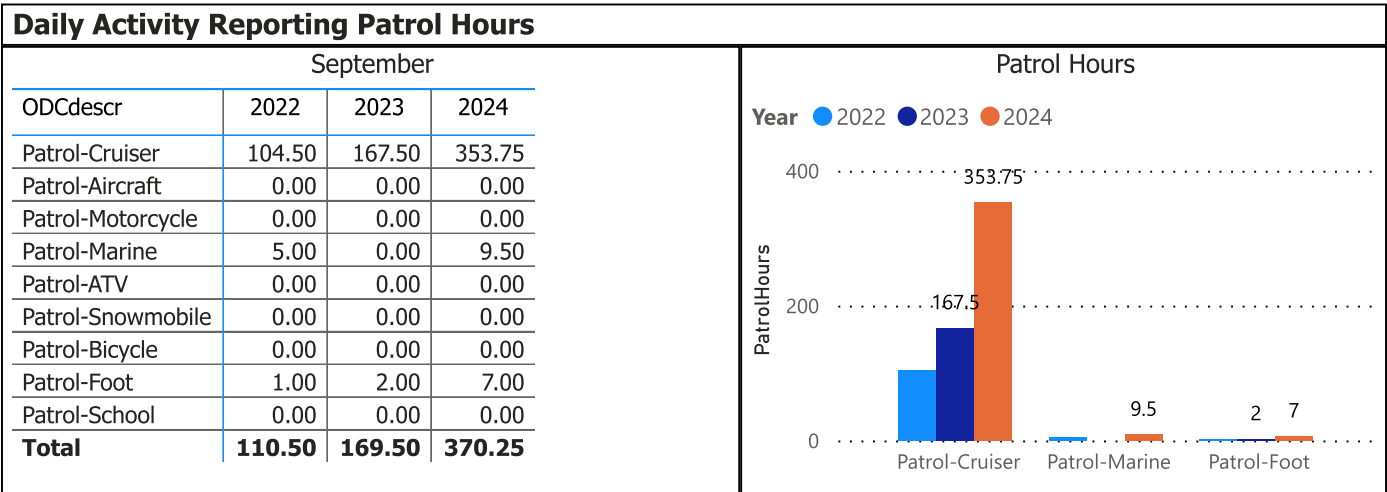
OPP Detachment Board Report
Records Management System
September 2024



Data source: RMS Data Feed
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:
01-Oct-2024

Daily Activity Reporting



Data source (Daily Activity Reporting System) date:
01-Oct-2024

Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

Data source date:
01-Oct-2024

Report Generated on:
03-Oct-2024 9:43:17 AM

OPP Detachment Board Report
Records Management System
September 2024

Youth Charges by Disposition Type				
September				September
Disposition_Type	2022	2023	2024	
Bail	0	0	0	
Conviction	0	0	0	
Diversion	0	0	0	
NonConviction	0	0	0	
NotAccepted	0	0	0	
POATicket	0	0	0	
Total	0	0	0	
YTD				
Disposition_Type	2022	2023	2024	
Bail	0	0	0	
Conviction	4	0	0	
Diversion	2	0	0	
NonConviction	7	0	0	
NotAccepted	0	0	0	
POATicket	0	4	2	
Total	13	4	2	

Youth Charges by Disposition and Occurrence Type			
September			
Year	2024	Total	
OccType			
Total		0	

YTD						
Year	2024					Total
OccType	Conviction	Diversion	NonConviction	NotAccepted	POATicket	
eTicket - Vehicle	0	0	0	0	2	2
Total	0	0	0	0	2	2

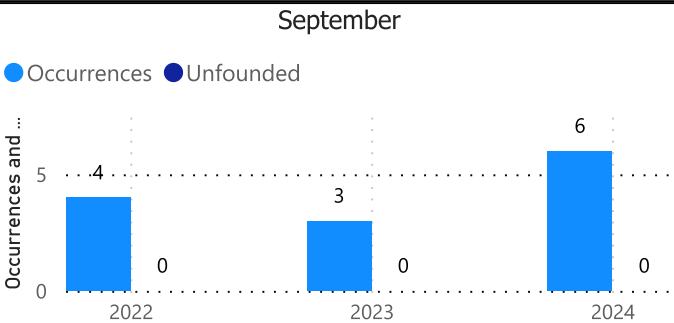
The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.

Detachment: 2M - THUNDER BAY
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

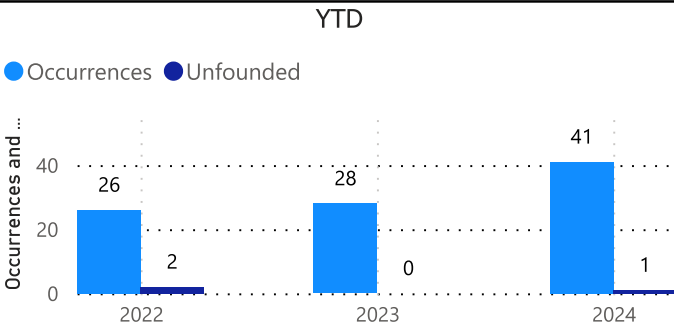
OPP Detachment Board Report
Records Management System
September 2024

Mental Health Act Occurrences

September		
Year	Occurrences	Unfounded
2022	4	0
2023	3	0
2024	6	0



YTD		
Year	Occurrences	Unfounded
2022	26	2
2023	28	0
2024	41	1



Mental Health Act Occurrences by Occurrence Type

September		
Year	2024	
OccurrenceType	Occurrences	Unfounded
Assault	1	0
Attempt or threat of suicide	1	0
Mental health act	4	0
Total	6	0

Detachment: 2M - THUNDER BAY

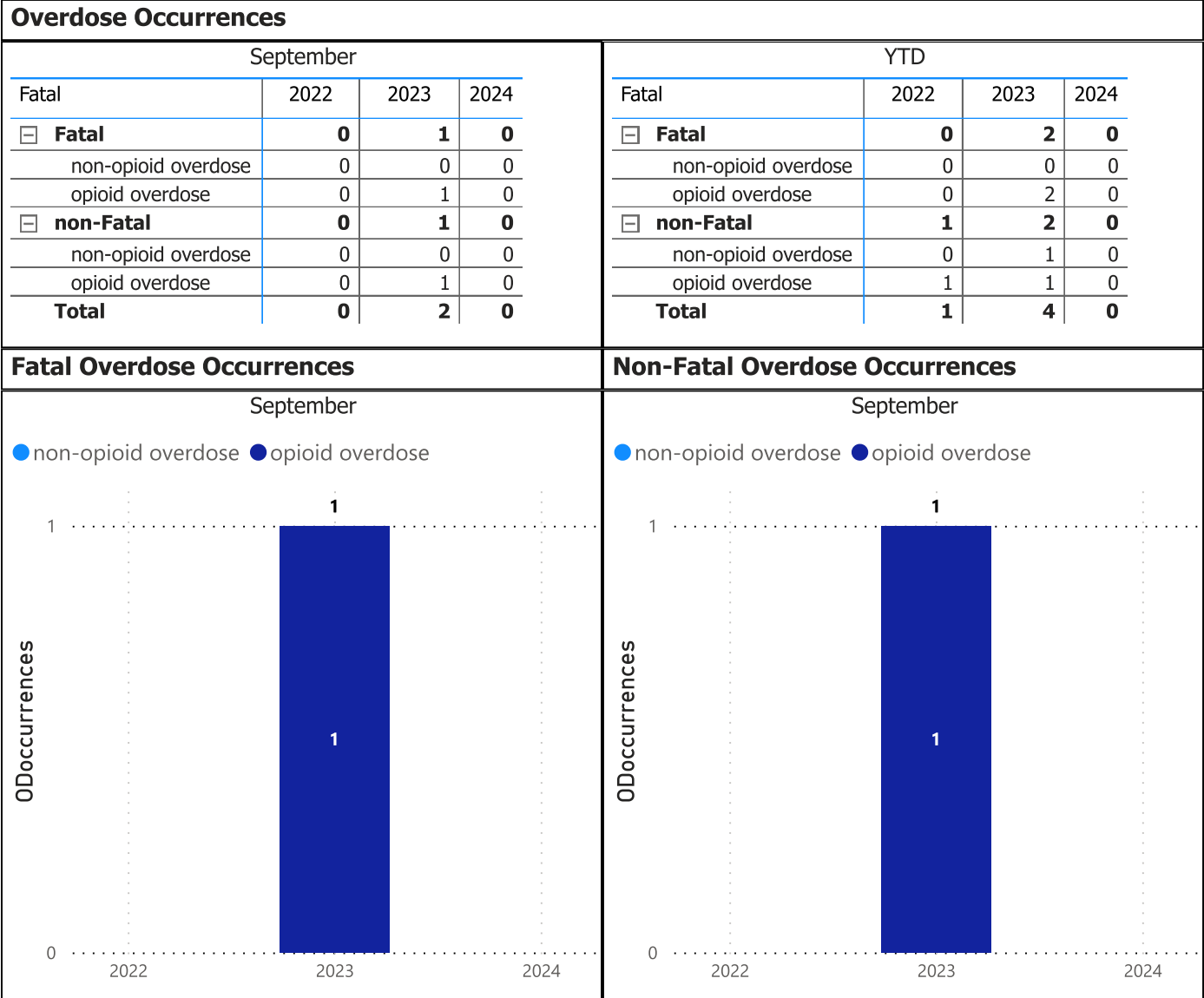
Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

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Data source date:
01-Oct-2024

Report Generated on:
03-Oct-2024 9:43:17 AM

OPP Detachment Board Report
Records Management System
September 2024



Fatal Overdose Occurrences

Year	non-opioid overdose	opioid overdose
2022	0	0
2023	0	1
2024	0	0

Non-Fatal Overdose Occurrences

Year	non-opioid overdose	opioid overdose
2022	0	0
2023	1	0
2024	0	0

Detachment: 2M - THUNDER BAY

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01-Oct-2024

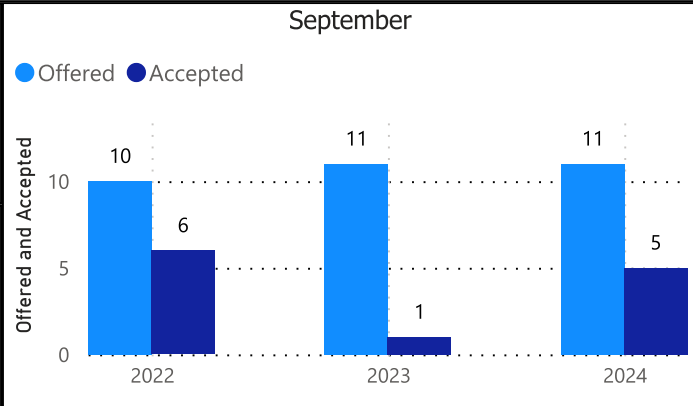
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OPP Detachment Board Report
Records Management System
September 2024

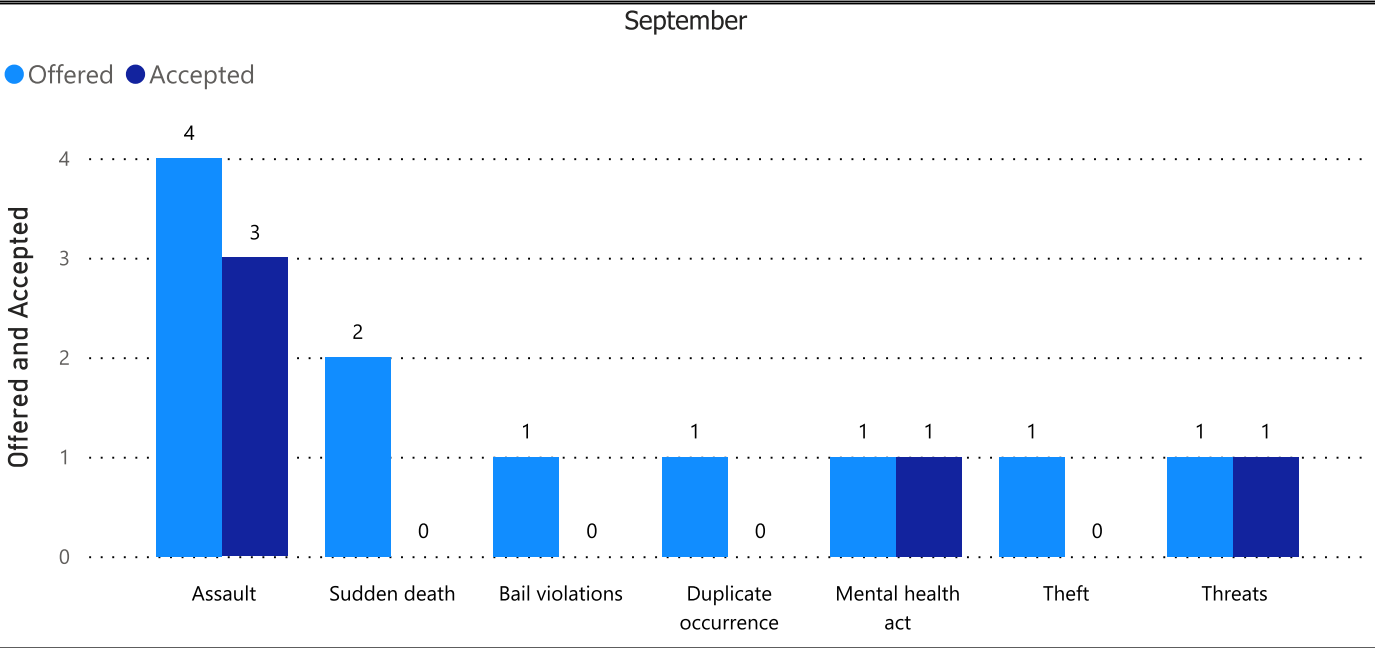
Referrals to Victim Service Agencies by Year

September			
Year	Offered	Accepted	% Accepted
2022	10	6	60.0%
2023	11	1	9.1%
2024	11	5	45.5%

YTD			
Year	Offered	Accepted	% Accepted
2022	83	24	28.2%
2023	77	22	28.2%
2024	83	22	26.2%



Referrals to Victim Service Agencies by Occurrence Type



Referrals Accepted (%) by Age Group

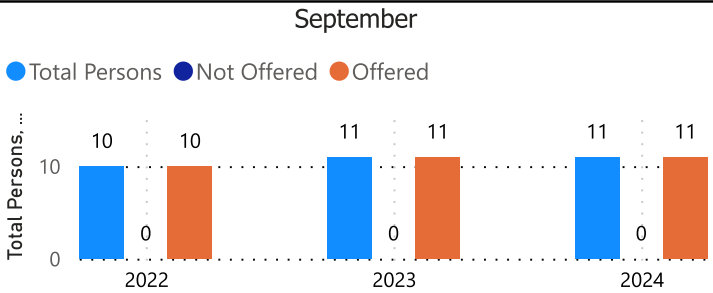
September			
PersonAgeRange	2022	2023	2024
	0.0%	0.0%	
11 - 16			100.0%
17 - 25	100.0%		50.0%
26 - 45	100.0%	100.0%	33.3%
46 - 65	100.0%		66.7%
Over 65			0.0%

YTD			
PersonAgeRange	2022	2023	2024
	7.7%	6.8%	0.0%
11 - 16			100.0%
17 - 25	100.0%	100.0%	50.0%
26 - 45	100.0%	90.9%	30.4%
46 - 65	83.3%	100.0%	34.8%
Over 65	100.0%	100.0%	0.0%
Under 6	100.0%		0.0%

Referrals Not Offered

September			
ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	0	0	0
Victim resides outside Ontario	0	0	0

YTD			
ServicesNotOfferedReason	2022	2023	2024
	0	0	0
	0	0	0
Victim deceased or unable to respond	1	1	1
Victim resides outside Ontario	1	0	0



Detachment: 2M - THUNDER BAY

Location code(s): 2M00 - THUNDER BAY, 2M71 - LAC DES MILLE LACS FN, 2M72 - [GULL BAY] KIASHKE ZAAGING ANISHINAABEK FN

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01-Oct-2024

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OPP Detachment Board Report
Report Information Page

Report Data Source Information:

Data Sources Utilized

- Niche RMS – CTSB Data Feed
- Collision Reporting System (eCRS)
- POIB File Manager
- Daily Activity Reporting System

Niche RMS

RMS data presented in this report is dynamic in nature and any numbers may change over time as the OPP continue to investigate and solve crime.

The following report tabs acquire their data from the OPP Niche RMS – CTSB Data Feed

- Complaints (Public Complaints Section Only)
- Charges
- Warnings
- Violent Crime
- Property Crime
- Drug Crime
- Clearance Rate
- Unfounded
- Other Crime
- Youth Charges
- MHA – Mental Health Act
- Overdose
- Victim Services

Collision Reporting System (eCRS)

Traffic related data for Collisions and Fatalities are collected from the OPP eCRS application.

The following report tabs acquire their data from the OPP eCRS (Collision Reporting System)

- Collisions
- Fatalities

DAR (Daily Activity Reporting)

Patrol hours are collected from the OPP DAR application.

The following report tabs acquire their data from the OPP DAR (Daily Activity Reporting)

- Complaints (Patrol Hours Section Only)

LAKEHEAD OPP DETACHMENT BOARD Administrative Report

Date: September 11, 2024 (For Meeting on September 19, 2024)

To: Members of Lakehead OPP Detachment Board

Subject: Insurance Policy Quotes

Submitted by: Erika Kromm, Board Secretary

RECOMMENDATION:

The Board Secretary seeks direction from the Board regarding an insurance policy for the Board.

BACKGROUND:

The OPP Detachment Boards were created under the *Community Safety and Policing Act*. Since these boards are formed under provincial legislation, they do not meet the definition of a local board under the Municipal Act. As a result, the insurance industry did not have a suitable product that would cover the boards.

The boards are required to have liability insurance, so the industry has developed a couple of different options to choose from.

DISCUSSION:

At this time there are two options for OPP Detachment Board insurance.

1. A stand-alone policy through Intact Public Entities or AON Insurance.

Intact Public Entities has provided a quote for the Lakehead OPP Detachment Board in the amount of \$4,386. They originally quoted \$5,751, but have since reduced their price to be more competitive.

AON Insurance has not provided a quote directly to the Board, however, they have provided a price of \$5,000 to OAPSB for boards with the following characteristics:

- Population served is under 75,000
- Board seats under a total of 15
- Budget under \$200,000

Attached to this report are the details of both proposals.

2. A group policy with OAPSB through Medallion Insurance

OAPSB has negotiated a group insurance policy that will have an annual premium of \$3,600 to \$5,000 per year. The final price will depend on how many boards sign on to the group policy. Medallion Insurance requires a minimum of 40 boards to opt in. Once the required number of boards have opted in, then the policy will be put in place. Other boards can join the policy at any time after the policy becomes active.

The Board must be a member of OAPSB in order to sign onto the group insurance policy. The membership fee has already been paid for 2024 which was based on force size. In 2025, they will be changing the formula for membership fee calculations to be based on property counts for the member municipalities. The fee will be \$0.21 per property. Based on the 2024 billing summaries, the estimated property count would be as follows:

Municipality	Property Count
Conmee	340
O'Connor	308
Gillies	226
Shuniah	2294
Neebing	1264
Total	4432

The estimated membership fee for 2025 would be \$930.72. This is a \$688.06 reduction from the 2024 fees.

If the group policy ends up costing closer to \$3,600, then the combined cost of the membership and the insurance will be about \$145 more than the Intact policy.

An OAPSB membership offers opportunities for training/seminars, networking, conferences, discussion groups, resource library, and access to experts in police governance.

ATTACHMENTS:

1. Proposal from Intact Public Entities
2. Email from OAPSB on Group Insurance and AON Individual Board Insurance Proposals



2024 OPP Detachment Board Program

THUNDER BAY O.P.P. DETACHMENT BOARD

Quotation for the Policy Term August 8, 2024, to August 8, 2025

In Partnership with:
 Lucas Romaniuk
 Westland Insurance Group Ltd.
 326 Church Street
 Fort Frances, ON P9A 1E1

Submitted by: Intact Public Entities Inc.
 Address: 278 Pinebush Rd., Suite 200
 Cambridge, ON N1T 1Z6

phone: 1-800-265-4000
 email: connectwithus@intactpublicentities.ca

Prepared by:
 Alexandra Weed, R.I.B.(Ont.), B.A.
 Regional Manager

Ref 11097/kl 10 September 2024

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.

ON SIDE
RESTORATION.

in
partnership
with

[intact] public
entities

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St. John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24-hours a day, 365 days a year.

CALL US DAY OR NIGHT



1-888-663-6604



contactus@onside.ca



www.onside.ca



Update Your Records

Paying Your IPE Insurance Policy

1. If paying electronically, update your payables system if necessary to reflect **IPE as a payee**. Information on adding IPE as a payee can be found with your monthly statement.
2. **Look for IPE**, not Intact Insurance in your payables system – we are separate companies.
3. IPE is a subsidiary of Intact Financial Corporation. Please continue to **submit payment to us** without amalgamating any payments to Intact Insurance.
4. **We have our own payment terms and methods** that may be different than Intact Insurance. We cannot transfer payments between companies if misapplied. Amalgamating payments may result in the accrual of late fees on your account.
5. **Please see your policy for IPE's banking information.**
6. For all **finance inquiries** please email finance@intactpublicentities.ca.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration & Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

New Products & Services

Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



**Municipal Market Share
Leader in Ontario**



**First Municipal Client
The Village of Ayr, Ontario**

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, inspectors and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form)	5,000	10,000,000 Per Occurrence 10,000,000 General Aggregate
Voluntary Medical Payments	Nil	50,000 Per Person 50,000 Per Accident
Voluntary Compensation - Employees	Nil	50,000 Each Person 250,000 Annual Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Abuse Liability		Not Insured
Supplementary/defence costs within limit of Liability Defence costs only with respect to Law Enforcement activities		
Non-Owned Automobile Liability		10,000,000
Legal Liability for Damage to Hired Automobiles	500	50,000
Directors' & Officers' Liability (Claims Made Form)	5,000	5,000,000 Aggregate
Additional Limit of Liability – Insuring Agreement A (Personal Insurance) only		1,000,000 Aggregate
Fiduciary Liability excluded Defence costs within limit of Liability		

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

*Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply.

The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Proposed Program	
	Term	
Casualty		
General Liability	\$	1,850
Non-Owned Automobile		93
Directors' & Officers' Liability		2,443
Total Annual Premium	\$	4,386
<ul style="list-style-type: none">(Excluding Taxes Payable)		

From: Jennifer Williams <membership@oapsb.ca>
Sent: Thursday, August 29, 2024 3:42 PM
To: Jennifer Williams
Cc: Holly Doty; Lisa Darling
Subject: Insurance for Detachment Boards – Deadline for submissions extended to September 13th
Attachments: OAPSB Group Plan Questions for Detachment Boards.docx; IPE OPP Detachment Board Application.docx; Aon OPP Detachment Board Application (2).docx

Good afternoon, everyone.

Over the past several months, the OAPSB has been working diligently to find insurance solutions for OPP Detachment Boards. Our top priority in this endeavor has been to provide insurance options to detachment boards that meets each board's insurance requirements at a preferred price in a timely manner.

Information on OAPSB Group Insurance Policy

The OAPSB has negotiated an opportunity for an **OAPSB Group Insurance policy** through Medallion Insurance. To enact this policy, we require 40+ boards to opt in. Once the policy is in place other boards may opt in when ready, however, the timing for when the policy can be enacted is dependent on how quickly we receive completed questionnaires from 40+boards. **Please do your best to respond at your earliest opportunity.** We have a tentative start date of October 1st, but if we receive responses faster than anticipated we can put the policy in place in September.

This group policy will provide you with preferred pricing, pricing stability and guaranteed access to coverage for all detachment boards.

The OAPSB will complete the application, so no application will be required by individual boards in year one and only a brief 3-5 question survey will be required annually thereafter to avoid lengthy renewal cycles.

Below are some of the highlights of the comprehensive coverage being offered through this program:

- \$5,000,000 CGL (Commercial General Liability) – Will meet requirements of any facilities you utilize for events/meetings etc. throughout the year
- \$5,000,000 D&O (Directors & Officers coverage for your individual board and its members – Spousal coverage included)
- Non-Owned Auto coverage - \$1,000,000 Limit
- \$1,000,000 E&O (Errors & Omissions/Professional Liability) – Coverage for claims surrounding training and policy guidance that are typically excluded from the first two policy types
- Contents coverage up to \$100,000 per detachment board (Fire/Flood/Theft etc.)
- \$50,000 Cyber Insurance for each detachment board
- \$100,000 Abuse Liability for each detachment board covering legal fees and judgements for actual or alleged abuse – Subject to abuse protocols in force which the insurer can provide a template for immediate implementation
- Annual premium per board of \$3,600 - \$5,000/year + Tax (8%)

- Dedicated inbox for certificate requests etc. with guaranteed 24–48-hour turnaround
- Dedicated local Ontario claims service for all program participants alleviating wait times

We know this is new territory for many of you. You should have been contacted by your Zone director or a staff member of the OAPSB. If you have not been contacted please reach out to training@oapsb.ca and someone will be in contact with you.

Attached again for your convenience is the word document that includes the information required by the insurer and the OAPSB in this process (**also on our website under the resource library**). We will require that each board provide a five-year history of any claims against any of the OPP (Section 10) Police Services Boards that have amalgamated into your Detachment Board. We recently sent out a survey asking for this information; however, we will require this from all boards opting in. A Nil response is required. **Please note: If you have claims within the last five years during a time you had a municipal police service, please do not include those claims.**

Once we have confirmation from the required number of boards to move ahead with a group policy, the OAPSB will work with the insurance provider to expedite the process and get your insurance in place.

As with most things, there is strength in numbers. A group policy option will provide stability for all OPP Detachment Boards. Our goal is to streamline the process of acquiring and renewing comprehensive insurance coverage at a preferred price for everyone.

Options for individual Boards:

Intact Public Entities (IPE) has an insurance product available for OPP Detachment Boards. Unfortunately, information we have received to date is that their quotes are taking some time and at a high premium. Each board will be required to complete a Not-for-Profit Directors' and Officers' Liability application. **This application and product are available to you through your local broker and on our website .**

Aon has also contacted us with an option:

Aon has a solution available in place for Detachment Boards. A pricing sample was provided, an application was also provided and is posted on our website. They advised the turnaround time to be 2 days.

Gross Premium (20% retail commission)	Cover	Acceptability
\$5,000	5M limit with 5k SIR, 2M Admin E&O with 10K SIR, 250k Crisis Management, 500k Wrongful Dismissal – 10k SIR. Claims made retro dates - Inception	<ul style="list-style-type: none"> • Population Served Under 75,000 • Board seats: Under a total of 15

		<ul style="list-style-type: none"> Budget \$200,000
\$7,500	5M limit with 5k SIR, 2M Admin E&O with 10K SIR, 250k Crisis Management, 500k Wrongful Dismissal – 10k SIR. Claims made retro dates - Inception	<ul style="list-style-type: none"> Population Served Between 75,000-125,000 Board seats: Under a total of 20 Budget Under \$300,000
TBD (range of 10k-15k) or higher depending on risk profile.		Exceeds above to be underwritten based on population size/merits

Have a good day,

Jennifer Williams
Membership Coordinator
Ontario Association of Police Services Board

PO Box 43058
London RPO Highland ON N6J 0A7

T: [1-800-831-7727](tel:1-800-831-7727) | membership@oapsb.ca

Lakehead Detachment Police Services Board - 2024 Draft Budget

		Levy Apportionments				
	2024 Budget	Conmee	Gillies	Neebing	O'Connor	Shuniah
Board Costs		20.00%	20.00%	20.00%	20.00%	20.00%
Per diem (Regular Meetings)	9,750	1,950.00	1,950.00	1,950.00	1,950.00	1,950.00
Mileage	4,368	873.60	873.60	873.60	873.60	873.60
OAPSB Costs						
Zone 1 Meetings	5,850	1,170.00	1,170.00	1,170.00	1,170.00	1,170.00
Events/training	3,900	780.00	780.00	780.00	780.00	780.00
Administration Costs						
Office Supplies	100	20.00	20.00	20.00	20.00	20.00
Mileage	168	33.60	33.60	33.60	33.60	33.60
Administrative Support	3,000	600.00	600.00	600.00	600.00	600.00
Insurance	4,463	892.64	892.64	892.64	892.64	892.64
Training/Conference Costs						
Registration costs	-	-	-	-	-	-
Travel costs (flights & mileage)	-	-	-	-	-	-
Meals & Accomodations	-	-	-	-	-	-
Per diem	-	-	-	-	-	-
Mandatory CSPA Training	-	-	-	-	-	-
Membership Fees						
OAPSB	1,647	329.45	329.45	329.45	329.45	329.45
OAPSB Zone 1	125	25.00	25.00	25.00	25.00	25.00
Total Levy:	33,371	6,674.29	6,674.29	6,674.29	6,674.29	6,674.29

Assumptions

13 member board (it is still unknown when the board will be fully appointed)

5 meetings in 2024 (May, June, September, October, November)

All members attended each meeting

All members attended annual Zone 1 meeting

All members attend 1 full day OAPSB training session or workshop

Mileage charged at CRA Rate (\$0.70/km)

Mileage estimated at 80 kms per person per meeting

First Nation Contributions unknown (if any)

From: Kelsie Van Belleghem <kvanbelleghem@kenora.ca>
Sent: Tuesday, October 8, 2024 10:47 AM
Subject: ZONE 1 OAPSB & OACP

Hi Everyone,

Just wanted to send communication reminding everyone of the upcoming joint OAPSB & OACP on Dec. 10th and 11th, Please reach out to Katherine Fergusson at katherine.fergusson@opp.ca if you can attend.

I think, in lieu of the OPP billing we have all (started) to receive, we need to start working on some joint advocacy as boards.

Look forward to connecting with you all soon, and we are still looking at funding for the Dec. 10th date and will keep you all informed when we have more information.

Best,

Kelsie Van Belleghem
Councillor, City of Kenora
1 Main Street South,
Kenora, ON P9N 3X2
Phone: 807-464-4806
kvanbelleghem@kenora.ca
www.kenora.ca



The City of Kenora acknowledges that we are on the traditional territory of the Anishinaabe and Metis of Treaty #3. To support stewardship of the land, the City recognizes the importance of a strong relationship with our Treaty #3 partners.

LAKEHEAD OPP DETACHMENT BOARD

BY-LAW NO. 2024-001

A By-law to Establish Rules of Order and Procedures for the Lakehead OPP Detachment Board, a joint Board for Conmee Township, Gillies Township, Kiashke Zaaging Anishinaabek First Nation (Gull Bay), Lac Des Mille Lacs First Nation, Municipality of Neebing, O'Connor Township and Municipality of Shuniah.

Recitals:

1. This Board was established under the authority of Ontario Regulation 135/24, under the Community Safety and Policing Act, 2019, as a joint OPP detachment board for five Municipalities and two First Nations.
2. Section 46(1) of the Act prescribes that a police services board shall establish its own rules and procedures in performing its duties under the Act and regulations.

NOW THEREFORE THE LAKEHEAD OPP DETACHMENT BOARD, ENACTS AS FOLLOWS:

1 Definitions and Interpretation:

1.1 Definitions:

The words set out in the lettered paragraphs below, when used in this By-law with their initial letters capitalized, are intended to have the meanings set out for them in this Section. Where a word within this Section appears in this By-law in lower case letters, it is intended to have the meaning ordinarily ascribed to it in the English language.

- (a) "**Act**" means the Community Safety and Policing Act, 2019, S.O. 2019, c. 1, Sched. 1.
- (b) "**Acting Chair**" means a Member required to act from time to time in the place and stead of the Chair or Vice-Chair, pursuant to Section 4.2 of this By-law.
- (c) "**Board**" means the Lakehead OPP Detachment Board.
- (d) "**By-law**", appearing without any other identifiers, means this By-law of the Lakehead OPP Detachment Board. Where the term "By-law" appears with a number and/or the name of the body that passed it, the term refers to the by-law of that entity, as referenced.
- (e) "**Chair**" means the Chair of the Lakehead OPP Detachment Board, elected annually in accordance with Section 4.1 of this By-law.

- (f) **“Clerk”** means the person within a Municipality who is the head of the Municipality’s administration, regardless of his or her title.
- (g) **“Closed Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (h) **“Committee”** means a standing or ad hoc committee and any other similar entity composed of individuals of the Board, with or without other persons, pursuant to the Act.
- (i) **“Committee Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (j) **“Deputant”** is a person or organization addressing the Board at a regular or special Board meeting.
- (k) **“Detachment Commander”** means an Ontario Provincial Police Detachment Commander reporting to the Lakehead OPP Detachment Board.
- (l) **“First Nation”** means any one of the following, and **“First Nations”** means all of the following:
- a) Kiashke Zaaging Anishinaabek First Nation (Gull Bay); and
 - b) Lac Des Mille Lacs First Nation
- (m) **“Improper Conduct”** means conduct that obstructs in any way the deliberations and/or proper action of the Board, or is contrary to the provisions of this By-law and/or any requirements of Province expressed through legislation or regulation.
Improper Conduct includes:
- speaking out of turn;
 - addressing the Assembly without being recognized by the Presiding Officer;
 - arguing (as opposed to debating) or shouting;
 - creating noise in order to disrupt the Meeting;
 - making gestures in order to disrupt the Meeting;
 - waving signs or placards;
 - failing to follow the directions or sanctions of the Presiding Officer;
 - foul or offensive language; and/or
 - disrespect or name-calling.
- (n) **“Majority”** means more than half of the Members present at a Meeting.
- (o) **“Meeting”** means any regular, special, or other meeting of the Board.
- a) **“Closed Meeting”** means any meeting (or part of a meeting) that is closed to the public.
 - b) **“Committee Meeting”** means any regular, special or other meeting of a Committee.
 - c) **“Open Meeting”** means any meeting or part of a meeting that is open to the public.

- d) **“Regular Meeting”** means a scheduled meeting held in accordance with the approved calendar/schedule of meetings.
 - e) **“Special Meeting”** means a meeting not scheduled in accordance with the approved calendar/schedule of meetings.
- (p) **“Member”** means a member of the Lakehead OPP Detachment Board.
- (q) **“Municipality”** means any one of the following, and **“Municipalities”** means all of the following:
 - c) The Corporation of the Municipality of Shuniah;
 - d) The Corporation of the Municipality of Neebing;
 - e) The Corporation of the Township of O’Connor; and
 - f) The Corporation of the Township of Conmee.
- (r) **“Open Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (s) **“Quorum”** means a majority of the Members necessary to form a quorum.
- (t) **“Recorded Vote”** means the making of a written record of the name and vote of each Member present who votes on a question and of each Member present who does not vote.
- (u) **“Regular Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (v) **“Secretary”** means the Secretary of the Lakehead OPP Detachment Board, as set out in Section 4.3 of this By-law.
- (w) **“Special Meeting”** has the meaning set out in paragraph 1.1(o) of this By-law.
- (x) **“Term”** means the term of office as set out in Ontario Regulation 135/24.
- (y) **“Vice-Chair”** means the Vice-Chair of the Lakehead OPP Detachment Board, elected annually in accordance with Section 4.1 of this By-law, whose duty is to assume the role of Chair in circumstances where the Chair is unable or unwilling to undertake the role.

1.2 Interpretation of “Includes”:

The words “include”, “including” and “included” do not limit in any way the words or phrases that precede or follow them.

1.3 Gender/Plural:

This By-law is to be read with all changes of gender or number required by the context.

1.4 Headings:

The captions, article and section names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation.

1.5 Severability:

If any portion of this By-law is declared invalid or inoperable by a court or tribunal of competent authority, that portion of the By-law shall be deemed severed, and the balance of the By-law shall remain valid and operable.

1.6 References to Legislation:

References to legislation, regulations or by-laws (including this By-law) are deemed to be references to that law “as amended from time to time, including successor” legislation, regulations or by-laws.

2 Application & Suspension of Rules

2.1 Application of this By-law:

The rules or procedures contained in this By-law shall be observed in all proceedings of the Board and shall be the rules for the order and dispatch of business before the Board, and with necessary modifications, before a Committee.

2.2 Robert’s Rules

Where this By-law is silent on any procedural matter, Robert’s Rules of Order may be consulted as an interpretative aid in resolving the problem.

2.3 Conflict

If there is a conflict between this By-law and any Provincial legislation, the Provincial legislation shall prevail.

2.4 Suspension of the Rules

The Board may temporarily suspend one or more of the rules in this By-law by a vote of the Majority. Despite this provision, the Board is not permitted to suspend any statutory requirement with respect to its proceedings.

2.5 Rulings by the Chair:

All points of order or procedure for which rules have not been provided in this By-law shall be decided by the Chair.

2.6 Challenging the Chair:

Where the Chair makes a ruling in accordance with Section 2.5 of this By-law, any Member of the Board may challenge the ruling. Where a ruling has been challenged, the Chair shall immediately call a vote of Members present as to whether the ruling of the Chair shall stand. Where a majority of Members present approve the ruling, it shall stand. Where a majority of the

Members present do not approve the ruling, it shall not stand, and the Chair shall consider the input and comments made during debate on the challenge motion, and make an alternate ruling. The provisions of this Section may be repeated as required until a ruling by the Chair which has been challenged is approved.

3 Composition of the Board

3.1 Legislative Requirements:

In accordance with Ontario Regulation 135/24, the Lakehead OPP Detachment Board is a joint board, comprised of thirteen Members, that shall be comprised of:

- (a) One member appointed by each of the seven member municipalities and First Nations, who is a member of the council of the municipality or the band council of the First Nation;
- (b) Three members who are neither members of the council or band council of, nor employees of, any of the above municipalities or First Nations, jointly appointed by all of the above municipalities and First Nations; and
- (c) Three members appointed by the Minister.

4 Selection of Chair and Secretary

4.1 Legislative Requirement:

Subsection 36(1) of the Act requires that the Board shall, at its first meeting of each year, select a Chair for the upcoming calendar year. Subsection 36(2) of the Act allows the Board, should it choose to do so, to also select a Vice Chair. The Board shall select its Chair and Vice Chair through an election by the Members, conducted by the Secretary, at the first meeting, annually. Voting for the positions of Chair and Vice Chair shall be undertaken through an open vote. No vote shall be taken by ballot or by any other secret method.

4.2 Acting Chair:

Should neither the Chair nor the Vice Chair be available to attend any meeting of the Board, the Members in attendance, provided there is a Quorum present, shall appoint an Acting Chair for that meeting.

Should neither the Chair nor the Vice Chair be able to participate in any meeting or portion of a meeting of the Board in accordance with Section 20(1) of Ontario Regulation 409/23, relating to conflict of interest, the Members who are present and able to participate in that meeting or portion of the meeting shall appoint an Acting Chair for that meeting or that portion of the meeting.

4.3 Secretary:

The Board shall appoint a Secretary to carry out administrative tasks and record meetings in accordance with the Act. The Secretary can be an employee of one of the member Municipalities and First Nations; or a member of the public. The Secretary cannot be a Member of the Board.

4.4 Acting Secretary:

Where the Board has not appointed a Secretary under Section 4.3 of this By-law, the Board shall select a person to act as Acting Secretary for the Meeting, and to undertake the follow up secretarial duties from that Meeting, held in the absence of an appointed Secretary. The appointed Acting Secretary may be a Member of the Board.

4.5 Board Office:

The office of the Board shall be maintained at the Neebing Municipal Office located at 4766 Highway 61, Neebing, Ontario (P7L 0B5). Office hours shall be flexible and shall consist of those open hours of the Neebing Municipal Office at which time the Secretary is present.

5 Responsibilities of the Board

5.1 Source:

The source for the responsibilities set out in this Section is Ontario Regulation 409/23 passed under the Act. Any amendments to the regulation shall be considered to have been included in this By-law.

5.2 Meeting Participation:

Members are expected to attend, and actively participate, in all Meetings, unless able to provide a reasonable explanation.

5.3 Police Force Operations:

Members shall not interfere with the Detachment Commander's operational decisions and responsibilities, or with the day-to-day operation of the police force, including the recruitment and promotion of police officers.

The Board shall participate in the recruitment and promotion of the Detachment Commander position, in accordance with Provincial rules and practices in this regard.

5.4 Training:

Members shall undergo any training that may be provided or required for them by the Province. Any costs of this training are the responsibility of the Board, for any Members appointed to the Board by the Lieutenant Governor in Council, and for the Municipality represented by the Member for other Members.

5.5 Confidentiality Obligations:

Members shall keep confidential any information disclosed or discussed at a meeting of the board, or part of a meeting of the board, that was closed to the public.

5.6 Speaking on Behalf of, or Contrary to, the Board:

No Member shall purport to speak on behalf of the Board unless he or she is authorized by the Board to do so.

A Member who expresses disagreement with a decision of the Board shall make it clear that he

or she is expressing a personal opinion.

5.7 Obligation to Act in Good Faith:

Each Member shall discharge his or her duties loyally, faithfully, impartially and according to the Act, any other legislation, regulation, rule or by-law, as provided in his or her oath or affirmation of office.

Members shall uphold the letter and spirit of the Code of Conduct set out in Ontario Regulation 409/23, and shall discharge their duties in a manner that will inspire public confidence in the abilities and integrity of the Board.

5.8 Obligation to Act with Respect:

Members shall discharge their duties in a manner that respects the dignity of individuals and in accordance with the Human Rights Code, R.S.O. 1990, c. H.19, and the Canadian Charter of Rights and Freedoms, Part I of the Constitution Act, 1982, Schedule B to the Canada Act 1982 (UK), 1982, c. 11.

5.9 Pecuniary Interests:

In all matters and under all circumstances the Members shall be guided by and shall adhere to the requirements of the Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.

5.10 No Advancement of Self or Others:

No Member shall use his or her office to advance his or her personal interests or the interests of any person or organization with whom or with which he or she is associated.

No Member shall use his or her office to obtain employment with the board or the police force for himself or herself, or for any Member of his or her family, whether related by birth, adoption or marriage.

It is acknowledged that the requirements of this Section are beyond those set out in Section 5.9 of this By-law.

5.11 Requirement to Resign:

Should a Member apply for employment with the police force, including employment on contract or on a fee for service basis, he or she shall immediately resign from the Board.

5.12 Discreditable Conduct:

No Member shall engage in conduct that would discredit or compromise the integrity of the Board or the police force.

6 Committees of the Board

6.1 Committees:

The Board may at any time by motion appoint one or more Members to a Committee to inquire into any matter within the jurisdiction of the Board. Where assistance from the general public would be of benefit to a committee, the Board may appoint persons to work on Committees

who are not Members, provided that the majority of the committee is composed of Members of the Board.

An individual is not eligible to be an additional member of a committee if they would not be eligible to be a member of the Board.

6.2 Terms of Reference:

The Board shall either set or approve terms of reference for any Committee established under Section 6.1. Where the Board has not set terms of reference, the first task of any Committee is to form terms of reference and to forward same to the Board for approval. No Committee shall operate without approved terms of reference.

6.3 By-law:

This By-law applies to the operations and conduct of business of Committees, with appropriate adjustments for Committee circumstances.

6.4 Committee Reports:

A Committee formed under Section 6.1 shall report upon the status of its work to the Board at the Meeting of the Board next following the date of any Committee Meeting. This requirement shall continue until such time as the work of the Committee is completed.

7 Regular Board Meetings

7.1 Regular Board Meetings:

Regular Meetings of the Board shall be held on the third Thursday of each month. All regular meetings shall commence at 5:30 p.m. on the selected meeting dates. The Board will determine the meeting location for each meeting date.

7.2 Vacation Periods:

Despite Section 7.1, the Board may determine not to hold Regular Meetings during months of July, August and December. Should the need arise, the Chair or Vice-Chair may, at any time, summon a Special Meeting of the Board in accordance with Section 8 of this By-law

7.3 Notice:

Notice of Regular Meetings held in accordance with Section 7.1 shall be published on the internet, at least seven days before the meeting.

7.4 Agendas:

The Secretary shall prepare an agenda for Board.

All items to appear on the agenda shall be in the possession of the Secretary by 12:00 noon on the Thursday of the week preceding the meeting, except for a Special Meeting. If the day fixed for the agenda items is a holiday, the items shall be in the possession of the Secretary by 12:00 noon on the next business day, which is not a holiday.

Only items of urgency may be added to the agenda after the deadlines set out in this Section.

The Secretary shall finalize and have the agenda prepared by 5:00 p.m. on the Thursday preceding a Regular Meeting. If the day fixed for the agenda items to be received is a holiday, the agenda shall be finalized 5:00 p.m. on the next business day, which is not a holiday

If a Special Meeting is called, the Secretary will endeavor to have the agenda available to Members prior to the Special Meeting, however, in circumstances where the notice is short, this may not always be possible.

7.5 New Business:

Despite Section 7.4, a Member of the Board, with the consent of the Chair may raise an item or items for discussion under "New Business". Such items, unless urgency requires otherwise, will be raised for discussion purposes only, and any resolution or decision shall be deferred to the next meeting of the Board.

7.6 Agenda Format:

Agendas shall be formatted as set out in this Section. Modifications to the matters to be included, or the order of business, may be affected without requiring an amendment to this By-law.

1. Preliminary Matters (elections/appointments, call to order, approval of agenda, disclosures of pecuniary interest, etc.);
2. Deputations, Reports, or Correspondence requiring Direction;
3. Reports or Correspondence for information;
4. By-laws;
5. Discussion (New business raised by Members, discussion with police representatives, etc.);
6. Closed Session (when and if required) & matters arising from Closed Session; and
7. Adjournment.

7.7 Curfew:

The Board shall stand adjourned at 9:00 p.m. until the next Regular Meeting unless a resolution extending the time for no more than one half hour has been passed.

7.8 Attendance:

Each Member shall endeavor to attend all Regular Meetings. Where a Member is unable to attend he or she shall, if possible, advise the Secretary of this fact prior to the commencement of the meeting.

A Member who misses three Meetings in succession shall be required to explain the absences to the Board, and the Board may request that he or she resign his or her seat and/or take such other measures as may be necessary to facilitate the continued and future business of the Board.

Whenever a Member who is also a member of the council of one of the Municipalities is unable to attend a Meeting, he or she shall endeavor to have another member of that Municipality's

council attend the Meeting. The purpose for attendance is to provide input to the Board from that Municipality's or First Nation's perspective on items on the agenda for that Meeting. The attending council member is not permitted to vote at the Board table, however, the Board will take into consideration any contribution the representative may have to any item of business being debated or considered, and the representative will be entitled to participate in discussion and/or ask questions relating to agenda items.

8 Special Board Meetings

8.1 Summoning of a Special Meeting:

The Chair or the Vice Chair may, at any time, summon a Special Meeting, and shall do so whenever requested by a Majority of the Members.

8.2 Notice of Special Meetings:

The Secretary shall give notice to the Members of all Special Meetings of the Board whenever a Special Meeting is properly called. Such notice shall be by telephone, or other means deemed appropriate by the Secretary and acceptable to the Member receiving the notice.

No Special Meeting of the Board may be held with less than 24 hours' notice to the Members.

Notice to the public is deemed to have been given by including reference to the Special Meeting in the calendar of meetings posted on each Municipality's and First Nation's website, together with a posting of a copy of the agenda (if available).

8.3 Agenda

Only the items specified on the agenda for the Special Meeting shall be dealt with at the Special Meeting.

9 Quorum; Duties of Chair

9.1 Commencement of Meetings:

As soon after the hour fixed for the holding of a Regular or Special Meeting as there is a Quorum present, the Chair shall call the Members to order.

9.2 Where No Quorum is Present:

If no Quorum is present within thirty (30) minutes after the appointed time, the Secretary shall record the names of the Members present and the Meeting shall stand adjourned until the date of the next Regular Meeting, or until a Special Meeting is scheduled (or re-scheduled, as the case may be).

9.3 Duties of the Meeting Chair:

It shall be the duty of the Chair to:

- (i) open the Meeting by taking the chair and calling the Members to order;
- (ii) announce the business before the Board in the order in which appears on the agenda;

- (iii) receive and submit, in the proper manner, all motions presented by the Members;
- (iv) put to vote all questions which are moved and seconded or necessarily arise in the course of the proceedings and to announce the result;
- (v) decline to put to vote motions which infringe the rules of procedure;
- (vi) restrain the Members, within the rules of order, when engaged in debate;
- (vii) enforce on all occasions the observance of order and decorum among the Members;
- (viii) call by name any Members persisting in breach of the rules of order of the Board, thereby ordering him or her to vacate the meeting room;
- (ix) authenticate by signature all by-laws, resolutions and minutes of the Board undertaken at a Meeting chaired by him or her;
- (x) inform the Board, when necessary or when referred to for the purpose, on a point of order or privilege;
- (xi) represent and support the Board, declaring its will, and implicitly obeying its decisions in all things;
- (xii) ensure, to the best of his or her ability, that each decision of the Board is in conformity with the laws and by-laws governing the activities of the Board;
- (xiii) adjourn the Meeting when the business is concluded;
- (xiv) adjourn the Meeting, without question put, in the case of grave disorder arising in the place of the Meeting; and
- (xv) order any individual or group in attendance at the Meeting to cease and desist any Improper Behaviour, and to order the individual or group to vacate the meeting place where such behaviour persists.

10 Open and Closed Meetings

10.1 Open:

All Meetings shall be open to the public, subject to Section 10.2.

10.2 Closed Meetings

Regular or Special Meetings, or portions of those Meetings, may be undertaken in the absence of the public for the purpose of discussing any of the following matters:

- (i) any of those matters for which a municipal council is authorized to close a meeting to the general public under Section 239 of the Municipal Act, 2001, S.O. 2001, c. 25;
- (ii) intimate financial and personnel matters, where a named or identifiable employee or prospective employee is involved, or where employee relations or reputations could be damaged, unless the employee or employees involved have requested that the matter be discussed in a meeting open to the public and the majority of the Board concurs;
- (iii) consideration of candidates for the position of Detachment Commander;

- (iv) matters that are specifically restricted by legislation regarding the protection of privacy;
- (v) matters relating to the consideration of a request under the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56 or the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31;
- (vi) matters involving public security, the revelation of which would endanger the security of the property of the Board, the property of any of the Municipalities, or the operations of the policing services.

10.3 Exception for Voting:

No Meeting or portion of a Meeting may be closed to the public during the taking of a vote.

11 Rules of Conduct during a Meeting of the Board

11.1 Rules:

No Member shall:

- (i) speak disrespectfully, use offensive words or unparliamentary language in or against the Board, any Member, members of the public, or other levels of government;
- (ii) disturb another Member, or any other person present, by any Improper Conduct;
- (iii) speak on any subject other than the subject in debate;
- (iv) criticize any decision of the Board except for the purpose of moving that the question be reconsidered;
- (v) resist the rules of the Board or disobey the decisions of the Chair on questions of order or practice or upon the interpretation of the rules of the Board;
- (vi) leave a meeting without first obtaining permission from the Board or the Chair;
- (vii) be permitted to retake his or her seat after being ordered to vacate, having committed a breach of any rule of the Board, until the next meeting, and without making an apology to the Board; or
- (viii) interrupt a Member who has the floor, except to raise a point of order or privilege.

12 Motions

12.1 Mover and Seconder Required:

A Motion must be formally moved and seconded before the Chair can put the question or a motion be recorded in the minutes. The Chair may second a motion.

12.2 Reading of the Motion:

Motions shall be read to the Board, in full, by the Chair or, at the direction of the Chair, the Secretary, before debate. At any time during debate, provided it does not interrupt a Member who has the floor, any Member may request that the motion be read again.

12.3 “Friendly” Motions to Amend:

Any Member may request a “friendly amendment” to a motion that is under debate. A motion for a “friendly amendment” shall:

- (i) be presented verbally to the mover and seconder of the motion;
- (ii) receive verbal consent of both the mover and the seconder of the motion;
- (iii) upon the consent of the mover and the seconder, be considered to be a part of the motion under debate, and may be written on the motion, where appropriate.

12.4 Formal Motions to Amend:

A formal motion to amend a motion that is under debate may be moved by any Member. Provided it is seconded by another Member, all debate on the main motion will cease until such time as the amendment motion has been voted upon.

Any Member may move a motion to amend the amendment motion. Provided it is seconded by another Member, all debate on the original amendment motion will cease until such time as the motion to amend the amendment motion has been voted upon.

Only one formal motion may be presented to amend an amending motion. If that motion passes, debate shall resume on the amendment motion, as amended. If that motion fails to pass, debate shall resume on the amendment motion as originally presented, and no further motions to amend the amendment motion may be moved.

12.5 Speaking Rules:

Every Member, prior to speaking to any question or motion shall address the Chair. When two or more Members speak, the Chair shall designate the Member who has the floor, who shall be the Member who, in the opinion of the Chair, spoke first.

12.6 Remaining in Place for the Vote:

When the Chair calls for the vote on a question, each Member shall occupy his or her seat and shall remain in that seat until the result of the vote has been declared by the Chair. During the vote, no Member shall make any noise or disturbance.

12.7 Interruptions:

When a Member has the floor, no other Member shall pass between that Member and the Chair, or interrupt the Member speaking, except to raise a point of order or a point of personal privilege.

12.8 Motions Without Notice:

The following motions may be introduced without notice and without leave, but such motions must be moved and seconded:

- (i) to refer a matter to a committee or to another person for further information and/or research;
- (ii) to adjourn the meeting;
- (iii) to amend a motion under debate;
- (iv) to suspend the Rules of Procedure

12.9 Motion to Reconsider:

After any question has been decided by the Board, any Member who was present and who voted in the Majority may, at a subsequent Meeting of the Board, move for the reconsideration of that motion, provided due notice of the intention to introduce the motion to reconsider is given as required by this By-law. No discussion of the main question by any person shall be allowed unless the motion to reconsider has first been adopted.

No question shall be reconsidered more than once during a Term, nor shall a vote to reconsider be reconsidered. If a motion to reconsider is decided in the affirmative, reconsideration shall become the next order of business and debate on the question to be reconsidered shall proceed.

12.10 Withdrawal of a Motion:

Once read or stated by the Chair or presiding officer, a motion belongs to the assembly, and it may not be withdrawn without the consent of the majority of the Members present.

12.11 Reading of the Motion Prior to Voting:

Immediately prior to voting on a motion, the Chair shall state the question in the precise form it is to be recorded in the minutes, including any amendment to the question.

12.12 Calling of the Question:

After the question has been called on a motion, whether amended or not, no Member shall speak to the question nor shall any other motion be made until after the vote is taken and the result is declared.

12.13 Method of Voting:

On an unrecorded vote, the manner of determining the decision of the Board on a motion shall be at the discretion of the Chair and may be by voice, show of hands, standing or otherwise.

12.14 Abstaining from Voting:

A failure to vote by a Member who is present at the Meeting at the time of the vote, and who is qualified to vote, is deemed to be a negative vote.

13 Members of the Public Attending Meetings**13.1 Open:**

Subject to the provisions of Section 10.2 of this By-law, any person may attend a regular or special meeting of the Board or any of its committees to observe the proceedings. Persons in attendance should sign the attendance sheet provided, but are not required to do so. All persons in attendance must abide by the rules of conduct set out in Sections 11 and 13.7 of this By-law

Subject to the provisions of Section 10.2 of this By-law, persons representing public media may attend a Regular or Special Meeting of the Board or any of its Committees to observe the proceedings.

13.2 Requests to Speak:

All requests to appear before the Board shall be made in writing, and received in the Secretary's office by the agenda deadline as provided under Section 7.4 of this By-law.

The written request shall state the general nature of the subject matter of the presentation.

Subject to Section 13.3, the written request will be included in the agenda as a matter of public record, and should not contain any confidential information that the Deputant does not wish to be made public.

If the written request is lengthy or contains material that is complex or expensive to copy, the Deputant may be required to pay a fee for the reproduction of the material, or may be required to bring eight copies of the material to the Secretary for distribution in the agenda package and the formal record.

If the Deputant wishes to distribute additional documents as information at the Meeting, a copy of the documents submitted must be retained by the Secretary as part of the record of the Meeting.

Deputants must restrict their comments to the subject matter outlined in their requests for deputation.

13.3 Restrictions on Deputations:

The Secretary shall not include in any Meeting agenda a request for a deputation in any of the following circumstances:

- a) the deputation relates to a subject matter that is not within the jurisdiction of the Board;
- b) the Deputation relates to existing or potential litigation involving the Board;
- c) the subject matter has already been presented to the Board by the Deputant, or an organization to which the Deputant belongs or is affiliated, within the same term of the Board;
- d) the subject matter is a request to re-consider an earlier decision made by the Board within the same Term; or
- e) the correspondence seeking the deputation contains language that is disrespectful, foul or offensive, insulting or slanderous against any person.

Where this rule is invoked, the Secretary shall provide the person requesting the deputation with written reasons for refusing to place it on the agenda.

13.4 Appeal of Refusal:

Where the Secretary has refused a deputation request in accordance with Section 13.3, the person making the request may seek an exemption from Section 13.3 in writing. The Secretary will report to the Board on the request for the exemption, outlining why, in their opinion, Section 13.3 applies. By resolution of the Board, an exception to the rules in Section 13.3 may be made, in which case, the Deputation will be scheduled for the next Regular Meeting.

13.5 Time limits:

The presentation shall be limited to ten minutes, however if the delegation consists of more than five (5) persons, two (2) speakers shall be allowed to speak, each limited to not more than ten (10) minutes.

13.6 Limitations on Deputations:

The number of deputations allowed at any Regular or Special Meeting of the Board shall be limited to two, and will be placed on the agenda based on a “first come; first served” basis.

13.7 Rules for Members of the Public:

Electronic Devices: Members of the public must turn electronic devices to “silent” or “vibrate” so as not to interrupt the Meeting. Should a person in attendance wish to respond to a call, text or other telecommunication, he or she must step outside of the meeting room to do so. Speaking aloud on a device or texting on a device is not permitted during the course of a Meeting.

No Recordings: No person may record the proceedings of a meeting in any manner (apart from taking personal notes) without the prior permission of the Board. This rule applies to all members of the audience, including persons representing media.

No Debate: A Deputation is a presentation to the Board – it is not a time to question Members and receive answers, or enter into debate with any Member. Persons wishing to question Members on any issue must do so outside of meeting times.

Rules for the Board also Apply: The rules for Members set out in Section 11 of this By-law for Members also apply to all persons in attendance at a meeting of the Board.

No Improper Conduct: No person shall, at any time during a Meeting, demonstrate Improper Conduct.

No Direct Access to the Members During meetings: No person, except Members and officers of the Board, is permitted to come within that portion of the meeting room occupied by the Members and the Secretary during the sittings of the Board without permission of the Chair or the Board. Members of the public attending the meetings shall remain in that portion of the meeting room reserved for the audience, or at the deputation table, as applicable.

13.8 Sanctions:

Where a Deputant, or any member of the audience, including representatives of the media, disregards any one or more of the rules set out in this By-law, the Chair shall advise the person of his or her error, remind him or her of the rules, and request that he or she adhere to the rules.

If the person repeatedly ignores the rules, the Chair may call an end to the Deputation and/or ask the person to leave the premises. Where a person refuses to leave the premises, he or she may be escorted from the building.

Subject to applicable law, the Board may, at its discretion, prohibit one or more persons from being eligible to request Deputations and/or attend meetings for a period of time.

13.9 Petitions:

Members of the public may, from time to time, present written petitions to individual Members or to the Secretary. Every petition to be presented to the Board, shall be legibly written or printed, shall not contain any obscene or improper matter or language, and shall be signed by at least one person, and filed with the Secretary. Any petitions meeting these requirements, and regarding matters that are within the jurisdiction of the Board, that are received by the Secretary within the timelines set out in Section 7.4 of this By-law, shall be included in the agenda for that Meeting.

14 Availability of Information

14.1 Confidential Reports and Information:

Information relating to matters described in Section 10.2 of this By-law, shall be marked “Confidential”, and shall not be available to any persons other than Members or the Secretary, subject to applicable law.

14.2 Public Agendas:

Following the distribution of the agenda information to all Members, the public agenda materials may be made available to the media and to any other member of the public requesting such information, provided the disclosure of such information does not relate to matters described in subsection 10.2 of this By-law. Such materials shall be made available at the Board office no earlier than the second day preceding the day upon which the meeting is to be held.

15 By-laws

15.1 Text:

The full text of every by-law placed before the Board for consideration shall be included in the agenda package.

15.2 Introduction:

By-laws on the agenda shall be introduced for passage through the moving and seconding of a motion to enact the by-law. By-laws do not require any prescribed number of “readings”.

15.3 Amendments:

Members wishing to introduce a motion to amend a by-law under consideration shall do so during the debate on the passage of the by-law. Each amendment shall be considered before another amendment is introduced.

15.4 Numeration:

Every by-law enacted shall be numbered, dated, signed by the Chair of the meeting at which it was enacted, and the Secretary at that meeting, and sealed with the seal of the Board.

16 Minutes

16.1 The Minutes shall record:

- (i) the place, date and time of meeting;
- (ii) the name of the Chair and record of the attendance of the Members;
- (iii) any pecuniary interests declared, specifying the nature of each;
- (iv) the reading, if requested, correction and adoption of the minutes of the prior meetings;
and
- (v) all other proceedings of the meeting, without note or comment.

17 General

17.1 New Members

Whenever a new Member is appointed to the Board, the Secretary shall provide him or her with a copy of this By-law.

17.2 Notice Required to Amend

No amendment or repeal of this By-law, or any part of it, shall be considered at any meeting of the Board unless notice of the proposed amendment or repeal is given at a previous regular meeting of the Board. Waiving of this notice requirement is prohibited.

17.3 Short Title:

This By-law shall be known as the "Procedural By-law".

17.4 Effective Date:

This By-law shall come into force and take effect on the date that it is passed.

ENACTED AND PASSED THIS 20TH DAY OF JUNE, 2024

Chair

Secretary

LAKEHEAD OPP DETACHMENT BOARD

BY-LAW NO. 2024-002

A By-law to adopt an operating name for the Thunder Bay OPP Detachment Board.

Recitals:

1. The Thunder Bay OPP Detachment Board was established under the authority of Ontario Regulation 135/24, under the *Community Safety and Policing Act, 2019*, as a joint OPP detachment board for five Municipalities and two First Nations.
2. The Thunder Bay Police Services Board operates in close proximity to the Detachment Board and the Thunder Bay OPP Detachment Board deems it appropriate to establish a new operating name to more clearly differentiate the two boards.

NOW THEREFORE THE THUNDER BAY OPP DETACHMENT BOARD, ENACTS AS FOLLOWS:

3. As outlined in Ontario Regulation 135/24, this board is an OPP Detachment Board in the Thunder Bay geographical area serviced by the Thunder Bay OPP Detachment.

Until such time as the Community Safety and Policing Act, 2019 or Ontario Regulation 135/24 is amended to reflect the name of this OPP Detachment Board in the corresponding table within Ontario Regulation 135/24, this Board will be operating as the Lakehead OPP Detachment Board.
4. This By-law shall come into force and take effect on the date that it is passed.

ENACTED AND PASSED THIS 19TH DAY OF SEPTEMBER, 2024

Chair

Secretary