



Municipality of Neebing
 4766 Highway 61
 Neebing, ON P7L 0B5
 807-474-5331 F: 807-474-5332

**Application for a
 NEW ENTRANCE
 Or for a change to an
 EXISTING ENTRANCE**

THE APPLICANT CONSENTS TO AN INSPECTION OF THE PROPERTY BY MUNICIPAL STAFF.

The undersigned hereby applies to the Municipal Council in accordance with its policies and by-laws for permission for an entrance from a municipal highway onto private property (i.e. a driveway), or for a change to an existing entrance (driveway). **THE INFORMATION IN THIS APPLICATION IS COLLECTED FOR CREATING A RECORD THAT IS AVAILABLE TO THE PUBLIC.**

*OWNER/APPLICANT INFORMATION <i>*Attach additional pages for additional owners, if any.</i>			
Name:		Tel:	
Address:		Fax:	
City/Prov/PC:		Email:	
LEGAL PROPERTY INFORMATION			
Assessment Roll No: 58-01-			
Municipal Address <i>(or abutting road name if property has no address)</i>			
Registered Plan No.:		Reference Plan No.:	
Concession No.:	Lot No.:	Part No.:	
Section No.:		Mining Location No.:	
CLASSIFICATION, USE, PURPOSE, AND ENTRANCE DETAIL			
Access is required for:			
This entrance is <i>(check one)</i> A NEW ENTRANCE <input type="checkbox"/> A CHANGE TO AN EXISTING ENTRANCE <input type="checkbox"/>			
If this is a NEW ENTRANCE, how many entrances already exist on this property?		# of existing entrances:	
Provide additional information you feel may be beneficial to the Municipality of Neebing in assessing and reviewing this application. Attach maps and additional pages, if needed.			

Driveways must be a minimum of 30 feet wide. You must mark the location of your proposed entrance CLEARLY with flagging tape or signage so the Roads Foreman may attend and inspect the suggested location. It is understood by the applicant that the construction of an entrance or the installation of a culvert shall be in accordance with Municipal authority under By-law 2017-042 and relevant legislation. **ENTRANCES CONSTRUCTED OR INSTALLED WITHOUT WRITTEN AUTHORITY ARE SUBJECT TO IMMEDIATE REMOVAL BY THE MUNICIPALITY AT THE EXPENSE OF THE PROPERTY OWNER.**

SIGNATURE OF APPLICANT

Signature:	Date:
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If the applicant is a Corporation, the application shall be signed by an Officer of the Corporation and the Corporate seal shall be affixed – or written authorization from the Corporation signed by an individual who has authority to bind the Corporation.

What’s Next?

1. You will be notified by phone or email once entrance approval is granted. The Municipality of Neebing is responsible for the installation of the entrance culvert and will supply the gravel required for the installation.
2. Once the installation is complete, the Municipality of Neebing assumes ownership of the entrance culvert. If a replacement culvert is ever required, it becomes the responsibility of the Municipality of Neebing.
3. The property owner is responsible for the completion of the driveway. If existing overhead utilities (telephone, hydro etc.) are present at the location of the driveway, the owner is responsible for contacting the utility companies to verify that clearances to overhead wires are acceptable.

*******FOR OFFICE USE*******

This application has been **APPROVED** and permission is granted to have one culvert installed subject to the following conditions:

LENGTH of culvert:

DIAMETER of culvert:

The above applicant has permission to **ALTER** an existing entrance as noted in the application subject to the following conditions:

Assigned House Number / Civic Address:

For the Municipality of Neebing	Signature:	Date:
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Approval Notice Sent To Applicant	Date:	Via:
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Notice Received - Culvert On Site	Date:	Via:
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Culvert Install Date: