

**LAKEHEAD POLICE SERVICE BOARD**

**MINUTES OF THE REGULAR MEETING OF THE BOARD**

Held at the Township of O'Connor Municipal Office  
On Wednesday, April 24, 2019

**PRESENT:** Mayor Kevin Holland, Township of Conmee  
Councillor Jerry Loan, Township of O'Connor  
Mr. Joseph Beitz, Community Member (resident of Neebing)

Rosalie A. Evans, Solicitor-Clerk for the Municipality of Neebing and Board Secretary  
Inspector Al Gordon, O.P.P. Thunder Bay Detachment Commander  
Officer Gerritt Beitz, O.P.P. Thunder Bay Detachment

**GUESTS:** Councillor Elizabeth Jones, Township of Gillies  
Clerk Jenna Hakala, Township of Gillies  
Mayor Erwin Butikofer, Municipality of Neebing

**1. PRELIMINARY MATTERS:**

(a) Call to Order

Chair Holland called the meeting to order at 7:00 p.m. He thanked members and guests for accommodating the change to start time for this meeting, which was necessary due to delegation meetings with the Minister of Infrastructure, which occurred earlier in the evening as part of the Northwestern Ontario Municipal Association conference.

(b) Attendance

Attendance was recorded.

(c) Approval of the Agenda:

Chair Holland asked whether any members wished to make any additions or adjustments to the agenda. None were forthcoming.

Res. No. 2019-001

Moved by: Vice Chair Loan

Seconded by: Member Beitz

BE IT RESOLVED THAT the agenda for this evening's meeting be approved as circulated.

**CARRIED ✓**

(c) Request/Receive Declarations of Interest:

Chair Holland called for any declarations under the Municipal Conflict of Interest Act. No declarations were received.

## 2. DEPUTATIONS, REPORTS OR CORRESPONDENCE REQUIRING DIRECTION:

### 2.1 Minutes of the Meeting December 13<sup>th</sup>, 2018 (for approval)

Members present reviewed the minutes. No errors or omissions were noted.

#### Res. No. 2019-002

Moved by: Member Beitz

Seconded by: Vice Chair Loan

BE IT RESOLVED THAT the minutes for the meeting held on December 13<sup>th</sup>, 2018, be approved as circulated.

**CARRIED ✓**

### 2.2 Administrative Report on 2019 Budget

The Board Secretary overviewed the budget report. Members present reviewed the report.

Mayor Butikofer offered comment from Neebing Council that the budget was too extravagant, and that the Board should review it and approve one closer to the 2018 actual expenditures.

Chair Holland commented that the Board was brand new last year, and budgeting involved a lot of guess-work, but he agreed that there is room to trim the proposed budget. Vice Chair Loan suggested we address the budget as the year progresses. The Board is still hoping for a legislative change that would allow representatives from all 4 councils to sit at the Board table – which has a budget impact. Mayor Holland felt that the new requirement for Community Safety Plans might mean additional meeting requirements.

#### Res. No. 2019-003

Moved by: Vice Chair Loan

Seconded by: Member Beitz

BE IT RESOLVED THAT the budget be tabled, to be lifted from the table at the meeting of July 24<sup>th</sup>;

AND, FURTHER, THAT the Board Secretary revise the budget to reflect comments made this evening.

**CARRIED ✓**

### 2.3 Administrative Report on Board Mission Statement

The Board Secretary overviewed the Mission Statement report. Inspector Gordon noted that the Board is required to have a Strategic Plan approved within 2 years. It should be undertaken in tandem with the Community Safety Plan. The Ontario Provincial Police will be working on its strategic plan this year, to cover the next 3 years.

There was discussion as to whether each community should undertake its own plan, or whether the four member municipalities should collaborate on a joint plan. Vice Chair Loan suggested a report on the Community Safety Plan be taken back to individual member councils. Inspector Gordon offered to attend to speak to individual councils about the

Community Safety Plan requirements, should they wish to have him. The plans basically need to focus on addressing “problem” areas. For some communities, the biggest problem may be speeding – for others it might be breaking/entering or loud partying. Whatever the issues are, the community is to plan to take steps to address the issues.

Res. No. 2019-004

Moved by: Member Beitz  
Seconded by: Vice Chair Loan

BE IT RESOLVED THAT the Mission Statement report be tabled, to be lifted from the table when the Board has received feedback on the Community Safety Plan or Plans from Member Municipalities;

AND, FURTHER, THAT the Board Secretary write to each Member Municipality’s council and request a resolution on whether the municipalities should work together or individually on Community Safety Plans.

**CARRIED ✓**

2.4 Administrative Report on Board member “Job Descriptions”

Members reviewed the report. The Board Secretary was asked to forward any training opportunities that may arise to all members, as they arise.

Res. No. 2019-005

Moved by: Vice Chair Loan  
Seconded by: Member Beitz

BE IT RESOLVED THAT the Board adopt the job description as presented in the report.

**CARRIED ✓**

2.5 Report from Officer Beitz Regarding December, 2018 & First Quarter 2019 Calls

Officer Beitz reviewed the statistics for each municipality in turn. Inspector Gordon noted that, as time passes, these reports will include year over year comparisons so that trends can be noted.

Vice Chair Loan asked whether the OPP were receiving any animal cruelty or neglect calls now that the Humane Society has announced it will no longer undertake an enforcement roll. Inspector Gordon commented that this situation should be resolved. It is his understanding that the Province will revise the Humane Society’s parent legislation to include matters noted as deficient by the Ontario Superior Court, and SPCAs will resume enforcement, with the proper legislative framework.

Chair Holland noted that, should the City of Thunder Bay implement its proposed designated truck route, it is anticipated there will be increased calls relating to traffic issues.

The Board Secretary asked Officer Beitz to provide addresses for all false alarm calls, as Neebing has implemented a by-law imposing fines for false alarms (after reasonable warnings).

### **3. REPORTS OR CORRESPONDENCE FOR INFORMATION:**

#### **3.1 Correspondence Received**

Correspondence was reviewed. Item 3.1(a.1), correspondence from Gillies Council to Members' Municipal Councils was pulled for discussion.

Chair Holland advised that he asked to have this correspondence on the agenda, as it should have been addressed to the Board rather than to member councils. He advised that any member council with concerns can ask a member of the Board to attend a Council meeting to receive their information in order to bring it back to the Board for formal response.

With respect to the conflict of interest concern, Chair Holland advised that the only person who reports to the Board is Inspector Gordon; not Constable Beitz. Inspector Gordon indicated that Officer Beitz is his liaison, appointed by him. The Board Secretary advised that the Municipal Conflict of Interest Act involves financial interests, and as the Board has no control over, or input into, OPP salaries, no financial interest arises. Member Beitz advised that, if the concern remains, he is prepared to step down.

With respect to the diversity concern, Chair Holland commented that every effort had been made to implement a 7 member board so that each municipality could appoint a council representative. For the council representatives, the Councils put forward the names – the Board simply accepts them. This is also true for Provincial representatives. The only appointment for which the Board has “control” is the community member appointment – and even for that appointment – the Board had each community agree to the appointment.

Chair Holland advised that the Province has appointed one of its two representatives, however, it has not formalized that appointment as yet. He has been advised the appointee is Cathy Woodbeck, who is a director of the Thunder Bay Multicultural Association. Chair Holland suggested that the member municipalities recruit from their communities appropriate appointees to apply through the provincial process for the remaining vacant board seat.

Councillor Jones advised she would report back to her Council on these matters and will advise of the outcome.

With respect to Item 3.1 (c), the email to confirm that the Fall Zone meeting would be held October 9<sup>th</sup> and 10<sup>th</sup>, Chair Holland noted he would be sitting down with the former Zone 1 representative, Don Smith, to see what needs to be done.

With respect to Item 3.1(d), the OAPSB comments on Bill 68, Chair Holland asked if any member municipalities have concerns, to please provide them to him prior to the OAPSB conference scheduled for May 22-25.

#### **3.2 Correspondence Sent**

As noted in the Agenda, no correspondence had been sent since the last meeting.

**4. BY-LAWS:**

No by-laws were presented for passage.

**5. DISCUSSION: NEW BUSINESS RAISED BY MEMBERS; DISCUSSION WITH OPP; ETC.**

Mayor Holland advised that he had met with Minister Jones at the January meeting of the Rural Ontario Municipal Association. At that meeting, he had raised the issue of Board composition. Because this would be a legislative change, rather than a regulatory change, it requires Ministerial intervention. Minister Jones was non-committal. This continues to be an issue that the Board will pursue.

**6. CLOSED SESSION**

No Closed Session was held at this meeting of the Board.

**7. ADJOURN THE MEETING:**

There being no further business to attend to, Chair Holland adjourned the meeting at 8:22 p.m.

**REGULAR MEETING OF THE BOARD**

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Kevin Holland  
BOARD CHAIR

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Rosalie A. Evans  
BOARD SECRETARY