

How to Pay Your Landfill Waybills

There are a few ways to pay your Neebing landfill invoices – online banking, by mail or in person.

- 1) To pay your landfill fee invoice through online banking, you will need to set up a new Payee in your bill payment program to pay for things other than your property taxes (building permits, landfill fees, etc.). See the following details for tips on getting set up.
 - i) Log into your online banking program and go to the **'Bill Payments'** section.
 - ii) Select **'Add a Payee'** and using your bank's prepopulated alphabetical list of available Payees, search under the letter 'N' for Neebing. Or, start typing Neebing to activate the prepopulated list of payees. We will appear as Neebing Taxes or Neebing Municipal Taxes or something similar. Select Neebing as your Payee.
 - iii) When asked for your **'Account Number'** - enter your property tax roll number ***BUT*** where the last four digits of your roll number are zeros, enter 1's instead. For example, if your tax roll number is 58-01-123-456-78912-**0000** you would enter it as 580112345678912**1111**. It's the 1's on the account number entry that let us know you are paying for something *other than* property taxes.
 - iv) When you have a bill from Neebing such as a landfill bill, select the Neebing payee that has the account number ending in four 1's and submit your payment.
- 2) You can pay your landfill fee by mailing or dropping off a cheque to the Municipal Office.
- 3) In office payments: we accept debit, cash, and cheque payments.

Choose the payment method that is easiest for you. If you have any questions about payment methods or your invoices just call the office 474-5331. We are happy to help!