



LAKEHEAD OPP DETACHMENT BOARD CONSEIL DU DÉTACHEMENT DE LAKEHEAD DE LA POLICE PROVINCIALE

THUNDER BAY OPP DETACHMENT
DÉTACHEMENT DE THUNDER BAY DE LA POLICE PROVINCIALE

Agenda for Meeting: Thursday, June 12, 2025 at 5:30 p.m.
OPP Detachment Office
3267 Highway 130, Rosslyn, ON

1. Preliminary Matters

- 1.1 Call to Order by Chair
- 1.2 Oaths of Office
- 1.3 Approval and/or Amendment of the Agenda
- 1.4 Request/Receive Declarations of Pecuniary Interests (if any)

2. Minutes from Previous Meeting

- 2.1 Minutes of the Meeting held May 15, 2025 1-3
- 2.2 Matters Arising from the Minutes -

3. Reports and Items for Discussion

- 3.1 Police Report – May 2025 -
- 3.2 Annual Report (due June 30) 4-8
- 3.3 OAPSB Conference Highlights (verbal report) -

4. Correspondence

- 4.1 April 25, 2025: Email from OAPSB Zone 1 – Meeting Poll 9
- 4.2 April 25, 2025: Email from OAPSB Zone 1 – May 27th Meeting Recording 10

5. By-laws

6. New Business

7. Closed Session

8. Next Meeting

9. Adjournment

Lakehead OPP Detachment Board

MINUTES OF THE REGULAR MEETING OF THE BOARD

May 15, 2025 at 5:30 p.m.

Location: 3267 Highway 130, Rosslyn, ON

PRESENT: Reeve Wendy Wright, Township of Gillies
 Councillor Don Smith, Municipality of Shuniah
 Councillor Brian Wright, Municipality of Neebing
 Councillor John Sobolta, Township of O'Connor
 Lisa Laitinen-Egbuchulam, Community Representative
 Ralph Falcioni, Community Representative
 Rox-Anne Moore, Community Representative
 Robert Michelizzi, O.P.P. Thunder Bay Detachment
 Mitchell Brennan, O.P.P. Thunder Bay Detachment
 Erika Kromm, Board Secretary

REGRETS: Chief Wilfred King, Kiashke Zaaging Anishinaabek (Gull Bay)
 Clarke Chapman, Lac Des Mille Lacs
 Beth Boon, Kiashke Zaaging Anishinaabek (Gull Bay)
 Councillor David Halvorsen, Township of Conmee
 Caleb, Garrow-Ledoux, Provincial Representative

1. **Preliminary Matters**

1.1. **Call to Order**

The Chair called the meeting to order at 5:32 pm and provided a land acknowledgement.

1.2. **Oaths of Office**

There were no oaths of office completed.

1.3. **Approval and/or Amendment of the Agenda**

Chair Smith asked whether any members wished to make any additions or adjustments to the agenda.

Resolution No. 2025-006

Moved by: Member Rox-Anne Moore

Seconded by: Member John Sobolta

BE IT RESOLVED THAT the agenda for tonight's meeting be approved as circulated.

CARRIED ✓

1.4. **Request/Receive Declarations of Pecuniary Interests (if any)**

No declarations of pecuniary interest were received.

2. Minutes from Previous Meeting

2.1. Minutes of the Meeting held April 10, 2025

Members present reviewed the minutes.

Resolution No. 2025-007

Moved by: Member Ralph Falcioni

Seconded by: Member Lisa Laitinen-Egbuchulam

BE IT RESOLVED THAT the minutes for the meetings held on April 10, 2025 be approved, as presented.

CARRIED ✓

2.2. Matters Arising from the Minutes

Members present reviewed the report.

3. Reports and Items for Discussion

3.1. Police Report

Members reviewed the police reports. There was some discussion about the reports combining assaults and firearms offences. There will be some further research into how that the reports are set up.

Insp. Michelizzi advised that he is now officially the Detachment Commander. Jodi Peckford will be the operations manager for at least the next six months. Shuniah now has a new officer for their contract enhancement.

3.2. Annual Report (due June 30)

Members present reviewed the report. The Board Secretary was directed to draft a report that can be attached to the annual report that will be generated by the detachment office. The report will include the challenges with provincial appointments and meeting quorum. Due to the timing of the detachment reports, the annual report likely will not be ready to be distributed to the councils until after the deadline.

The Board Secretary was directed to draft a letter to Tom Gervais and OAPSB outlining the Board's concerns relating to provincial appointees and non-participation.

4. Correspondence

4.1. April 25, 2025: Letter from Solicitor General – Appointment to the Board

4.2. April 30, 2025: Email from OAPSB – Breakout Sessions & Additional Hotels

4.3. May 7, 2025: Email from OAPSB – Pre-Conference Board Training & Breakout Sessions

4.4. May 7, 2025: Email from OAPBS Zone 1 – Nomination to OAPSB Board

4.5. May 8, 2025: Email from OAPBS Zone 1 – Nomination to OAPSB Board

Members reviewed the correspondence. No resolutions were passed.

5. By-laws

There were no by-laws presented at this meeting.

6. New Business

Insp. Michelizzi advised that CamSafe is available to communities within the detachment if their Council's approve participation. CamSafe is a security camera registry where residents can input the location of their cameras, so the police can quickly locate any possible footage in the area of an investigation.

7. Closed Session

There were no closed session items for this meeting.

8. Next Meeting

The next meeting will be held on June 12, 2025 at 5:30 pm.

9. Adjournment

There being no further business to attend to, the meeting was adjourned at 6:22 pm.



ANNUAL REPORT

June 30, 2025

DETACHMENT BOARD ACTIVITIES

INTRODUCTION

The new Ontario *Community Safety and Policing Act* (CSPA), passed in 2019, came into force on April 1, 2024. Among many other changes, the new legislation has significantly changed how policing is provided in Ontario and has “converted” several existing Police Services Boards (PSBs) to regional “OPP Detachment Boards”.

Municipalities with their own police forces retain the slightly amended “Police Service Boards” under the Act.

The Thunder Bay OPP Detachment provides policing to five municipalities, four First Nations, and various unincorporated townships in the region. These communities include the following:

Municipalities

- Conmee Township
- Gillies Township
- Municipality of Shuniah
- O’Connor Township
- Municipality of Shuniah

First Nations

- Kiashke Zaaging Anishinaabek First Nation (Gull Bay)
- Lac Des Mille Lacs First Nation
- Namaygoosisagagun First Nation
- Whitesand First Nation

Under Section 10 of the former *Police Services Act*, there were two police services board. One board was under a contract with the Municipality of Shuniah. The second board was a joint board under a contract with Conmee Township, O’Connor Township, and the Municipality of Neebing. These boards were dissolved when the CSPA came into effect and repealed the *Police Services Act*.

O.Reg. 135/24 under the CSPA has prescribed that the communities listed below must work together to form the new “Thunder Bay OPP Detachment Board” to implement the requirements of the legislation.

Thunder Bay OPP Detachment

- Conmee Township
- Gillies Township
- Kiashke Zaaging Anishinaabek First Nation (Gull Bay)
- Lac Des Mille Lacs First Nation
- Municipality of Shuniah
- O'Connor Township
- Municipality of Shuniah

(NOTE: Namaygoosisagagun First Nation and Whitesand First Nation have opted out of participating on the new Board.)

Since many of the newly formed OPP Detachment Boards were comprised of multiple communities, the boards were provided an opportunity to change the name to one that better reflects the entire group. It is anticipated that the name changes will be incorporated into the regulations in the future. The Thunder Bay OPP Detachment Board passed a by-law to change the name and operate as the Lakehead OPP Detachment board.

Section 68 of the CSPA sets out the Roles and Responsibilities of the Board. One of those responsibilities is to provide an Annual Report to the municipalities and band councils regarding the policing provided by the detachment in their municipalities and First Nations on or before June 30 in each year. Since the legislation came into force on April 1, 2024 and most, if not all, new Detachment Boards were in the very early stages of establishment, onboarding, and implementation, there would have been little to report on by June 30, 2024. Therefore, the following report covers activities from late April 2024 to May 2025.

In late April 2025, the OPP's Strategy Management Unit advised of the timeline for activities and creation of the OPP's portion of the Annual Report. The earliest the report will be available to Detachment Boards is June 30. The Board would then still need to review the report, combine it with the Board's portion of the report, and present it to the Municipalities. The soonest the Board will meet in order to review the report is September 2025; therefore, there will be a delay in presenting the Annual Report to the communities. This should be done sometime in October 2025.

SUMMARY OF DETACHMENT BOARD ACTIVITIES

Functional Area	Activities During Reporting Period
<ul style="list-style-type: none"> ❖ CSPA = <i>Community Safety and Policing Act</i> ❖ DB = Detachment Board ❖ DC = Detachment Commander ❖ MFIPPA = <i>Municipal Freedom of Information and Protection of Privacy Act</i> ❖ OAPSB = Ontario Association of Police Service Boards ❖ OPC = Ontario Police College 	
Board Framework	<ul style="list-style-type: none"> • O. Reg. 135/24 of the CSPA established the composition of a new 13-seat Detachment Board which includes: <ul style="list-style-type: none"> ○ one Council-appointed Council Representatives from each community ○ three jointly Council-appointed Community Representatives ○ three provincial representatives • The role of the Board Secretary is held by the Clerk-Treasurer from the Municipality of Neebing.
The Board and Meetings	<ul style="list-style-type: none"> • Ensured appointments complied with eligibility criteria in CSPA. • Attempted to ensure diverse representation from member communities. • Appointed Board Members were administered prescribed Oath/Affirmation of Office were signed and filed as official DB records. • Appointed Board Members completed required Criminal Record Checks, which were filed as official DB records. • Appointed Board Members successfully completed all mandatory training, provided by OPC. Documentation filed as official DB records. • Approved a procedure by-law per Section 46 of the CSPA governing how the Board would operate. • The Board held meetings at various locations in 2024. The meetings are now regularly held at the detachment office, due to its centralized location. • Elected/acclaimed Chair for 2024 and 2025, as required by legislation. • Held four meetings in 2024 and four meetings in 2025 before June 30. Subsequent meetings scheduled for September, October and November 2025. • While the appointment process was ongoing, there were some challenges meeting quorum in 2024. The first meeting with quorum was in January 2025 • Members attended the joint OAPSB Zone 1/OACP meeting in

Functional Area	Activities During Reporting Period
	<p>Thunder Bay in December 2024.</p> <ul style="list-style-type: none"> Members participated in the OAPSB Zone 1 virtual meetings in January and May 2025. Two Members approved to attend OAPSB Conference and Annual General Meeting, June 3 – 5, 2025, London, Ontario The Board became member of OAPSB on a one-year trial basis to assess their resources for training, education, information and advice.
Administration	<ul style="list-style-type: none"> The Board Secretary completed training provided by OPC. (OPC training is same as mandatory training for Board Members, but not mandatory for staff.)
Communications	<ul style="list-style-type: none"> Created webpage within the Municipality of Neebing's website, www.neebing.org/oppboard Meeting Agendas and Minutes posted on DB webpage as required.
Finance	<ul style="list-style-type: none"> Board reviewed and approved remuneration of \$150 per meeting or \$300 for full day, plus mileage for all board members. 2024 budget reviewed; however, quorum was not achieved in 2024 to approve the budget. 2025 budget reviewed and approved. Budget is allocated equally among the five municipalities. Received and analyzed quotes and purchased insurance for the Board in 2025. Since the Board is not a local board under the Municipal Act, there is no coverage under the municipal insurance policies.

FUTURE DETACHMENT BOARD ACTIVITIES

Functional Area	Future Activities
	<ul style="list-style-type: none">❖ CSPA = <i>Community Safety and Policing Act</i>❖ DB = Detachment Board❖ DC = Detachment Commander❖ MFIPPA = <i>Municipal Freedom of Information and Protection of Privacy Act</i>❖ OAPSB = Ontario Association of Police Service Boards❖ OPC = Ontario Police College
The Board	<ul style="list-style-type: none">• Develop a strong and collaborative working relationship with the DC• Continue to lobby Solicitor General/Public Appointments Secretariat for appointments.• Review and provide feedback to the DC regarding Local Action Plan (in accordance with Section 70 of the CSPA)• Update or create policies as required.
Administration	<ul style="list-style-type: none">• Developed records management policy for DB records, including processing of requests for information. (Since DB is not a “local board”, MFIPPA doesn’t apply.)
Communications	<ul style="list-style-type: none">• Create a unique landing page for the DB following the update of the Neebing website.

From: Kelsie Van Belleghem <kvanbelleghem@kenora.ca>
Sent: June 1, 2025 10:04 AM
Subject: Meeting Poll

Sorry for the multiple emails, please share the poll with your boards, we are trying to get information to make future meetings as effective and impactful as possible.

<https://docs.google.com/forms/d/e/1FAIpQLSeA9W1PlUgCsHVd7KeKfiyERLafH6NR4kXAfvFAtXWKO5AExw/viewform?usp=sharing&ouid=105141636382831306765>

Best,

Kelsie Van Belleghem

Councillor, City of Kenora

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The City of Kenora acknowledges that we are on the traditional territory of the Anishinaabe and Metis of Treaty #3. To support stewardship of the land, the City recognizes the importance of a strong relationship with our Treaty #3 partners.

From: Kelsie Van Belleghem <kvanbelleghem@kenora.ca>
Sent: June 1, 2025 9:54 AM
Subject: May 27th, 2025 Meeting Recording

Hello,

Please view recording here:

 [May 27th 2025 Zone 1 Meeting.mp4](#)

Best,

Kelsie Van Belleghem
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